

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING AND EXECUTIVE SESSION

DATE: May 10, 2012

TIME: Regular Meeting 7:00 p.m.
Executive Session to follow Regular Meeting

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes

1-9

It is recommended that the Governing Board approve the tabled Minutes of the April 12, 2012 Executive Session, Regular Meeting and Executive Session. (Governing Board members in attendance were: Mr. Chris Maza, Mr. Bill Adams, and Mr. Aaron Jahneke. Governing Board member Ms. Clorinda Graziano participated telephonically for Agenda Item IV. – Executive Session and Agenda Item IX.B. – Discussion and Consideration of 2012-2013 Governing Board Budget. Governing Board member Ms. Tee Lambert was in attendance for Agenda Item XIV. – Executive Session.)

Motion _____ Second _____ Vote _____

- F. Approval of the Minutes

10-22

It is recommended that the Governing Board approve the Minutes of the April 26, 2012 Executive Session and Regular Meeting (Governing Board member not present was Mr. Bill Adams).

Motion _____ Second _____ Vote _____

- G. Current Events: Governing Board and Superintendent

I. REGULAR MEETING – GENERAL FUNCTION (continued)

H. Special recognition of the recipients of the Arizona Middle Level Association's Middle Level Educator Awards. The following award winners were honored at a breakfast on April 26, 2012.

- Administrative Center - Dr. Janet Altersitz, Administrator of Professional Development, Award of Excellence as an Advocate for Middle Level Education and Phil Swartzbaugh, Instructional Coach as a Founding Member.
- Mountain Sky Junior High School - Mary Ashley and Cindy Streetz, Intervention Team, Arizona Middle Level Team Educators of the Year.
- Royal Palm Middle School– Wendy Olmut, 7th grade Core Knowledge Reading and English Blocks and 8th grade Seminar Reading, Arizona Middle Level Association Teacher of the Year.
- Sweetwater School – Cecelia Kure and Sarah Schlung, 4th grade teachers, Outstanding Middle Level Teacher of the Year.

I. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

J. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| *A. Approval/Ratification of Vouchers
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | 23 |
| *B. Personnel Items
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | 24-26 |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
1. Safeway donated Starbucks gift cards with a value of \$1,700.00 to be used for refreshments for staff meetings at Cactus Wren Elementary School.

2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.

3. Alliance Communities donated a check in the amount of \$1,250.00 to be used for supplemental materials for intervention programs at Lookout Mountain Elementary School.

4. General Mills Box Tops for Education donated a check in the amount of \$836.20 to be used for art supplies and materials for students at Moon Mountain Elementary School.

5. Alliance Communities donated a check in the amount of \$500.00 to be used to purchase and/or repair fitness room equipment at Mountain Sky Junior High School. | 27-28 |

II. CONSENT AGENDA (continued)

- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
(continued)
6. General Mills Box Tops for Education donated a check in the amount of \$461.30 to be used for library books at Mountain Sky Junior High School.
 7. The Arizona Diamondbacks donated tickets with a value of \$2,000.00 for students, parents, and community members at Arroyo Elementary School.
- *D. Out-of-County/State Field Trips 29-55
1. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV and Sky-Y Camp and Goldwater Lake, Prescott, AZ, October 2-5, 2012, for 6th grade students at a cost of \$15,586.00.
 2. Melissa Griffin, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 14, 2012, for 6th grade students at a cost of \$1,145.00.
 3. Elizabeth Marshall, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 15, 2012, for 6th grade students at a cost of \$1,145.00.
 4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 16, 2012, for 6th grade students at a cost of \$1,145.00.
 5. Michele Case, Palo Verde Middle School, submitted an out-of-county/state field trip to Rio Norte Jr. High School, Santa Clarita, CA and Valencia High School and Six Flags Magic Mountain, Valencia CA, May 4-5, 2013, for 7th and 8th grade students at a cost of \$24,506.00.
- *E. Award of Contract – Bid No. 11.036, Armored Car Services 56
- *F. Annual Intergovernmental Cooperative Purchase Agreements with The Cooperative Purchasing Network (TCPN) 57-58
- *G. Submission of the Elementary and Secondary School Counseling Program Grant in an Amount Not to Exceed \$400,000.00 Per Year for a Period Not to Exceed 36 Months 59
- *H. Acceptance of the Arizona Diamondbacks Foundation Grant in the Amount of \$5,000.00 60
- *I. Agreements to Provide Summer Meals to Washington Activity Center, Gompers Habilitation Center, and ACCEL School 61-67
- *J. Agreement with the Assistance League of Phoenix for Participation in the Operation School Bell and LEARN Program 68-72

III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IV. PUBLIC HEARING

73

- A. Revised Expenditure Budget #2 for Fiscal Year 2011-2012

V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

VI. ACTION / DISCUSSION ITEMS

- A. Revised Expenditure Budget #2 for Fiscal Year 2011-2012 (David Velazquez) 74-103
Motion _____ Second _____ Vote _____
- B. Lookout Mountain Rebuild Project – Guaranteed Maximum Price (GMP) with Adolfson & Peterson Construction in an Amount Not to Exceed \$14,408,719.00 (Mike Kramer and Paul Hartley, H2 Group) 104-109
Motion _____ Second _____ Vote _____
- C. Amendment to Agreement with AT&T (formerly New Cingular Wireless) for Cell Tower at Lookout Mountain Elementary School (D. Rex Shumway) 110-115
Motion _____ Second _____ Vote _____
- D. Utilize Intergovernmental Cooperative Purchase Agreements with Mohave Education Services Cooperative (MESC) (Howard Kropp) 116-120
Motion _____ Second _____ Vote _____
- E. Compensating Retiring Employees with a One-Day, One-time Stipend (Dr. Susan J. Cook and IBN Members) 121-122
Motion _____ Second _____ Vote _____

VII. FUTURE AGENDA ITEMS

VIII. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

IX. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

Motion _____ Second _____ Vote _____

X. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

XI. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

XII. RECONVENING OF REGULAR MEETING

XIII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES: EXECUTIVE SESSION, REGULAR MEETING AND
EXECUTIVE SESSION**

2011-2012

April 12, 2012

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 6:17 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, and Mr. Aaron Jahneke. Ms. Clorinda Graziano and Mrs. Tee Lambert were not in attendance. (Ms. Graziano participated telephonically for Agenda Item IV. – Executive Session and Agenda Item IX.B. – Discussion and Consideration of 2012-2013 Governing Board Budget.) (Mrs. Lambert joined the meeting at 8:06 p.m. during Agenda Item XIV. - Executive Session.)

B. Adoption of the Special Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Special Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS**II. CALL FOR EXECUTIVE SESSION****UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.3 and A.4

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.3 and A.4 – Discussion or consultations with the attorneys for the public body for legal advice and in order to consider its position and instruct its attorneys regarding the public body's position regarding pending litigation or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation – specifically regarding RFQ No. 11.030.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION**IV. EXECUTIVE SESSION – GENERAL FUNCTION****A. Call to Order and Roll Call****B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

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C. Discussion under A.R.S. §38-431.03 – A.3 and A.4

- A.3 and A.4 – Discussion or consultations with the attorneys for the public body for legal advice and in order to consider its position and instruct its attorneys regarding the public body's position regarding pending litigation or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation – specifically regarding RFQ No. 11.030.

V. **RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING**

VI. **REGULAR MEETING – GENERAL FUNCTION**

A. **Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, and Mr. Aaron Jahneke. Ms. Clorinda Graziano and Mrs. Tee Lambert were not in attendance. (Ms. Graziano participated telephonically for Agenda Item IV. – Executive Session and Agenda Item IX.B. – Discussion and Consideration of 2012-2013 Governing Board Budget.) (Mrs. Lambert joined the meeting at 8:06 p.m. during Agenda Item XIV. - Executive Session.)

B. **Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

C. **Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

D. **Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

E. **Approval of the Minutes**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the March 8, 2012 Regular Meeting and Executive Session. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS

F. **Current Events: Governing Board and Superintendent**

Mr. Jahneke shared that he enjoyed attending the District Honor Band Concert at Palo Verde Middle School. Mr. Jahneke advised that Ms. Graziano also attended the event.

Mr. Adams shared that he enjoyed visiting with Principal, Carol Patterson, and Assistant Principal, Jill Sarraino, at Palo Verde Middle School. Mr. Adams stated that the campus looked great and the morale was good.

Mr. Adams acknowledged the Arroyo Inc. Goes to Biztown event. He was sorry he was not able to attend, but saw the posting on Facebook and thanked everyone for their efforts.

Mr. Maza acknowledged the attendance of Glendale Union High School Board Member, Ms. Pam Reicks.

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Mr. Maza also acknowledged the attendance of Mr. Michael Taylor who donated materials to build a brick patio by the library at Abraham Lincoln Traditional School for his Eagle Scout project. Mr. Taylor introduced his mother, Ms. Susan Taylor, who is an after-school program teacher at Tumbleweed Elementary School.

Dr. Cook introduced Cholla Middle School Principal, Phil Garitson who, in turn, introduced music teachers, Elizabeth Knudtson and Darrin Squire (co-directors of the Cholla Jazz Band). Mr. Garitson advised that the Cholla Jazz Band was funded through the 21st Century Grant and introduced the 21st Century Coordinator, Becky Opalka. The Cholla Jazz Band performed several numbers with two Mountain Sky Junior High School students assisting with the drums. Each student was presented with a certificate.

G. Public Participation

There was no public participation.

H. Approval of the Consent Agenda

UNANIMOUS

Mr. Jahneke requested that Item *VII.G. – Submission of the Arizona Department of Education 21st Century Community Learning Center Grants on Behalf of the District in the Amount of \$3,570,000.00 be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Adams that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Jahneke. The motion carried.

VII. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Michael Taylor from Boy Scout Troop 124 donated bricks, concrete, and bushes with an approximate value of \$560.00 to be used to build a brick patio by the library for the benefit of students at Abraham Lincoln Traditional School (Eagle Scout project).
2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
3. Feed the Children donated supplies with an approximate value of \$11,231.80 to the Social Services Department for the benefit of students receiving services under the McKinney-Vento Program.
4. Lookout Mountain Parent Teacher Organization donated a Toshiba laptop, HP printer and scanner, toner, and Sibelius 7 music notation software with an approximate value of \$1,130.00 to be used by the music department at Lookout Mountain Elementary School.

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5. Lookout Mountain Parent Teacher Organization donated an Accucut die cut machine, a large alpha die cut set, a small alpha die cut set, and assorted die cuts with an approximate value of \$2,500.00 for the benefit of students and staff at Lookout Mountain Elementary School.
6. Lookout Mountain Parent Teacher Organization donated six Avermedia Avervision F30 Flexarm document cameras, six NEC 2600 Lumen projectors, and six Avermedia Avervision F50 document cameras with an approximate value of \$6,708.00 for the benefit of students at Lookout Mountain Elementary School.
7. SPICE (Mountain Sky Parent Organization) donated a check in the amount of \$9,739.25 to pay for stipends for events such as the Jumpstart Program, a seventh grade transition program, for the benefit of students at Mountain Sky Junior High School.
8. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.
9. Arizona State University (Ira A. Fulton Schools of Engineering) donated a check in the amount of \$900.00 to be used by teachers to supplement and enhance students' math and science learning at Sahuaro Elementary School.
10. Medical Staff of John C. Lincoln Hospital donated a check in the amount of \$2,500.00 to be used for the benefit of students at Sunnyslope School.

***D. Out-of-County/State Field Trip**

UNANIMOUS

Approved the Out-of-County/State Field Trip as presented.

1. Kathryn Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip request to Kelly Place, Cortez, CO, September 23-27, 2012, for MAP students in grades 4-6, at a cost of \$24,606.00.

***E. Out-of-State Travel**

UNANIMOUS

Approved the Out-of-State Travel as presented.

1. Mark Stephen Kaiser, Teacher/Principal, Emmaus Lutheran School, to attend the National Leadership Conference, June 24-29, 2012, in Waukesha, WI, at a cost of \$824.00.
2. Dawna Underwood, Elementary Principal, and Cheree Burleson, Elementary Lead Teacher, Northwest Christian School, to attend the Love and Logic Skills for Home/School/Life, June 13-17, 2012, in Denver, CO, at a cost of \$3,270.00.

- *F. Acceptance of the Arizona Department of Education 21st Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00**

UNANIMOUS

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- *G. Submission of the Arizona Department of Education 21st Century Community Learning Center Grants on Behalf of the District in the Amount of \$3,570,000.00 **UNANIMOUS**

Mr. Jahneke commended everyone responsible for the submission of the grants which will greatly benefit the students, if awarded.

A motion was made by Mr. Jahneke that the Governing Board approve the submission of the Arizona Department of Education 21st Century Community Learning Center grants on behalf of the District in the amount of \$3,570,000.00 and authorize the Superintendent to sign all necessary documents. The motion was seconded by Mr. Adams. The motion carried.

- *H. Issue RFP No. 11.034 for Specified Services – Educationally Related Mental Health Services **UNANIMOUS**

- *I. Award of Contract – RFP No. 11.020, On-line Resources to Support Social Studies to ProQuest in an Amount Not to Exceed \$9,200.00 **UNANIMOUS**

- *J. Extension and Renewal of Annual Contracts for Specified Goods and Services **UNANIMOUS**

- *K. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) **UNANIMOUS**

- *L. Acceptance of E-rate Funds **UNANIMOUS**

VIII. ACTION / DISCUSSION ITEMS

- A. Intent to Grant a Public Utility Easement to Southwest Gas Company** **UNANIMOUS**

Dr. Cook advised that there was a need to ask the Board to approve the issuance of a letter of intent to allow the District to have an easement for Southwest Gas. Dr. Cook introduced Ms. Cathy Thompson who explained the details to the Board.

Ms. Thompson advised the Board that the 55 foot right of way easement at Lookout Mountain Elementary School that they approved to abandon on January 26, 2012 provided more flexibility on the construction site. During the process to abandon the existing right of way easement, it was found that the existing Southwest Gas line was within the proposed abandoned right of way. It was determined that the best option to resolve the issue was to grant an easement to Southwest Gas.

A motion was made by Mr. Jahneke that the Governing Board approve the issuance of a letter of intent to grant the proposed easement to Southwest Gas and authorize the Superintendent to execute the letter of intent on behalf of the Governing Board. The motion was seconded by Mr. Adams. The motion carried.

- B. Adjacent Ways Budget and Levy of Taxes for Fiscal Year 2012-2013** **3-0 AYE**

Dr. Cook advised that Adjacent Ways is presented to the Board each year separate and apart from the overall budget. Dr. Cook introduced Ms. Cathy Thompson to provide suggestions for the Adjacent Ways funds.

Ms. Thompson stated that the District tries to maximize the utilization of bond monies. Ms. Thompson advised that there were several projects in the District that incorporated allowable expenditures from the Adjacent Ways fund. She stated that the District keeps in mind the Board's interest in regard to debt service and levying taxes and takes a conservative approach to only utilize Adjacent Ways funds when needed for allowable additional costs on projects. Therefore, the District is recommending an additional levy of \$100,000.00 for portions of the Lookout Mountain rebuild.

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Mr. Adams asked if the rate charged to the taxpayers would be more or less than last year. Ms. Thompson replied that last year's tax levy was approximately \$400,000.00 at a cost of approximately \$3.00 per year for a home valued at \$100,000.00. The recommendation for the tax levy of \$100,000.00 this year will be less than last year at a cost of approximately \$1.00 per year for a home valued at \$100,000.00.

A motion was made by Mr. Maza that the Governing Board approve the levy for Adjacent Ways funding for the 2012-2013 fiscal year in the amount of \$100,000.00. The motion was seconded by Mr. Jahneke. A roll call vote was requested. The motion carried 3-0.

C. Work Furlough

UNANIMOUS

Dr. Cook advised the Board that last year IBN recommended two work furlough days for employees, December 23, 2011 and May 28, 2012. The District implemented a work furlough day on December 23, 2011. Dr. Cook stated that it was fiscally responsible to recommend not taking the second work furlough day on May 28, 2012 (Memorial Day) and designate it as a regular, paid holiday for employees.

A motion was made by Mr. Adams that the Governing Board designate May 28, 2012 as a regular, paid holiday. The motion was seconded by Mr. Jahneke. The motion carried.

D. Community Use of School Facilities Fee Structure for Fiscal Year 2012-2013

UNANIMOUS

Dr. Cook advised the Board that each year they are offered the community use of school facilities fee schedule with the understanding that the Superintendent has the authority to waive fees that are deemed appropriate based on former Board action. Dr. Cook stated that there were no changes to the proposed fee structure from last year.

A motion was made by Mr. Adams that the Governing Board approve the 2012-2013 community use of school facilities fee schedule as presented, to take effect on July 1, 2012. The motion was seconded by Mr. Maza. The motion carried.

E. Arizona School Boards Association's Delegate Assembly Appointments and Legislative Agenda Proposals

UNANIMOUS

Dr. Cook advised the Board that each year there is an Arizona School Boards Association (ASBA) Delegate Assembly and the Board appoints a Delegate and Alternate Delegate to attend. In addition, Board members were asked to send the Superintendent suggestions for proposals as soon as possible for forwarding to ASBA.

Dr. Cook stated that subsequent to the preparation of this Agenda item, Mrs. Lambert was asked to serve on the Legislative Proposal Committee and she has accepted the responsibility. Dr. Cook did not believe that precluded her from serving as a Delegate representing the Governing Board at the Delegate Assembly.

Dr. Cook reported that Ms. Graziano advised her that she would be available to attend the Delegate Assembly. Ms. Graziano said she was not volunteering, however, was available.

Mr. Adams acknowledged his appreciation for Ms. Graziano and Mrs. Lambert volunteering to attend the Delegate Assembly.

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A motion was made by Mr. Maza that the Governing Board appoint Clorinda Graziano as the Delegate and Tee Lambert as the Alternate Delegate to the Arizona School Boards Association's Delegate Assembly to be held on June 30, 2012. The motion was seconded by Mr. Jahneke. The motion carried.

IX. INFORMATION / DISCUSSION ITEM

A. Change in Student Lunch Price

Dr. Cook advised the Board that they would be presented with an update regarding student lunch prices and introduced Ms. Connie Parmenter.

Ms. Parmenter stated that this was not an Action item because increasing lunch prices is a Federal requirement. The District is charging less than \$2.51 (amount of reimbursement for a free lunch) for a paid lunch and is required to either gradually increase prices or provide additional non-Federal support for its lunches. Ms. Parmenter advised that the District was currently charging \$1.50 for a student's paid lunch. In order to stay in compliance with the Regulation of section 205 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296), the District recommended an increase of \$.10 per meal bringing the paid lunch price for students to \$1.60 for the 2012-2013 school year.

Ms. Parmenter reported that the District never refuses a hot meal to a child, whether they have the money or not. She advised that the District has approximately 73% of its students on the free and reduced rate lunch program.

Mr. Adams asked when was the last time that the District increased its student lunch price. Ms. Parmenter replied the last student lunch price increase was 18 years ago.

Mr. Adams asked if the Board had to approve the recommendation. Dr. Cook responded that Board approval was not necessary as this was a requirement in order to stay in compliance with the law so that the District would not have to provide additional non-Federal support for its lunches.

B. Discussion and Consideration of 2012-2013 Governing Board Budget

Ms. Graziano telephonically joined the meeting for this Agenda item.

Dr. Cook advised the Board that the 2012-2013 Governing Board Budget was presented as an Information/Discussion item and would be presented as an Action item at the next Board meeting based on any input from the Board.

Mr. Adams stated he would like the Board to consider repositioning funds (with no increase to the overall budget) so that the Travel budget could be increased in order to allow Board members to attend functions for professional development.

Mr. Jahneke suggested looking at the Subscriptions budget to see if there were any subscriptions that could be stopped and the budget decreased.

Ms. Graziano asked Dr. Cook if there were still budget restrictions for District employees to travel out-of-state for conferences. Dr. Cook replied that she was correct except for private school out-of-state travel which is required by Federal law to be funded from Title II funds. Ms. Graziano asked if Dr. Cook anticipated any changes for next year to the out-of-state travel budget for employees. Dr. Cook responded that there was no intention to make any changes for next year at this time, pending availability of dollars. Ms. Graziano stated that if no one else was allowed to travel out-of-state, then Board members should also restrict out-of-state travel. Therefore, she was not in favor of increasing the Board's Travel budget.

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Mr. Adams stated that he had seen employee Travel requests on previous Agendas which may have been funded from grants, however, felt that it was money out of the District's budget. Dr. Cook advised that the only employees to travel out-of-state were ones who had a mandatory performance, e.g., asked by a national entity to be a presenter. She further stated that the only other travel requests were from private schools which the District is required by Federal law to provide from Title II funds.

Mr. Adams stated that he strongly believed that the Governing Board needed to get its own professional development and recommended an increase in the Board's Travel budget.

Mr. Maza stated that the current Travel budget was \$2,600.00 and asked how that amount was determined. Dr. Cook responded that the current Travel budget was based on the Board's travel trend for the last 3-5 years.

Mr. Maza asked if funds would be able to be moved if a travel request was made by a Board member and the Travel budget was insufficient to cover the expense. He also asked if prior notice would be required in order to transfer the funds. Dr. Cook replied that funds would be able to be moved upon the Board's request for Travel and no prior notice would be required.

The Board made the following recommendations:

- Reduce the overall budget by 5%-10%;
- No change to contingency funds, e.g., Legal Services, Elections, Printing and Binding;
- Increase Travel budget by approximately 5%;
- Review Dues and Fees budget;
- Review Subscriptions/Books budget.

Ms. Graziano ended the telephonic participation.

X. FUTURE AGENDA ITEMS

Mr. Adams requested consideration of out-of-state travel for employees for professional development.

XI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Dr. Cook acknowledged and displayed a quilt made by fourth grade students at Lookout Mountain Elementary School with the assistance of their teacher, Ms. Amy Nicoloff, and their parents, to celebrate Arizona's 2012 Centennial. The quilt will be hung in a prominent location in the Administrative Center.

XII. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

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XIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

XIV. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

XV. RECONVENING OF REGULAR MEETING

XVI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Jahneke to adjourn the meeting at 9:08 p.m. The motion was seconded by Mr. Adams. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

April 12, 2012

**GOVERNING BOARD MINUTES: EXECUTIVE SESSION, REGULAR MEETING AND
EXECUTIVE SESSION**

2011-2012

April 26, 2012

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 6:31 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Aaron Jahneke, and Mrs. Tee Lambert. Ms. Clorinda Graziano and Mr. Bill Adams were not in attendance. (Ms. Graziano joined the meeting at 6:42 p.m. during Agenda Item IV.C. - Executive Session.)

B. Adoption of the Amended Special Meeting Agenda

A motion was made by Mrs. Lambert that the Governing Board adopt the Amended Special Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

II. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Jahneke to call for an Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

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C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

V. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING

VI. REGULAR MEETING – GENERAL FUNCTION

A. **Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:03 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Aaron Jahneke, Ms. Clorinda Graziano, and Mrs. Tee Lambert. Mr. Bill Adams was not in attendance.

B. **Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

C. **Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

D. **Adoption of the Amended Regular Meeting Agenda**

UNANIMOUS

A motion was made by Mrs. Lambert that the Governing Board adopt the Amended Regular Meeting Agenda, with flexibility. The motion was seconded by Mr. Jahneke. The motion carried.

E. **Approval of the Minutes**

UNANIMOUS

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the April 12, 2012 Executive Session, Regular Meeting and Executive Session. The motion was seconded by Mr. Maza. The motion carried.

This matter was revisited later in the meeting. The approval of the Minutes of the April 12, 2012 Executive Session, Regular Meeting and Executive Session was tabled due to the lack of a quorum of attendees at that meeting.

TABLED

F. **Current Events: Governing Board and Superintendent**

Dr. Cook introduced Ms. Diana Howsden, Head Start Director who, in turn, introduced Ms. Shelly Alexander, Manzanita Head Start instructor. Ms. Alexander acknowledged and thanked the parents for their support of the students and the Head Start Program. The students sang and performed a story that promoted literacy and language for preschoolers. Each student was presented with a certificate and a book.

Mr. Jahneke shared that he enjoyed attending the following events:

- Annual Washington Elementary School District Student Art Exhibit at Arizona State University, West Campus.
- Cholla Regional Choir, Band and Orchestra Concert.
- ASPIRE Graduation – Mr. Jahneke said he was pleased to visit with the graduates.
- SOSAz Quality Jobs Initiative Event at Calvary Church – Mr. Jahneke stated it was always good to get new information.

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Mrs. Lambert shared that she enjoyed attending the following events:

- Annual Washington Elementary School District Student Art Exhibit at Arizona State University, West Campus.
- Cholla Regional Choir, Band and Orchestra Concert – Mrs. Lambert thanked Moon Valley High School for hosting the event on their campus and appreciated the feeling of community collaboration (e.g., elementary, middle school, and high school connection) for promoting the arts.

Mrs. Lambert acknowledged the article in *Education Executive* about the District and the leadership of Superintendent, Dr. Susie Cook. She was pleased that the article mentioned the Green Schoolhouses and presented the District in a positive manner.

Ms. Graziano shared that she enjoyed attending the following events:

- Annual Washington Elementary School District Student Art Exhibit at Arizona State University, West Campus – thanked the parents who attended the event to support their children. Ms. Graziano also thanked the art teachers for their efforts.
- Cholla Regional Choir, Band and Orchestra Concert – reiterated Mrs. Lambert's appreciation for Moon Valley High School hosting the event.
- Richard E. Miller and Royal Palm Schools' Family Fun Festival.
- Chaperoned Shaw Butte 5th grade students' visit to the Music Instrument Museum.
- Palo Verde's Family Fun Night at McDonald's (fundraiser).
- 7th and 8th grade Track and Field Meet at Washington High School – thanked Natalie McWhorter and everyone involved. Acknowledged Thunderbird High School for hosting the 5th and 6th Grade Track Meet to be held on April 28, 2012.
- ASPIRE Graduation – congratulated the aspiring administrators and thanked Dr. Lyn Bailey for her efforts.

Ms. Graziano acknowledged and thanked the following schools and students for the artwork displayed in the Governing Board Room:

- Chaparral Elementary School
- Ironwood Elementary School
- John Jacobs Elementary School
- Lookout Mountain Elementary School
- Moon Mountain Elementary School
- Shaw Butte Elementary School

Mr. Maza shared that he enjoyed speaking to the volunteers at the Oasis Celebration. Mr. Maza stated he appreciated the power of community involvement within the District.

Mr. Maza acknowledged the attendance of former Washington Elementary School District Board member and past Board President, Ms. Bev Kraft.

G. Special Recognition

Dr. Cook introduced Ms. Audrey Alexander, Director of Transportation who, in turn, recognized Mr. Antonio Mlynek, Transportation Supervisor, who received a "Best Practices Award" from the Arizona Association of School Business Officials (AASBO) for safety awareness in student transportation. The award recognized Tony for coordinating a statewide public awareness program to increase the

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awareness of the need to stop when a school bus displays the stop sign and flashing lights. The program includes posters that can be ordered for display and television commercials that will be aired repeatedly before the start of school in August. The television commercial was presented for viewing. Mr. Mlynek was presented with a certificate.

H. Public Participation

There was no public participation.

VIII. ACTION / DISCUSSION ITEMS (moved at discretion of Chair)

B. Solar Services Agreement (SSA) With Tioga Solar Phoenix I, LLC

UNANIMOUS

Dr. Cook introduced Ms. Cathy Thompson who advised the Board that the District was proceeding with the installation of solar equipment at Mountain View and Sunnyslope schools as a result of solar incentive funding received from Arizona Public Service (APS). Ms. Thompson stated that Tioga Solar Phoenix I, LLC presented the District with a Solar Services Agreement (SSA) in which they will agree to finance the installation of solar equipment at Mountain View and Sunnyslope schools and sell the solar power generated by this equipment back to the District at a cost of \$0.069/kWh. The agreement includes a 0.00% annual escalator so the proposed price will remain firm for the 20-year term of the contract. The estimated savings for electricity over the term of the contract is approximately \$1.1 million at Mountain View and approximately \$1.0 million at Sunnyslope.

Mrs. Lambert asked the following questions:

- Who will be responsible for ongoing maintenance of the solar equipment? Ms. Thompson replied that the solar equipment is not owned by the District, therefore, the ongoing maintenance will be the responsibility of the provider.
- Who will be responsible for the maintenance of the roof on which the solar equipment will be installed? Ms. Thompson responded that a consultant inspected the roof and the recommended minor repairs will be completed before the solar equipment is installed. The repairs will ensure that the roof will be able to maintain the solar equipment for the length of the contract.
- Since the District will sell the excess power generated to APS, will the District have to provide storage for any excess power generated? Ms. Pierce advised there will not be a need for storage as there will be a reconciliation at the end of the year.

Ms. Graziano asked the following questions:

- Will the APS grant pay for the entire cost of the solar installation? Ms. Thompson advised that APS provides renewable energy credits after the District installs the solar equipment which will lower the cost of the installation. Ms. Thompson stated that Wilson Electric will install the solar equipment and Tioga Solar will be the firm who owns and maintains it. The District will purchase the solar power from Tioga Solar.
- Asked for confirmation that the District purchases the electricity from Tioga Solar and what is not used will be sold to APS. Ms. Thompson advised that the District had made every effort to have the solar system sized so that it generates a certain percentage of power for that meter and that the power is not over-generated because the rate that APS will pay for the excess power is lower than the rate paid to APS.
- Asked if there was a minimum or maximum amount of power that the

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District was required to produce? Ms. Sue Pierce advised that there was a provision in the contract whereby, as a minimum, the District was required to produce 50% of the projected generation.

- Asked how the District determined how much power would be required to be produced? Ms. Pierce stated that the District utilized an online calculator by entering information, e.g., amount of demand for size of building. The calculator indicated the size of the solar system that would be needed.
- Asked how much the District currently pays APS per kWh? Ms. Pierce advised that the District currently pays approximately \$0.091/kWh which compares to the \$0.069 kWh that will be paid to Tioga Solar (before adding on taxes, meter fees, transmission fees, etc.).

A motion was made by Ms. Graziano that the Governing Board approve the Solar Services Agreements (SSA) with Tioga Solar Phoenix I, LLC to provide solar energy at Mountain View Elementary School and Sunnyslope Elementary School. Additionally, it was moved that the Governing Board authorize the Superintendent to execute all agreement documents. The motion was seconded by Mrs. Lambert. The motion carried.

Mr. Marty Jones, attorney with Gust Rosenfeld, advised the Governing Board that the statute requires the Board to make a finding that the feasibility study submitted by Tioga Solar Phoenix I, LLC had been reviewed and was determined that it would save money to do this project.

Mrs. Lambert made a friendly amendment to her motion that the Governing Board received the feasibility study for Mountain View and Sunnyslope Schools submitted by Tioga Solar Phoenix I, LLC and after review, determined that the District will save money by executing the agreement documents. The friendly amendment carried.

VI. REGULAR MEETING (continued)

I. Approval of the Consent Agenda

UNANIMOUS

Mrs. Lambert requested that Item *VII.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

VII. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

A motion was made by Mrs. Lambert that the Governing Board approve the personnel items as presented. The motion was seconded by Mr. Jahneke. The motion carried.

Dr. Cook introduced two new administrators approved by the Board: Susan Brown, Principal at Moon Mountain Elementary School, and Enoch Davis, Assistant

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Principal at Orangewood School. Dr. Cook acknowledged the staff members/selection committee members from the schools who were in attendance to support the new administrators. Ms. Brown and Mr. Davis introduced their families and thanked their families and school staff members, who were in attendance, for their support.

- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) **UNANIMOUS**
Approved the public gifts and donations as presented.
1. Lynn Broddy (in memory of her spouse) donated 10 violins with a value of \$1,297.70 for the benefit of violin students at Sunnyslope School.
 2. Valley of the Sun United Way donated Little Tykes Young Explorer Computers with a value of \$5,599.98 for the benefit of the Head Start Program at Richard E. Miller Elementary School.
 3. Valley of the Sun United Way donated Little Tykes Young Explorer Computers with a value of \$6,000.00 for the benefit of the Special Needs Preschool Program at Maryland School.
 4. Scott Turner donated a check in the amount of \$3,000.00 for the benefit of students at Desert View Elementary School, Moon Mountain Elementary School, Mountain Sky Junior High School, Richard E. Miller Elementary School, and Royal Palm Middle School.
- *D. Out-of-County/State Field Trip **UNANIMOUS**
Approved the Out-of-County/State Field Trip as presented.
1. Rebecca Opalka, Cholla Middle School, submitted an out-of-county/state field trip to Camp Pinerock, Prescott, AZ, April 30, 2012, for students in the 21st Century Program at a cost of \$2,390.00.
 2. Cindy Vermeer, Royal Palm Middle School, submitted an out-of-county/state field trip to Camp Pinerock, Prescott, AZ, April 30, 2012, for students in the 21st Century Program at a cost of \$2,308.00.
- *E. Award of Contract – RFP No. 11.032, Bond Underwriting Services to Piper Jaffray & Co. **UNANIMOUS**
- *F. Award of Contract – RFP No. 11.033, Financial Consulting Services to Stone & Youngberg, a Division of Stifel Nicolaus **UNANIMOUS**
- *G. Issue RFP for Specified Services – No. 12.002, Drug Testing Services and No. 12.003, Background Check Services **UNANIMOUS**
- *H. Acceptance of the Virginia G. Piper Charitable Trust Grants in the Amount of \$41,000.00, the Grand Canyon Association Grant in the Amount of \$400.00 and the Thunderbird Foundation Grant in the Amount of \$1,500.00 **UNANIMOUS**
- *I. Memorandum of Understanding with WestEd, Heller Research Associates and Washington Elementary School District **UNANIMOUS**

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VIII. ACTION / DISCUSSION ITEMS

A. Interest-Based Negotiations (IBN) Team's Recommendations for 2012-2013

Dr. Cook advised the Board that the Interest-Based Negotiations (IBN) Team's recommendations for 2012-2013 culminated many months of work. Dr. Cook introduced Ms. Sue Snyder, Director of Organizational Development who, in turn, introduced IBN Team members in attendance. Ms. Snyder reviewed the issues addressed by the IBN Team and the recommendations for 2012-2013.

Ms. Graziano thanked everyone for their efforts. She appreciated the recommendation for a one-time, lump sum payment to employees and the consideration of honoring years of service to the District.

Ms. Graziano also appreciated the recommendation for a one-time, per diem stipend/signing bonus. Ms. Graziano stated that she felt badly that retirees who had given their careers to the District were not eligible to receive the bonus because they would not be signing a contract. She asked if IBN had discussed the issue. Dr. Cook replied that IBN had not discussed the topic because in terms of the legalities, it would have to be the equivalent to the amount of time a work day constitutes to be legal. Dr. Cook advised that the matter would need to be submitted to IBN for consideration. Dr. Cook suggested that, if it was the preference of the Governing Board, it be brought back as a single agenda item at a future Board meeting. Mr. Maza suggested that the topic be recommended as a Future Agenda Item.

Ms. Graziano asked if the District planned any follow up regarding responses to the following questions on the Working Conditions Survey:

- I feel as though I am treated as a professional – 49% Strongly Agree; 34% Somewhat Agree
- I feel I am a valued part of a team – 53% Strongly Agree; 30% Somewhat Agree
- My opinion seems to count – 37% Strongly Agree; 38% Somewhat Agree

Dr. Cook advised that the top two responses were added together for purposes of comparison. Dr. Cook stated that the Working Conditions Survey was based on a research based survey and the advice from the research base was to combine the top two responses. Dr. Cook further advised that every school and department will receive their own results to review with their employees and must submit an action plan on how they will address areas of concern. Ms. Graziano agreed that when the top two responses were combined, the results were very positive. Ms. Graziano was pleased that the District was being very proactive in this area.

Mrs. Lambert thanked the IBN team for their hard work. Mrs. Lambert stated she was pleased with the system-wide IBN recommendations that will benefit all employee groups and the children.

Mrs. Lambert advised that although she did not have a direct conflict of interest because her married daughter is employed in the District, she was going to recuse herself from three of the IBN recommendations.

Mr. Maza acknowledged and thanked the IBN team for their service. He stated that there was a discussion elsewhere that a collective bargaining discussion was not of value. He acknowledged that the IBN team had the task of addressing difficulties presented to them that were beyond the control of the District. Mr. Maza thanked his fellow Board members for providing their interests to the IBN team for consideration during their discussions. Mr. Maza stated that there are some people

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who will say this is not an essential conversation for our children and thanked the IBN team for their efforts. He advised that they may not be allowed to have conversations like this in the future.

Mr. Jahneke thanked the IBN team and was grateful that they were able to give some compensation to the employees this year.

Dr. Cook thanked the IBN team and stated she was proud of their accomplishments. She acknowledged that she was pleased that the Governing Board recognized the efforts of the IBN team.

A motion was made by Mr. Jahneke that the Governing Board approve the Interest-Based Negotiations (IBN) Teams' Recommendations for 2012-2013, items 1-6 as presented. The motion was seconded by Ms. Graziano. A roll call vote was requested. Mrs. Lambert recused herself from items 3, 4, and 6.

1. A motion was made that the Governing Board approve that no changes be made for 2012-2013 with regard to current or new return-to-work employees, including both those who are hired to fill regular positions and those who are hired as substitute teachers, with the District absorbing the associated alternate contribution rate costs. **4-0 AYE**
2. A motion was made that the Governing Board approve that a 1.0 FTE roving custodian position be added for the 2012-2013 school year to provide coverage for absences and vacancies. It is further recommended that 12 night custodian positions be converted to 1.0 FTE for the 2012-2013 school year (these positions were previously .5; two schools were staffed by one person). It is further recommended that 17 night custodian positions be converted from 12-month (260 days) to 9-month (199 days) positions for the 2012-2013 school year. It is further recommended that the additional 0.5 FTE night custodian positions that had been allocated to Sunnyslope and to Lookout Mountain for the 2011-2012 school year be eliminated for the 2012-2013 school year. **4-0 AYE**
3. A motion was made that the Governing Board approve that a one-time, lump sum payment of \$400 be distributed to each 1.0 FTE employee (and prorated based on FTE for less than full-time employees) hired between 7/1/2011 and 3/1/2012, and still employed by WESD in a regular position as of the first day of the 2012-2013 school year. It is further recommended that a one-time, lump sum payment of \$608 be distributed to each 1.0 FTE employee (and prorated based on FTE for less than full-time employees) hired during the 2010-2011 school year and still employed by WESD in a regular position as of the first day of the 2012-2013 school year. It is further recommended that a one-time, lump sum payment of \$816 be distributed to each 1.0 FTE employee (and prorated based on FTE for less than full-time employees) hired during the 2009-2010 school year and still employed by WESD in a regular position as of the first day of the 2012-2013 school year. It is further recommended that a one-time, lump sum payment of \$1024 be distributed to each 1.0 FTE employee (and prorated based on FTE for less than full-time employees) hired prior to the 2009-2010 school year and still employed by WESD in a regular position as of the first day of the 2012-2013 school year. It is further recommended that designated funds be paid in full to eligible employees with their August 24, 2012 paycheck and that they be based on the employee's FTE as of March 26, 2012. **3-0 AYE
1 RECUSAL**
4. A motion was made that the Governing Board approve that if additional K-12 funding is approved by the legislature for 2012-2013, and the total

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additional funding is less than \$1.3 million, then the following actions be taken, in the order listed:

**3-0 AYE
1 RECUSAL**

- Address speech pathologist salary anomaly.
- Address occupational therapist and physical therapist salary anomalies.
- Restore stipends up to the amount they have been reduced due to budget reductions during recent years, with the percentage increase of stipends to depend on available funding.

It is further recommended that if additional K-12 funding is approved by the legislature for 2012-2013, and the total additional funding is greater than or equal to \$1.3 million, then the following actions be taken, in the order listed:

- Address speech pathologist salary anomaly.
 - Address occupational therapist and physical therapist salary anomalies.
 - Provide compensation as one-time money in 2012-2013, in addition to and in accordance with the recommendation for distributing funds in Recommendation #3, above, with appropriate "if...then" language included in employee contracts
5. A motion was made that the Governing Board approve that the substitute teacher budget/process straw design outlined under Issue G be approved for the 2012-2013 school year.
6. A motion was made that the Governing Board approve that a one-time stipend, equal to the employee's daily rate as of March 26, 2012, be paid to each classified employee at the end of his or her 2011-2012 work year. It is further recommended that a one-time signing bonus, equal to the employee's daily rate as of March 26, 2012, be paid to each certified employee and administrator who returns his or her signed 2012-2013 contract within 10 days of issuance.

4-0 AYE

**3-0 AYE
1 RECUSAL**

C. Arizona Public Service (APS) Solar Renewable Energy Credit Purchase Agreement

UNANIMOUS

Dr. Cook introduced Ms. Cathy Thompson who advised the Governing Board that Arizona Public Service (APS) had reserved solar incentive funding for solar projects at Mountain View Elementary School and Sunnyslope School. Ms. Thompson stated that APS will be paying the District \$0.171 for each REC (kWh) of renewable energy actually produced by the solar system up to the maximum contract quantity.

A motion was made by Mrs. Lambert that the Governing Board approve the APS Solar Renewable Energy Credit Purchase Agreements (APS Contract No. 19352 for Mountain View Elementary School and APS Contract No. 19353 for Sunnyslope Elementary School). Additionally, it was moved that the Governing Board authorize the Superintendent to execute the contract documents. The motion was seconded by Ms. Graziano. The motion carried.

D. 2012-2013 School and Employee Calendars and the Calendar Framework for 2013-2015

UNANIMOUS

Dr. Cook advised the Board that each year they were offered the calendars for the academic year, as well as the various employee groups. She stated that Dr. Maggie Westhoff facilitated the Planning and Steering Calendar Committee. Dr. Cook introduced Ms. Janet Sullivan, Assistant Superintendent of Academic Services, who presented the committee's recommendations.

Ms. Sullivan advised the Board that the committee reviewed the calendars with significant considerations given to the following:

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- Alignment of WESD start/end dates and holidays with those of Glendale Union High School District;
- Compliance with legal requirements and state mandates pertaining to instructional days and hours (including the required 180 days of instruction), legal holidays, teacher contracts and AIMS schedule.

Ms. Sullivan informed the Board that the committee had a large discussion regarding the following:

- Parent/Teacher Conference schedule due to the need for additional time for translation services for SEI classroom teachers. Additional conference time will be scheduled for selected schools on the Wednesday prior to conference week and the Wednesday after conference week.
- Returned the December 19 Early Release Wednesday to the 2012-2013 calendar to increase the available PLC time for ELAS and Mathematics Common Core Training.

Ms. Sullivan advised the Board that the committee gave consideration to the IBN request to study the classified work calendars. Adjustments were made to the applicable classified work calendars to meet the actual days worked by various classified work groups.

Ms. Graziano asked about adding a fourth grading day. Ms. Sullivan responded that the topic was discussed by the calendar committee and it was recommended that principals be made cognizant of allowing time for grading during a PLC day close to the end of the school year. The committee did not select a specific date on the calendar because teachers would not be able to account for work completed by students from that date to the end of the school year, nor did the committee want to send a message to students that the work year concluded early.

Ms. Graziano asked if there were any questions regarding the calendars on the annual Parent Survey. Dr. Cook advised that parents were regularly asked for input regarding PLC and early release days but not about the calendars themselves. Ms. Graziano asked if parents had offered any input about the alignment with the Glendale Union High School calendar. Dr. Cook stated that the few years that WESD did not align its calendar with the Glendale Union High School calendar, parents were very upset because they had students in both districts.

Ms. Graziano asked if the early start date affected attendance and money received for Average Daily Membership (ADM). Dr. Cook replied that attendance numbers were reviewed regularly every year and shared with the Governing Board. Dr. Cook stated that the ADM did not show any significant increase this school year until November.

A motion was made by Mr. Jahneke that the Governing Board approve the 2012-2013 PLC early-release Wednesday calendar for the staff and students as presented.

Additionally, it was moved that the Governing Board approve the revised start and end dates and holidays for the 2013-2015 calendars which are aligned with Glendale Union High School District calendars.

Finally, it was moved that the Governing Board approve the 2012-2013 employee calendars, including the 260-Day Administrator Calendar (Administrators), the 260-

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Day Employee Calendar (Classified), the 227-Day Employee Calendar (School Administrators, School Program Coaches, and School Office Employees), the 220-Day Psychologist Calendar (Psychologists), the 211-Day Employee Calendar (Nutrition Service Managers), the 209-Day Employee Calendar (Certified Teachers, Health Services, and School-based Professionals), the 199-Day Employee Calendar (Library Technicians, 9 Month Night Custodians, Bus Drivers and Assistants, and Nutrition Classified Support), and the 194-Day Employee Calendar (Classified Student Support). The motion was seconded by Mrs. Lambert. The motion carried.

E. Discussion and Consideration of 2012-2013 Governing Board Budget

UNANIMOUS

Dr. Cook advised that at the April 12, 2012 Governing Board meeting, the Governing Board discussed its 2012-2013 Governing Board budget. The budget was adjusted according to the following recommendations from the Board:

- Reduced the overall budget by 10%;
- No change to contingency funds, e.g., Legal Services, Elections; Printing and Binding;
- Travel budget increased by 5%.

Dr. Cook offered the revised budget to the Governing Board for their review.

Ms. Graziano stated the increase to the Travel Budget was approximately 50% and it was her understanding that it would be increased by 5%. Dr. Cook replied that it was her impression that the Governing Board recommended reducing the overall budget by 10% and taking half of that decrease (5%) and increasing the Travel budget by that amount. Mr. Maza advised that he had made the recommendation at the last Board meeting and the adjustments were made as he intended.

Mrs. Lambert asked if the increase to the Travel budget came from within the Governing Board's budget or from another budget. Dr. Cook replied that the increase came from within the Governing Board's budget.

Mrs. Lambert asked if the Travel budget was sufficient for the current year or was it exceeded. Dr. Cook responded that there were funds remaining in this year's Travel budget.

Mrs. Lambert stated that the largest reduction was in the Communication budget and asked if the recommended 2012-2013 budget would be sufficient. Dr. Cook advised that it should be adequate.

Mr. Maza asked for confirmation that when there is an interest from someone on the Board to travel and use the Travel budget funds, the request will be presented to the Board for approval; and increasing the Travel budget does not denote usage of the budget line. Dr. Cook confirmed that he was correct for out-of-state travel. Dr. Cook advised that if there were to be a request for Board travel and the Travel budget funds were exhausted, contingency funds could be requested to cover the Travel expense.

A motion was made by Mr. Maza that the Governing Board approve the 2012-2013 Governing Board budget. The motion was seconded by Mr. Jahneke. The motion carried.

April 26, 2012

IX. INFORMATION / DISCUSSION ITEM

A. Teacher and Principal Evaluation Process

Dr. Cook advised the Board that Arizona Senate Bill 1040 passed last year which required school districts to have a new teacher and principal evaluation system. During this current year, House Bill 2823 amended House Bill 1040. Because of House Bill 2823, the Board had been provided the first part of a three-part video series about the new teacher and principal evaluation process. Dr. Cook stated that prior to September 30, 2012, the Board will be asked for an approval to use the new evaluation system that the District has been working on for over a year.

Dr. Cook stated that the Board members had been provided a link to a video overview, as well as a DVD copy, of the proposed WESD teacher evaluation process. She advised the Board that the video had been viewed by teachers and site administrators throughout the District. Two additional videos are being produced. One will focus exclusively on scoring and will be available for viewing in May. The other video will explain the student achievement component of the teacher evaluation program and will be shown as part of the training that teachers and teacher evaluators receive early in the 2012-2013 school year.

Dr. Cook introduced Ms. Sue Snyder, who had worked with the committee for over a year. Ms. Snyder introduced members of the Teacher Evaluation Committee who were in attendance and commended them for their hard work.

Mrs. Lambert complimented the Teacher Evaluation Committee for their efforts in meeting the difficult challenges of the legislature and Arizona Department of Education (ADE) changes made.

Mr. Rex Shumway, District Legal Counsel, advised the Governing Board that the contracts that are being prepared have a provision in them that addresses the fact that the evaluation instrument that will be used to evaluate the employee is not currently in existence and they acknowledge that fact. He further advised that the provision had been reviewed by the attorney from the Arizona Education Association (AEA).

Mr. Maza referred to Arizona Senate Bill 1040 where it was mandated that quantitative student achievement data account for 33 to 50 percent of teacher and principal evaluation outcomes. Mr. Maza commended the Arizona State Board of Education for the Student Growth Index portion of the evaluation process which he considered the best way to compare children across the State and provided strong, reliable data. Dr. Cook stated that the District's third video regarding student achievement will address status and growth in all of its measures.

Mr. Maza thanked the committee for their hard work in the daunting task of trying to quantify and measure teachers' performances. He stated that the new teacher evaluation will assist teachers in their practice of teaching. Mr. Maza appreciated the work on the teacher and principal evaluation process and looked forward to future updates.

X. FUTURE AGENDA ITEMS

Ms. Graziano requested that IBN review the possibility of a one-time stipend for retirees in the 2011-2012 school year (see Action Item VIII.A. – IBN Recommendation 3.).

April 26, 2012

XI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano acknowledged and thanked Ms. Janet Sullivan and WestEd for the science and research project that was approved on the Consent Agenda. She appreciated that the study honored participating teachers with pay, as well as training.

Dr. Cook acknowledged Dr. Janet Altersitz, Administrator of Professional Development, for receiving an Award of Excellence from the Arizona Middle Level Educators. Dr. Cook stated that it was the highest honor awarded by the organization. Dr. Altersitz was recognized for her seminal efforts in the organization. Dr. Cook advised that several teachers were also recognized by the organization and will receive special recognition at a future Governing Board meeting.

Dr. Cook acknowledged that Sunnyslope School students and staff painted a mural on a wall at John C. Lincoln Hospital and have been recognized through television media.

Dr. Cook acknowledged Perry Mason, Principal at Mountain Sky Junior High School, who did an excellent job of announcing at the 7th/8th grade Track Meet.

Dr. Cook acknowledged and thanked Mr. Maza for doing the voiceover on the insurance video.

XII. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Jahneke to adjourn the meeting at 8:51 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

April 26, 2012

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: May 10, 2012 Information

AGENDA ITEM: *Approval/Ratification of Vouchers 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

04/20/12	2,840,668.09
Totals:	2,840,668.09

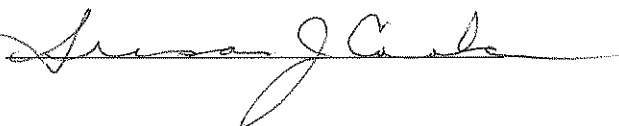
APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

04/18/12	1,063,508.86
04/20/12	52,896.60
04/25/12	5,166,558.84
Totals:	6,282,964.30

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	May 10, 2012		
AGENDA ITEM:	<u>*Personnel Items</u>		
INITIATED BY:	Justin Wing, Director of Human Resources	SUBMITTED BY:	Justin Wing, Director of Human Resources
PRESENTER AT GOVERNING BOARD MEETING:	<u>Justin Wing, Director of Human Resources</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

May 10, 2012

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Apodaca	Delta	Teacher-Reading	Desert Foothills	Resignation	4	5/31/2012
Baker	Melanie	Teacher-Music	Tumbleweed	Resignation	7	5/31/2012
Betts	Donna	Teacher-3rd Grade	Richard Miller	Resignation	10	5/31/2012
Bleicher	Lillian	Teacher-1st Grade	Roadrunner	Retirement	33	5/31/2012
Brown	Janet	Teacher-Science	Mountain Sky	Resignation	1	5/31/2012
Burkett	Donna	Teacher-Preschool Hdcp.	Palo Verde	Resignation	6	5/31/2012
Carson	Jeffrey	Teacher-Music	Sunset	Resignation	2	5/31/2012
Farley	Douglas	Teacher-Social Studies	Maryland	Resignation	4	5/31/2012
Fasciano	Roseanne	Teacher-Science	Desert Foothills	Resignation	1	5/31/2012
Frank	Gail	Speech Pathologist	Desert Foothills/Shaw Butte	Resignation	3	5/31/2012
Giles	Barbara	Program Coach	Richard Miller	Resignation from Leave of Absence	15	7/30/2012
Gourley	Christy	Teacher-Music	Lakeview	Resignation	12	5/31/2012
Huff	Katherine	Teacher-Language Arts	Cholla	Resignation	7	5/31/2012
Kester	Liberty	Teacher-Special Ed.	Sweetwater	Resignation	3	5/31/2012
King	David	Teacher-6th Grade	Washington	Resignation	4	5/31/2012
Marsh	Courtney	Teacher-3rd Grade	Mountain View	Resignation	6 mo.	5/31/2012
Meeks-Schall	Pamela	Teacher-Reading	Desert Foothills	Resignation	1	5/31/2012
O'Connor	Kristen	Teacher-2nd Grade	Shaw Butte	Resignation	2	5/31/2012
Santy	Mary	Speech Pathologist	Sweetwater	Retirement	2	5/31/2012
Talley	Karen	Academic Intervention Specialist	Sunnyslope	Retirement	7	5/31/2012
Waldo	Adelene	Teacher-LD	Royal Palm	Resignation	4	5/31/2012
Walterman	Ryan	Teacher-NBA	Cholla	Resignation	7	5/31/2012
Wells	Tabitha	Teacher-Kindergarten	Mountain View	Resignation	1	5/31/2012
Wilson	Shelley	Teacher-4th Grade	Sunnyslope	Resignation	2	5/31/2012

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Dunn	Kenneth	Custodian	Washington	Leave of Absence for 12-13 Fiscal Year		7/1/2012
Lang	Anna	Speech/Language Pathology Assistant	Desert View/Mountain View	Resignation	1	5/30/2012
Wieser	Lynn	Social Worker	Palo Verde	Resignation	5	5/31/2012

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Bejarano	Cathy	Food Service Manager	Washington	Resignation	13	5/10/2012
Bejarano	Josie	Food Service Manager	Palo Verde	Resignation	14	5/10/2012
Dumar	Monique	Paraprofessional	Cactus Wren	Termination	3 mo.	4/19/2012
Files	Charles	Material Technician	Materials Management	Resignation	4	4/27/2012
Gutierrez	Idania	Food Service Clerk	Alta Vista	Resignation	5	5/4/2012
Holloway	Sabarina	Food Service Clerk	Desert Foothills	Resignation	5 mo.	4/18/2012
Howard	Darlene	HeadStart Support Instructor	Ocotillo	Resignation	5	4/20/2012
Mueldener	Debbie	Paraprofessional	Cactus Wren	Resignation	3 mo.	4/11/2012
Orellana	Lidia	HeadStart Support Instructor	John Jacobs	Leave of Absence for FY 12-13		5/31/2012
Phelps	Cory	Instructional Assistant	Cholla	Resignation	7 mo.	4/13/2012
Thal	Hope	KidSpace Assistant	Abraham Lincoln	Resignation	1	5/10/2012

PERSONNEL ACTION RECOMMENDED
May 10, 2012

II. EMPLOYMENT**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
McWhirter	Paula	Principal	E	Roadrunner
Schultz	Polly	Assistant Principal	E	Shaw Butte

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Clemens	Steven	Teacher-Science	E	Maryland

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Barrier	Patricia	Office Manager	E	Mountain View
Morales-Ayala	Heisha	9 mo. Night Custodian	E	Moon Mountain
Perez	Alma	9 mo. Night Custodian	E	Richard Miller
Rodriguez	Cynthia	Health Technician	E	Mountain View
Wessel	Amy	Office Manager	E	Rescinding request of
Zavala	Jesus	9 mo. Night Custodian	E	Lookout Mountain

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Crossman	Jewel	Personal Care Provider	N	Sunset
Dupree	Timothy	NBA Assistant	E	Cholla
Followwill	Robert	Paraprofessional	E	Cactus Wren
Weber	Holly	Paraprofessional	E	Mountain View
Welch	Lisa	Paraprofessional	E	Tumbleweed
Worsnup	Kendra	Paraprofessional	E	Sunset
Macaluso	Jennifer	ELL Testing Specialist	E	Orangewood

new student

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 10, 2012 Information
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

Funding Source: Donations
Budgeted: N/A

1. Safeway donated Starbucks gift cards with a value of \$1,700.00 to be used for refreshments for staff meetings at Cactus Wren Elementary School.
2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.
3. Alliance Communities donated a check in the amount of \$1,250.00 to be used for supplemental materials for intervention programs at Lookout Mountain Elementary School.
4. General Mills Box Tops for Education donated a check in the amount of \$836.20 to be used for art supplies and materials for students at Moon Mountain Elementary School.
5. Alliance Communities donated a check in the amount of \$500.00 to be used to purchase and/or repair fitness room equipment at Mountain Sky Junior High School.
6. General Mills Box Tops for Education donated a check in the amount of \$461.30 to be used for library books at Mountain Sky Junior High School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

***Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

May 10, 2012

Page 2

7. The Arizona Diamondbacks donated tickets with a value of \$2,000.00 for students, parents, and community members at Arroyo Elementary School.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: May 10, 2012
 AGENDA ITEM: *Out-of-County/State Field Trips
 INITIATED BY: Schools and Departments as Presented SUBMITTED BY: Administrative Services,
 Curriculum, Accounting and
 Purchasing Departments
 PRESENTER AT GOVERNING BOARD MEETING: Field Trip Sponsors
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, IJOA and A.R.S. §15-341

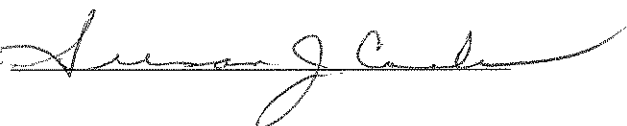
SUPPORTING DATA

Funding Source: See Attached
 Budgeted: N/A

1. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV and Sky-Y Camp and Goldwater Lake, Prescott, AZ, October 2-5, 2012, for 6th grade students at a cost of \$15,586.00.
2. Melissa Griffin, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 14, 2012, for 6th grade students at a cost of \$1,145.00.
3. Elizabeth Marshall, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 15, 2012, for 6th grade students at a cost of \$1,145.00.
4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 16, 2012, for 6th grade students at a cost of \$1,145.00.
5. Michele Case, Palo Verde Middle School, submitted an out-of-county/state field trip to Rio Norte Jr. High School, Santa Clarita, CA and Valencia High School and Six Flags Magic Mountain, Valencia CA, May 4-5, 2013, for 7th and 8th grade students at a cost of \$24,506.00.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the out-of-county/state field trip requests as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.D.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/10/2012
--------------------------------------	-----------

School: Orangewood	Departure Date: 10/2/2012	Return Date: 10/5/2012	
Destination of Field Trip: Hoover Dam, Boulder City, NV; Sky-Y Camp, Prescott, AZ and Goldwater Lake, Prescott, AZ			
# of Student Participants: 80	Grade Level(s): 6	# of Chaperones (1:8): 10	
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0		
Person Requesting Trip/Contact at Board: John Vasey	# of Additional Adults - paying their own way: 0		
Meeting:			

Summary of Event/Purpose:

The mission of this field study experience is to develop and strengthen our students' academic and real world scientific through direct, hands-on activities that are connected to the state/national core standards taught in the classroom. The day, from 7:30AM to 9:00PM, will consist of activities that will focus on our literature studies, real-world math problem solving, 6-triats writing, scientific inquiries, and team-building/collaborative problem solving skills. Along with instruction, there will be breakfast, lunch, dinner and bathroom breaks.

Educational Use:

Reading Objectives:

- Predicting text using prior knowledge and text features. (R06-S1C6-01)
- Connecting information and events in text to experience to related text and sources. (R06-S1C6-05)
- Interpreting details from functional text for a specific purpose. (R06-S3C2-01)
- Reading is experiencing language, not merely practicing isolated skills. (WESD Reading Belief Statement)

Writing Objectives:

- Produce a literary response. (W06-S3C5-01)
- Create a narrative using expressive and 6-trait rubrics. (W06-S3C2-01/02/03)

Science Objectives:

- Formulate predictions, questions, or hypotheses based on observations. (SC06-S1C1-01/02/03)
- Design and conduct controlled investigations. (SC06-S1C2-01/02/03/04/05)
- Analyze the relationships among various organisms and their environment. (SX06-S4C3-01/02)
- Compare possible solutions to best address an identified need or problem. (SC06-S3C2-01)
- Design and construct a solution to an identified need or problem using simple classroom materials. (SC06-S3C2-02)
- Identify various ways in which electrical energy is generated using renewable and nonrenewable resources (e.g., wind, dams, fossil fuels, nuclear reactions). (SC06-S5C3-01)
- Identify several ways in which energy may be stored. (SC06-S5C3-02)
- Compare the following ways in which energy may be transformed: mechanical to electrical and electrical to thermal (SC06-S5C3-03)

Math Objectives:

- Measure and record the actual measure of objects using proportion and scale drawing or map by converting between actual measurements and scale measurements using proportions. (M06-S4C4-02/03/11)
- Interpret and construct simple displays of data using double bar graphs, tally charts, frequency tables, circle and line graphs (M06-S2C1-03/08)
- Compute the area and perimeter of land (Polygon) by solving problems involving the perimeter/area of polygons/parallelograms. (M06-S4C4-06/07)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
10/2/2012	Orangewood Elementary, Phoenix, AZ	7:00 AM	Hoover Dam Visitor Center, Boulder City, NV	12:00 PM	Coach USA	602-769-6758
10/2/2012	Hoover Dam Visitor Center, Boulder City, NV	3:00 PM	Sky-Y Camp, Prescott, AZ	8:00 PM	Coach USA	602-254-1571
10/5/2012	Sky-Y Camp, Prescott, AZ	10:00 AM	Goldwater Lake, Prescott, AZ	10:15 AM	Coach USA	602-769-6758
10/5/2012	Goldwater Lake, Prescott, AZ	1:00 PM	Orangewood Elementary, Phoenix, AZ	3:00 PM	Coach USA	602-347-2900

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Andree Charlson

4/21/2012

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Student-run businesses, Cookie Dough sales, Fall Festival

Scholarships: Tax credits, PTA, Site Council, Local Business Community

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a student at Orangewood Elementary in the sixth grade.

What are the arrangements for students not participating in this trip?

Assigned into another class with District standard based work.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be assigned to other classes with appropriate District standard work so that the learning environment is not impaired for any student.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
Elizabeth Marshall	Certified	No	Yes
Melissa Griffin	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2012

Administrative Services Signature:

Lyn Bailey

4/23/2012

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 1,350.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 6,016.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 8,060.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 160.00</td><td>Other: Hoover Dam tour admission</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 15,586.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 1,350.00	Food:	\$ 6,016.00	Transportation	\$ 8,060.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 160.00	Other: Hoover Dam tour admission	\$ 0.00	Substitute Funding Source:	\$ 15,586.00	Total Cost of Trip
\$	Travel Agent Quote																												
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\$ 0.00	Travel Insurance (optional)																												
\$ 160.00	Other: Hoover Dam tour admission																												
\$ 0.00	Substitute Funding Source:																												
\$ 15,586.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

80 # Students Participating

of Chaperones: 10

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$194.82

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

☒ X - Auxiliary Operations (Fund 525 - fee based)

☒ X - Gifts & Donations (Fund 530 - donation based)

☒ X - PTA/PTO

☒ X - Student Activities (Fund 850 - fundraising based)

☒ X - Tax Credit (Fund 526 - donation based)

Finance Signature

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.

Elizabeth Martinez

4/23/2012

Purchasing Signature

This expenditure was reviewed for compliance with applicable procurement laws and regulations.

Howard Kropp

4/23/2012

OVERNIGHT CHAPERONE PLAN

School: Oranewood

Dates of Trip: October 2-5, 2012

Destination: Hoover Dam, Sky Y Camp, and Goldwater Lake

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

The students will be sleeping in separate cabins where at least 2 male chaperones will stay with male students and at least two female chaperones will stay with female students. The chaperones will sleep near the exit doors to monitor the students access at all times. The certified chaperones will walk around the cabins at night as another monitoring precaution.

Movement Details

Coach America Phoenix

Client ID Client Company Client Ref 1 Client Ref 2	OREL003 Orangewood Elementary School 	Charter ID Movement ID Status Passengers Distance	27903 34525 Quotation 671
First Pick-up Pick-up Date Single Journey Vehicle To Stay	7337 N 19th Ave, Phoenix, AZ Tue 10/2/2012 Time 06:45 Yes No	Destination Arrival Date Leave Date Back Date	Hoover Dam, NV Tue 10/2/2012 Time Tue 10/2/2012 Time 20:00 N/A Time

First Pick-up Instructions	Destination Instructions
Orangewood Elementary School Depart at 7am as directed Onsite contact is John *Send DVD coaches*	Arrive by 12pm at the Hoover Dam for a tour then depart by 14:00 PM for a camp in Payson, arrive by 8pm. **DRIVER RELIEF will cushion on board in order to comply with DOT regulations.

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
58	Motorcoach - 58 Passenger	1	\$2,180.00	0	\$0.00	\$2,180.00
58	Motorcoach - 58 Passenger	2	\$2,180.00	0	\$0.00	\$2,180.00
	Fuel Surcharge		\$350.00	0	\$0.00	\$350.00
Movement Totals			\$4,710.00		\$0.00	\$4,710.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1	Driver	2

References

Sales Contact: April 602 437 3484 X 104,
 april.saloman@coachamerica.com
 Payment: Need PO in house by 9/25/12

Customer Contact: John Vasey 602 347 2960,
 john.vasey@wesdschools.org

Movement Details

Coach America Phoenix

Client ID	OREL003	Charter ID	27903
Client		Movement ID	34526
Company	Orangewood Elementary School	Status	Quotation
Client Ref 1		Passengers	
Client Ref 2		Distance	200

First Pick-up	Payson, AZ	Destination	7337 N 19th Ave Phoenix AZ
Pick-up Date	Fri 10/5/2012 Time 09:00	Arrival Date	Fri 10/5/2012 Time
Single Journey	Yes	Leave Date	Fri 10/5/2012 Time 15:00
Vehicle To Stay	No	Back Date	N/A Time

First Pick-up Instructions	Destination Instructions
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Pick up clients from Camp.

Orangewood Elementry School

Depart as directed

Onsite contact is John

Send DVD coaches

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
58	Motorcoach - 58 Passenger	1	\$605.00	0	\$0.00	\$605.00
58	Motorcoach - 58 Passenger	2	\$605.00	0	\$0.00	\$605.00
	Fuel Surcharge		\$96.00	0	\$0.00	\$96.00
Movement Totals			\$1,306.00		\$0.00	\$1,306.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1	Driver	2

References

Sales Contact: April 602 437 3484 X 104,
 april.saloman@coachamerica.com
 Payment: Need PO in house by 9/25/12

Customer Contact: John Vasey 602 347 2960

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/10/2012
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School: Orangewood	Departure Date: 11/14/2012	Return Date: 11/14/2012
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ		
# of Student Participants: 35	Grade Level(s): 6	# of Chaperones (1:8): 5
Cell Phone Number of Person Attending Trip: 602-670-3057	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting:	Melissa Griffin	# of Additional Adults - paying their own way: 0

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

- To encourage students to “think like scientists” using their observational, critical thinking and problem solving skills.
- To introduce students to the marine environment, especially the Gulf of California, Tucson’s near-by ocean.
- To encourage higher education by allowing interaction with university students.

General Workshop Set-up:

Shark Dissection: Students are led through the dissection of a dogfish (*Squalus*), with an emphasis on body form and function, and adaptations to the marine environment.

Squid Dissection: In groups of two or three, students dissect a squid (*Loligo* spp.), once again focusing on its special adaptations. Students who do not wish to dissect will be provided with an alternative activity.

Rocky Intertidal Zone: Students learn about the unique environment of the rocky intertidal zone and its special inhabitants, with an emphasis on the adaptations necessary for life in the zone between land and sea. Everything from echinoderms to chordates to some new creatures you may never have heard of are represented.

Plankton: Students learn about the plankton in our oceans, their importance as the base of the marine food chain, and the unique adaptations that they have to prevent sinking, and to protect themselves from predators.

Fish Diversity: Handle preserved specimens of fish from a variety of habitats. Learn how the shape of a fish can inform you about what it does for a living (form follows function).

Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 3:00PM – Eat lunch and tour classrooms and dorm rooms.

3:00PM to 5:00PM – Travel back to Orangewood in Phoenix, AZ

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources. (SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/14/2012	Orangewood Elementary, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Coach USA	602-670-3057
11/14/2012	University of Arizona, Tucson, AZ	3:00 PM	Orangewood Elementary, Phoenix, AZ	5:00 PM	Coach USA	602-670-3057

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2012

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash

Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a sixth grade student at Orangewood Elementary.

What are the arrangements for students not participating in this trip?

Students will be placed in another sixth grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Melissa Griffin	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2012

Administrative Services Signature:

Lyn Bailey

4/23/2012

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
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Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

35 # Students Participating

of Chaperones: 5

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$32.71

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.

Elizabeth Martinez

4/23/2012

Purchasing Signature

This expenditure was reviewed for compliance with applicable procurement laws and regulations.

Howard Kropp

4/23/2012

Movement Details

Coach America Phoenix

Client ID Client Company Client Ref 1 Client Ref 2	OREL003 Orangewood Elementary School 	Charter ID Movement ID Status Passengers Distance	27900 34522 Quotation 226
First Pick-up Pick-up Date Single Journey Vehicle To Stay	7337 N 19th Ave Phoenix, AZ Wed 11/14/2012 Time 06:30 No Yes	Destination Arrival Date Leave Date Back Date	U of A, Tucson AZ Wed 11/14/2012 Time Wed 11/14/2012 Time Wed 11/14/2012 Time 19:00

First Pick-up Instructions	Destination Instructions
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Orangewood Elementry School

Take client to U of A.

Depart as directed

Stand by and return as directed

Onsite contact is John #602 437 2960

Send a DVD coach with PA/Mic system

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
55	Motorcoach - 55 Passenger	1	\$735.00	0	\$0.00	\$735.00
	Fuel Surcharge		\$60.00	0	\$0.00	\$60.00
Movement Totals			\$795.00		\$0.00	\$795.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1		

References

Sales Contact: April 602 437 3484 X 104,
 april.saloman@coachamerica.com
 Payment: After booking quote into a charter full payment/po
 is due in house by 11/7/12

Customer Contact: John Vasey 602 437 2960,
 john.vasey@wesdschools.org

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/10/2012
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School: Orangewood	Departure Date: 11/15/2012	Return Date: 11/15/2012
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ		
# of Student Participants: 35	Grade Level(s): 6	# of Chaperones (1:8): 5
Cell Phone Number of Person Attending Trip: 623-628-0659	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: Elizabeth Marshall	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

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 To introduce students to the marine environment, especially the Gulf of California, Tucson’s near-by ocean.
 To encourage higher education by allowing interaction with university students.

General Workshop Set-up:

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Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 3:00PM – Eat lunch and tour classrooms and dorm rooms.

3:00PM to 5:00PM – Travel back to Orangewood in Phoenix, AZ

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources.

(SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/15/2012	Orangewood Elementary, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Coach USA	623-628-0659
11/15/2012	University of Arizona, Tucson, AZ	3:00 PM	Orangewood Elementary, Phoenix, AZ	5:00 PM	Coach USA	623-628-0659

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2012

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash
Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a sixth grade student at Orangewood Elementary.

What are the arrangements for students not participating in this trip?

Students will be placed in another sixth grade classroom.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade classroom.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Elizabeth Marshall	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:	Natalie McWhorter	4/23/2012
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Administrative Services Signature:	Lyn Bailey	4/23/2012
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Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
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Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

35 # Students Participating

of Chaperones: 5

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$32.71

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.

Elizabeth Martinez

4/23/2012

Purchasing Signature

This expenditure was reviewed for compliance with applicable procurement laws and regulations.

Howard Kropp

4/23/2012

Movement Details

Coach America Phoenix

Client ID Client Company Client Ref 1 Client Ref 2	OREL003 Orangewood Elementary School 	Charter ID Movement ID Status Passengers Distance	27901 34523 Quotation 226
First Pick-up Pick-up Date Single Journey Vehicle To Stay	7337 N 19th Ave Phoenix, AZ Thu 11/15/2012 Time 06:30 No Yes	Destination Arrival Date Leave Date Back Date	U of A, Tucson AZ Thu 11/15/2012 Time Thu 11/15/2012 Time Thu 11/15/2012 Time 19:00

First Pick-up Instructions	Destination Instructions
Orangewood Elementry School	Take client to U of A.
Depart as directed	Stand by and return as directed
Onsite contact is John #602 437 2960	
Send a DVD coach with PA/Mic system	

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
55	Motorcoach - 55 Passenger	1	\$735.00	0	\$0.00	\$735.00
	Fuel Surcharge		\$60.00	0	\$0.00	\$60.00
Movement Totals			\$795.00		\$0.00	\$795.00

Driver Description	Vehicle No	Driver Description	Vehicle No
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Sales Contact: April 602 437 3484 X 104,
 april.saloman@coachamerica.com
 Payment: After booking quote into a charter full payment/po
 is due in house by 11/7/12

Customer Contact: John Vasey 602 437 2960,
 john.vasey@wesdschools.org

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/10/2012
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School: Orangewood	Departure Date: 11/16/2012	Return Date: 11/16/2012
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ		
# of Student Participants: 35	Grade Level(s): 6	# of Chaperones (1:8): 5
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

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Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 3:00PM – Eat lunch and tour classrooms and dorm rooms.

3:00PM to 5:00PM – Travel back to Orangewood in Phoenix, AZ

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources. (SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/16/2012	Orangewood Elementary, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Coach USA	602-769-6758
11/16/2012	University of Arizona, Tucson, AZ	3:00 PM	Orangewood Elementary, Phoenix, AZ	5:00 PM	Coach USA	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2012

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash

Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a sixth grade student at Orangewood Elementary.

What are the arrangements for students not participating in this trip?

Students will be placed in another sixth grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2012

Administrative Services Signature:

Lyn Bailey

4/23/2012

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 175.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 795.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 175.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Other:</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 1,145.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 175.00	Food:	\$ 795.00	Transportation	\$ 175.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 1,145.00	Total Cost of Trip
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\$ 0.00	Substitute Funding Source:																												
\$ 1,145.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

35 # Students Participating

of Chaperones: 5

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$32.71

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.

Elizabeth Martinez

4/23/2012

Purchasing Signature

This expenditure was reviewed for compliance with applicable procurement laws and regulations.

Howard Kropp

4/23/2012

Movement Details

Coach America Phoenix

Client ID	OREL003	Charter ID	27902
Client		Movement ID	34524
Company	Orangewood Elementary School	Status	Quotation
Client Ref 1		Passengers	
Client Ref 2		Distance	226

First Pick-up	7337 N 19th Ave Phoenix, AZ	Destination	U of A, Tucson AZ
Pick-up Date	Fri 11/16/2012 Time 06:30	Arrival Date	Fri 11/16/2012 Time
Single Journey	No	Leave Date	Fri 11/16/2012 Time
Vehicle To Stay	Yes	Back Date	Fri 11/16/2012 Time 19:00

First Pick-up Instructions	Destination Instructions
----------------------------	--------------------------

Orangewood Elementry School

Take client to U of A.

Depart as directed

Stand by and return as directed

Onsite contact is John #602 437 2960

Send a DVD coach with PA/Mic system

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
55	Motorcoach - 55 Passenger	1	\$735.00	0	\$0.00	\$735.00
	Fuel Surcharge		\$60.00	0	\$0.00	\$60.00
Movement Totals			\$795.00		\$0.00	\$795.00

Driver Description	Vehicle No	Driver Description	Vehicle No
--------------------	------------	--------------------	------------

Driver 1

References

Sales Contact: April 602 437 3484 X 104,
 april.saloman@coachamerica.com
 Payment: After booking quote into a charter full payment/po
 is due in house by 11/7/12

Customer Contact: John Vasey 602 437 2960,
 john.vasey@wesdschools.org

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/10/2012

School: Palo Verde Departure Date: 5/4/2013 Return Date: 5/5/2013
 Destination of Field Trip: Rio Norte Jr. High School, Santa Clarita, CA
 Valencia High School, Valencia, CA
 Six Flags Magic Mountain, Valencia, CA
 # of Student Participants: 145 Grade Level(s): 7-8 # of Chaperones (1:8): 19
 Cell Phone Number of Person Attending Trip: 623-680-5215 # of Additional Chaperones Needed (Over 1:8): 0
 Person Requesting Trip/Contact at Board Meeting: Michele Case # of Additional Adults - paying their own way: 0

Summary of Event/Purpose:

Students will perform at Music in the Parks Festival Band, Chorus and Handbells competition at Six Flags Magic Mountain in Valencia, California.

Educational Use:

Students will be given the opportunity to perform at Music in the Parks Festival from 3 states and one Canadian Province. They will be evaluated as a String Orchestra, Concert Band, Show Choir and Handbell Choir in order to further enhance their performance abilities. Directors will be provided audio as well as written critiques by at least two judges. The students will participate in the awards ceremony at the end of the day.

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
5/4/2013	Palo Verde Middle School, Phoenix, AZ	12:05 PM	Rio Norte Jr. High School, Santa Clarita, CA	6:00 AM	Motor Coach	Michele Case - 623-680-5215
5/4/2013	Rio Norte Jr. High School, Santa Clarita, CA	10:30 AM	Valencia High School, 27801 N. Dickason Dr., Valencia, CA	11:00 AM	Motor Coach	Michele Case - 623-680-5215
5/4/2013	Valencia High School, Valencia, CA	12:30 PM	Six Flags Magic Mountain, 26101 MagicMt Pkwy, Valencia, CA	1:00 PM	Motor Coach	Michele Case - 623-680-5215
5/5/2013	Six Flags Magic Mountain, Valencia, CA	11:00 PM	Palo Verde Middle School, Phoenix, AZ	5:00 AM	Motor Coach	Michele Case - 623-680-5215

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature: Carol Patterson 4/23/2012

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Tax Credit Donations, Auxiliary Fund, Student Activities, Gifts & Donations

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 900

Is this a club or after-school class? Yes

What are the student eligibility requirements to participate in this trip?

This is an optional trip that is held outside of the school day. Student desire, parent/guardian permission, no office referrals during 2nd semester.

What are the arrangements for students not participating in this trip?

N/A. Trip is outside of regular school day and hours

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

No class coverage is needed because the trip is not during regular school hours

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Michele Case	Certified	No	Yes
Samantha Hart	Certified	No	Yes
Jane Bringgold	Certified	No	Yes
Dan Hale	Certified	No	Yes
Carrie Hale	Certified	No	Yes
14 Parents TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2012

Administrative Services Signature:

Lyn Bailey

4/26/2012

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No This is an out-of-county field trip using District buses: No																
\$ 23,817.00 Travel Agent Quote \$ 0.00 Travel Insurance (optional) \$ 0.00 Substitute Funding Source: \$ 689.00 Food: \$ 0.00 Other: \$ 24,506.00 Total Cost of Trip	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Transportation:</td></tr> <tr><td style="text-align: right;">\$</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Lodging	\$	Food	\$	Transportation:	\$	Registration/Entry Fees	\$	Travel Insurance (optional)	\$	Other	\$	Substitute	\$	Total Cost of Trip
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\$	Transportation:																
\$	Registration/Entry Fees																
\$	Travel Insurance (optional)																
\$	Other																
\$	Substitute																
\$	Total Cost of Trip																
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																	

145 # Students Participating

of Chaperones: 19

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$169.01

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

- PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature

This expenditure was reviewed for compliance with designated and/or qualifying funding sources.

Elizabeth Martinez

4/23/2012

Purchasing Signature

This expenditure was reviewed for compliance with applicable procurement laws and regulations.

Howard Kropp

4/23/2012



Your 24 Hour Travel Agency Since 1979

Accounting Department
Sundance Travel
Branch of Tzell Travel Group

April 19, 2012

Michele Case
Palo Verde School
7502 N 39th Ave.
Phoenix, AZ 85017

Imajean.dolan@wesdschools.org

This is a QUOTE

Festival of Music in the Park, Group to Six Flags Magic Mountain

145 students and 19 chaperones

Departing on 4 May 2013 at 12:05 AM

Returning lat 4 May to arrive at school by 5:00 AM 5 May 2013

Three buses each bus holds 56 people

Hotel for the drivers and Gratuities are included

Festival of Music in the Park needs to be reserved

Rate including park admission to Magic Mountain

Picnic meal per student \$ 70.00

Picnic meal per adult \$ 42.00

Picnic meal will be at Magic Mountain from 3:00pm to 4:30 pm

One free chaperon for every 25 students approximately 5 free chaperones

Total price for 145 students and 19 chaperones for the Festival of Music and Magic Mountain \$ 12,704.00

Total price for three buses including 3 rooms for drivers \$ 9,801.00

Agency fee: \$8.00 per person based on 100 + participants \$ 1,312.00

Grand Total – SUBJECT TO CHANGE – BASED ON ACTUAL NUMBERS \$ 23,817.00

Again, pricing will be adjusted based on actual number of participants and actual prices

At time of booking.

If you have any questions please email or call May at information below.

May Bonner – 602-275-2400 – mayb@sundancetvl.com - Monday – Wednesday 9:30 am to 2:00 pm

Sundance Travel Branch of Tzell Travel Group
215 N. 40th Street, Phoenix AZ 85034 602-275-2400 X2107
e-mail: vickiem@sundancetvl.com
Visit us on the Internet at Sundancetvl.com

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: May 10, 2012 Information
 AGENDA ITEM: *Award of Contract – Bid No. 11.036, Armored Car Services 1st Reading
 INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
 PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O and Nutrition Services
 Budgeted: Yes

On March 29, 2012, the District issued Bid No. 11.036, Armored Car Services. The purpose of this Bid is to enter into a contract with a qualified vendor to provide armored car pick-up services for district-wide cafeteria and school office sites. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Five (5) vendors were notified of the Bid. One (1) responsive, responsible bid was received and opened on April 20, 2012. Carla Mariscal, Assistant Buyer, and Larry Larson, Purchasing Contract Manager, reviewed the response and recommend Dunbar Armored, Inc. for award. In accordance with A.R.S. §41-2533 and A.A.C. R2-7-321A, "If only one bid is received in response to an invitation for bids, an award may be made to the single bidder if the procurement officer determines that the price submitted is fair and reasonable, and that either other prospective bidders had reasonable opportunity to respond, or there is not time for resolicitation."

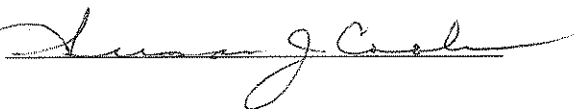
The award of this bid will result in a one-year contract with the option to renew for four (4) additional years or portion thereof. The estimated requirements cover the period of the contracts and are reasonable and continuing. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

Funding for this expenditure is included in the applicable department/school 2012-2013 M&O and Food/Nutrition Services budgets and will be purchased on an as-needed basis. A copy of the solicitation and response is available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award contract regarding Bid No. 11.036, Armored Car Services to Dunbar Armored, Inc.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 10, 2012 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with The Cooperative Purchasing Network (TCPN) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.


Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with The Cooperative Purchasing Network (TCPN).

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

TCPN CONTRACT

2011-2012 budget capacity for Maintenance Services - \$654,810.81

Contract Title:	Job Order Contracting Services
Vendor(s):	
Caliente Construction #R5145	Chasse Building Team #R5146
Core Construction #R5147	FCI Construction, Inc. #R5148
Jokake Construction Services #R5149	McCarthy Building Co's, Inc. #R5150
S D Crane Builders, Inc. #R5151	SDB Contracting Services #R5152
Sky Construction & Engineering #R5153	Skyline Builders & Restoration #R5154
Weatherproofing Technologies #R5155	Woodruff Construction #R5156
Contract Issuer:	Contract issued through The Cooperative Purchasing Network
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis
Department/School Funding:	Bond/Bldg Renewal/Capital
Expended to date 2011-2012:	New Contract to WESD

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: May 10, 2012
 AGENDA ITEM: *Submission of the Elementary and Secondary School Counseling Program Grant in an Amount Not to Exceed \$400,000.00 Per Year for a Period Not to Exceed 36 Months
 INITIATED BY: Dorothy Watkins, Administrator of Social Services SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Dorothy Watkins, Administrator of Social Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy DDA, the District may submit proposals to private foundations and other sources of financial aid for subsidizing such activities as innovative projects, feasibility studies, long-range planning, research and development, or other educational needs. If grants are awarded, they are subject to Governing Board approval prior to acceptance.

Amount	Location	Funder	Purpose
\$1,200,000.00	Multiple locations TBD	U.S. Department of Education Office of Safe and Drug-Free Schools	School Counseling Program


This grant competition will provide funds to local education agencies to enable schools to develop promising and innovative approaches for initiating or expanding counseling programs in elementary and secondary schools. Each grant project will contribute to the personal growth, educational development, and the social-emotional well-being of students at this critical time in their lives.

The project period for this grant is up to 36 months (3 budget periods of 12 months each). The exact start date is not known at this time. It is estimated that awards will be announced by late June 2012. Projects will be funded for the first year with an option for two additional years contingent upon substantial progress by the grantee and the availability of future funds.

SUMMARY AND RECOMMENDATION

It is recommended the Governing Board approve the submission of the Elementary and Secondary School Counseling Program grant in an amount not to exceed \$400,000.00 per year for a period not to exceed 36 months and authorize the Superintendent to sign and execute all required documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: May 10, 2012 Information
 AGENDA ITEM: *Acceptance of the Arizona Diamondbacks Foundation Grant in the Amount of \$5,000.00
 INITIATED BY: Dr. Steve Murosky, Director of Academic Support Programs SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

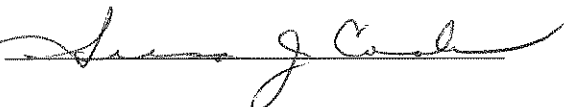
Funder	Location	Amount	Purpose
Arizona Diamondbacks Foundation	Arroyo Elementary (N)	\$5,000.00	Arroyo INC

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Arizona Diamondbacks Foundation grant in the amount of \$5,000.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.H.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 10, 2012 Information
AGENDA ITEM: *Agreements to Provide Summer Meals to Washington Activity Center, Gompers Habilitation Center, and ACCEL School 1st Reading

INITIATED BY: Connie Parmenter, Director of Nutrition Services SUBMITTED BY: Connie Parmenter, Director of Nutrition Services

PRESENTER AT GOVERNING BOARD MEETING: Connie Parmenter, Director of Nutrition Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Federal Reimbursement
Budgeted: Yes


The purpose of the Agreements is to enable the Washington Elementary School District Nutrition Services Department to provide summer meals to eligible children at City of Phoenix Community Centers, including Washington Activity Center, ACCEL School and Gompers Habilitation Center. The Summer Food Service Program reimburses sponsors for free meals served to children from the ages of 1 – 18 at approved meal sites in low-income areas. If approved, meal service will start on June 4, 2012.

All costs associated with the service will be supported by Federal Reimbursement for the Summer Meal Program.

These agreements have been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Agreements to provide meals to Washington Activity Center, ACCEL School and Gompers Habilitation Center during Summer 2012 and authorize the Superintendent to execute the Agreements on behalf of the District.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.I.

AGREEMENT TO PROVIDE SUMMER MEALS FOR 2012

Washington Elementary School District No. 6 (WESD) and City of Phoenix Parks and Recreation hereby enter into the following agreement:

A. TITLE OF AGREEMENT:

Summer Meal Program

B. PURPOSE OF AGREEMENT:

To enable the Washington Elementary School District to provide meal service to City of Phoenix Parks and Recreation participants at the Washington Activity Center. This program is to be made available at Washington Activity Center, Monday through Friday, June 4, 2012 through July 27, 2012. The program is supported by Federal Reimbursement for eligible meals.

C. DURATION OF AGREEMENT:

This agreement shall be in effect from June 4, 2012 through July 27, 2012 unless earlier terminated as hereafter provided.

D. CONDITIONS OF AGREEMENT:

1. Washington Elementary School District shall provide meals to Washington Activity Center eligible children under the established procedures of the Washington Elementary School District.
2. If requested by WESD, a pre-lunch count must be provided to the Nutrition Services office 24 hours prior to the scheduled delivery time.
3. Lunch and snack will be delivered to Washington Activity Center (2240 W. Citrus Way, Phoenix, AZ 85015) by Washington Elementary School District.
4. Meals for the summer meal program will be provided to all children from 1 – 18 years of age or persons 19 and over who are mentally or physically disabled at no charge.
5. It is understood that Washington Elementary School District assures that each meal provided to Washington Activity Center meets the minimum meal pattern requirements.

6. Record keeping for the Federal Reimbursement Program will be the responsibility of the Washington Elementary School District.
7. The Washington Activity Center will report any changes in the number of meals required as attendance fluctuates.
8. Washington Elementary School District will assume responsibility for any over claims for Federal Reimbursement and is ultimately responsible for meal counts and claiming accountability.
9. Food Service equipment provided by the Washington Elementary School District will remain the property of the Washington Elementary School District.
10. The City of Phoenix Parks and Recreation Centers will comply with civil rights laws and regulations.
11. Washington Elementary School District will include Washington Activity Center in its applications with the Arizona Department of Education.

E. PROVISIONS FOR TERMINATING AGREEMENT:

Either party may terminate this agreement by providing written notice of the intent to terminate 30 working days in advance of the termination date.

F. CERTIFICATION OF CONTRACTING AGENCIES:

City of Phoenix Parks and Recreation
2700 N. 15th Ave.
Phoenix, AZ 85007

Washington Elementary School District
4650 W. Sweetwater Avenue
Glendale, Arizona 85304-1505
Washington Elementary School District

By: _____
Its: _____

By: _____
Its: Superintendent

Date: _____

Date: _____

Director of Nutrition Services

Date: _____

AGREEMENT TO PROVIDE SUMMER MEALS FOR 2012

Washington Elementary School District No. 6 (WESD) and Gompers Habilitation Center

A. TITLE OF AGREEMENT:

Summer Meal Program

B. PURPOSE OF AGREEMENT:

To enable the Washington Elementary School District to provide meal service to Gompers Habilitation Center children. This program is to be made available at Monday through Friday, June 11, 2012 through July 20, 2012. The program is supported by Federal Reimbursement for eligible meals.

C. DURATION OF AGREEMENT:

This agreement shall be in effect from June 11, 2012 through July 20, 2012 unless earlier terminated as hereafter provided.

D. CONDITIONS OF AGREEMENT:

1. Washington Elementary School District shall provide meals to Gompers Habilitation Center for eligible children under the established procedures of the Washington Elementary School District.
2. If requested by WESD, a pre-lunch count must be provided to the Nutrition Services office 24 hours prior to the scheduled pick up time.
3. Lunches will be picked up by Gompers Habilitation Center Staff at Abraham Lincoln Traditional School (10444 N. 39th Ave., Phoenix, AZ 85051) at a designated time.
4. Meals for the summer meal program will be provided to all children from 1 – 18 years of age or persons 19 and over who are mentally or physically disabled at no charge.
5. It is understood that Washington Elementary School District assures that each meal provided to Gompers Habilitation Center meets the minimum meal pattern requirements.

6. Record keeping for the Federal Reimbursement Program will be the responsibility of the Washington Elementary School District.
7. Gompers Habilitation Center will report any changes in the number of meals required as attendance fluctuates.
8. Washington Elementary School District will assume responsibility for any over claims for Federal Reimbursement and is ultimately responsible for meal counts and claiming accountability.
9. Food Service equipment provided by the Washington Elementary School District will remain the property of the Washington Elementary School District.
10. Gompers Habilitation Center will comply with civil rights laws and regulations.
11. Washington Elementary School District will include Gompers Habilitation Center in its applications with the Arizona Department of Education.

E. PROVISIONS FOR TERMINATING AGREEMENT:

Either party may terminate this agreement by providing written notice of the intent to terminate 30 working days in advance of the termination date.

F. CERTIFICATION OF CONTRACTING AGENCIES:

Gompers Habilitation Center
6601 N. 27th Ave.
Phoenix, AZ 85017

Washington Elementary School District
4650 W. Sweetwater Avenue
Glendale, Arizona 85304-1505
Washington Elementary School District

By: _____
Its: _____

By: _____
Its: Superintendent

Date: _____

Date: _____

Director of Nutrition Services
Date: _____

AGREEMENT TO PROVIDE SUMMER MEALS FOR 2012

Washington Elementary School District No. 6 (WESD) and ACCEL School (ACCEL) hereby enter into the following agreement:

A. TITLE OF AGREEMENT:

Summer Meal Program

B. PURPOSE OF AGREEMENT:

To enable the Washington Elementary School District to provide meal service to ACCEL students. This program is to be made available Monday through Thursday, June 11, 2012 through July 12, 2012 and is to be supported by Federal Reimbursement for eligible meals.

C. DURATION OF AGREEMENT:

This agreement shall be in effect from June 11, 2012 through July 12, 2012, unless earlier terminated as hereafter provided.

D. CONDITIONS OF AGREEMENT:

1. Washington Elementary School District shall provide meals to ACCEL for eligible children under the established procedures of the Washington Elementary School District.
2. If requested by WESD, a pre-mealcount must be provided to the Nutrition Services office 24 hours prior to the scheduled delivery time.
3. Lunch and breakfast will be delivered to ACCEL by Washington Elementary School District.
4. Meals for the summer meal program will be provided to all children from 1 – 18 years of age or persons 19 and over who are mentally or physically disabled at no charge.
5. It is understood that Washington Elementary School District assures that each meal provided to ACCEL meets the minimum meal pattern requirements.
6. Record keeping for the Federal Reimbursement Program will be the responsibility of the Washington Elementary School District.

7. ACCEL will report any changes in the number of meals required as attendance fluctuates.
8. Washington Elementary School District will assume responsibility for any over claims for Federal Reimbursement and is ultimately responsible for meal counts and claiming accountability.
9. Food Service equipment provided by the Washington Elementary School District will remain the property of the Washington Elementary School District.
10. ACCEL School will comply with civil rights laws and regulations.
11. Washington Elementary School District will include ACCEL School in its applications with the Arizona Department of Education.

E. PROVISIONS FOR TERMINATING AGREEMENT:

Either party may terminate this agreement by providing written notice of the intent to terminate 30 working days in advance of the termination date.

F. CERTIFICATION OF CONTRACTING AGENCIES:

ACCEL School
10251 N. 35th Avenue
Phoenix, Arizona 85051

Washington Elementary School District
4650 W. Sweetwater Avenue
Glendale, Arizona 85304-1505

ACCEL School

Washington Elementary School District

By: _____
Its: _____

By: _____
Its: Superintendent

Date: _____

Date: _____

Director of Nutrition Services

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 10, 2012 Information
AGENDA ITEM: *Agreement with the Assistance League of Phoenix for Participation in the Operation School Bell and LEARN Program 1st Reading

INITIATED BY: Dorothy Watkins, LCSW, ADMINISTRATOR OF SOCIAL SERVICES SUBMITTED BY: Dorothy Watkins, LCSW, ADMINISTRATOR OF SOCIAL SERVICES

PRESENTER AT GOVERNING BOARD MEETING: Dorothy Watkins, Administrator of Social Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: n/a
Budgeted: n/a

The District has had an ongoing relationship with the Assistance League of Phoenix (ALP) to participate in programs offered by this philanthropic organization. A request has been made to formally renew that relationship in order for the Assistance League of Phoenix to continue to make programs available. The attached agreements are for the provision of the Operation School Bell and LEARN programs offered. The term of the agreement is for three (3) years, with the opportunity to renew for an additional three (3) year term upon mutual agreement.

Operation School Bell

Through the Operation School Bell Program, ALP will furnish uniforms, shoes or shoe gift cards and hygiene kits to District students at no cost to the District or students. The following schools are scheduled to receive services; however, additional schools may be added: Cactus Wren Elementary School, Mountain View School and Washington Elementary School.

Project LEARN for Mountain View Elementary School

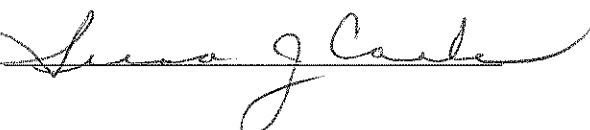
The LEARN Program is designed to augment the educational resources of Title I elementary schools. Specifically, ALP will provide books, dictionaries and literacy-related enrichments events to selected District schools for use by the staff and students. All financial obligations relative to the purchase of supplies, etc., shall be assumed by ALP.

The agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the agreements with the Assistance League of Phoenix to participate in the Operation School Bell Program at various sites and the LEARN Program. It is further recommended that the Governing Board authorize Dr. Susan J. Cook, Superintendent, to execute the agreement on behalf of the District.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.J.



**OPERATION SCHOOL BELL AGREEMENT
between**

Assistance League® of Phoenix and Washington Elementary School District

This agreement is entered into by Assistance League® of Phoenix, hereafter referred to as Assistance League, located at 9224 North 5th Street, Phoenix, AZ 85020, and Washington Elementary School District, hereafter referred to as district.

Operation School Bell is a philanthropic program designed by Assistance League to provide clothing to elementary school children in Title I schools.

Obligations of Assistance League

1. Assistance League shall provide uniforms, shoes or shoe gift cards and hygiene kits. Service will be provided to selected students as needed until designated program funds are exhausted.
2. Assistance League shall assume all financial obligations relative to the provision or purchase of the items described above. No funds shall be provided to the school, district or child.
3. Financial contributions to this program by Assistance League shall be made only as stipulated in the terms of this agreement.
4. Assistance League shall maintain liability insurance coverage for this program. Assistance League shall defend, indemnify and hold Washington Elementary School District harmless against all claims and damages that are the fault of Assistance League.
5. Assistance League shall evaluate the program annually and ask for input from the school and/or district.
6. Assistance League personnel/volunteers will interact with the children only in the presence of the school personnel. Assistance League personnel/volunteers will be apprised of this policy.

Obligations of Washington Elementary School District

1. Washington Elementary School District shall maintain liability insurance. Washington Elementary School District shall defend, indemnify and hold Assistance League harmless against all claims and damages that are the fault of Washington Elementary School District.

2. The principal shall appoint a contact person to interface with Assistance League.

Public relations

1. Assistance League and Washington Elementary School District shall have sole identification with the program.
2. Assistance League shall reserve the right to review and approve all publicity releases, brochures and other written material relative to the program, all of which shall mention Assistance League and Washington Elementary School District.
3. Photos and names of recipients shall not be used without written permission of those directly involved.

Compliance with Laws and Regulations

Assistance League and Washington Elementary School District will comply with the Family Educational Rights and Privacy Act and any related federal or state laws regarding student records and student information.

Term, Renewal and Termination

1. The term of this Agreement shall commence on June 1, 2012 and shall terminate on May 31, 2015. This Agreement may be renewed for an additional three (3) year period upon mutual agreement of the parties.
2. When either party determines it can no longer abide by the terms of this agreement, it may terminate this agreement by giving sixty (60) days written notice to the other party. In the case of termination, all assets shall return to the rightful owners as set forth in this agreement and neither party shall have any further obligation thereafter.

Signatures and Dates

Assistance League of Phoenix

President

Date: _____

Secretary

Vice-President of Philanthropic Programs

Washington Elementary School District

Superintendent

Date: _____



LEARN AGREEMENT
between
Assistance League® of Phoenix and Washington Elementary School District

This agreement is entered into by Assistance League® of Phoenix, hereafter referred to as Assistance League, located at 9224 North 5th Street, Phoenix, AZ 85020, and Washington Elementary School District, hereafter referred to as district.

LEARN is a philanthropic program designed by Assistance League® to provide books, dictionaries and literacy-related enrichment events to elementary school children in Title I schools.

Obligations of Assistance League

1. Assistance League shall provide books, dictionaries and literacy-related enrichment events. Service will be provided to selected students as needed until designated program funds are exhausted.
2. Assistance League shall assume all financial obligations relative to the provision or purchase of the items described above. No funds shall be provided to the school, district or child unless pre-approved by both parties.
3. Financial contributions to this program by Assistance League shall be made only as stipulated in the terms of this agreement.
4. Assistance League shall maintain liability insurance coverage for this program. Assistance League shall defend, indemnify and hold Washington Elementary School District harmless against all claims and damages that are the fault of Assistance League.
5. Assistance League shall evaluate the program annually and ask for input from the school and/or district.
6. Assistance League personnel/volunteers will interact with the children only in the presence of the school personnel. Assistance League personnel/volunteers will be apprised of this policy.

Obligations of Washington Elementary School District

1. Washington Elementary School District shall maintain liability insurance. Washington Elementary School District shall defend, indemnify and hold Assistance League harmless against all claims and damages that are the fault of Washington Elementary School District.

2. The principal shall appoint a contact person to interface with Assistance League.

Public relations

1. Assistance League and Washington Elementary School District shall have sole identification with the program.
2. Assistance League shall reserve the right to review and approve all publicity releases, brochures and other written material relative to the program, all of which shall mention Assistance League and Washington Elementary School District.
3. Photos and names of recipients shall not be used without written permission of those directly involved.

Compliance with Laws and Regulations

Assistance League and Washington Elementary School District will comply with the Family Educational Rights and Privacy Act and any related federal or state laws regarding student records and student information.

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1. The term of this Agreement shall commence on June 1, 2012 and shall terminate on May 31, 2015. This Agreement may be renewed for an additional three (3) year period upon mutual agreement of the parties.
2. When either party determines it can no longer abide by the terms of this agreement, it may terminate this agreement by giving sixty (60) days written notice to the other party. In the case of termination, all assets shall return to the rightful owners as set forth in this agreement and neither party shall have any further obligation thereafter.

Signatures and Dates

Assistance League of Phoenix

President

Date: _____

Secretary

Vice-President of Philanthropic Programs

Washington Elementary School District

Superintendent

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board _____ Action
 FROM: Dr. Susan J. Cook, Superintendent _____ Discussion
 DATE: May 10, 2012 _____ Information
 _____ 1st Reading
 _____ X Public Hearing

AGENDA ITEM: Public Hearing – Revised Expenditure Budget #2 for Fiscal Year 2011-2012

INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: David Velazquez, Director of Finance

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-905; 15-948

SUPPORTING DATA

Funding Source: All Funds
 Budgeted: Yes

According to ARS 15-905, districts must have final revisions to the state expenditure budget approved at a Governing Board meeting prior to May 15. Revisions to the state expenditure budget include adjustments to budget balance carry forward - reflective of the final 2010-2011 annual financial report, adjustments to final student count for last school year, adjustments based on growth in the current year, and adjustments to budget lines based on actual expenditure activity in the current year.

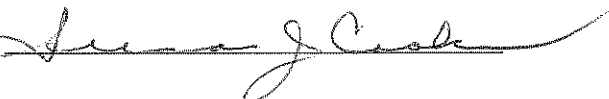
Also, because certain expenditures may create a situation whereby a subsection of the M&O budget may be exceeded per ARS 15-905 G., which allows districts to exceed a subsection as long as the overall M&O budget is not exceeded, authorization for this flexibility is also being requested.

See attached documentation.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent X Discussion
 DATE: May 10, 2012 Information
 AGENDA ITEM: Revised Expenditure Budget #2 for Fiscal Year 2011-2012 1st Reading

INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: David Velazquez, Director of Finance

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-905; 15-948

SUPPORTING DATA

Funding Source: All Funds
 Budgeted: Yes

According to ARS 15-905, districts must have final revisions to the state expenditure budget approved at a Governing Board meeting prior to May 15. Revisions to the state expenditure budget include adjustments to budget balance carry forward - reflective of the final 2010-2011 annual financial report, adjustments to final student count for last school year, adjustments based on growth in the current year, and adjustments to budget lines based on actual expenditure activity in the current year.

Also, because certain expenditures may create a situation whereby a subsection of the M&O budget may be exceeded per ARS 15-905 G., which allows districts to exceed a subsection as long as the overall M&O budget is not exceeded, authorization for this flexibility is also being requested.

See attached documentation.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the 2011-2012 Revised Expenditure Budget #2, and authorize the exceeding of Maintenance and Operation subsections provided that the overall Maintenance and Operation budget is not exceeded.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIA.

2011-2012
BUDGET REVISION OVERVIEW
December 2011 vs May 2012

Description of Changes to M&O Budget	Revision #1 December 2011	Revision #2 May 2012	Increase / (Decrease)
Change in Revenue Control Limit			
M&O - moved additional budget capacity from M&O into Capital. Based upon actual expenditures and encumbrances for the current year, the transfer assists with providing funding for capital needs for FY 2013.	\$96,925,826	\$95,925,826	(\$1,000,000)
Change in CORL (M&O)	\$1,518,046	\$1,482,360	(\$35,686)
Budget Balance Carryforward - has not changed from the December revision.	\$4,033,615	\$4,033,615	\$0
Elimination of ASRS reduction to the general budget limit (per legislative action in 2012)	-\$400,966	\$0	\$400,966
		Total Adjustments	(\$634,720)

Description of Changes to Capital Budgets	Revision #1 December	Revision #2 May 2011	Increase / (Decrease)
Unrestricted Capital - This increase is due partially to growth in the regular education average daily membership (ADM) for fiscal year 2011 and 2012. The amount has also increased due to a transfer of additional budget capacity from M&O. The transfer assists with providing funding for capital needs for FY 2013.	\$6,823,618	\$8,179,827	\$1,356,209
Soft Capital - Decrease is due to the revised estimate for required reductions statewide.	\$1,946,567	\$1,945,659	(\$908)

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070406000

VERSION Revised #2

I certify that the Budget of Washington Elementary School District, Maricopa County for fiscal year 2012 was officially proposed by the Governing Board on June 23, 2011, and that the complete Proposed Expenditure Budget may be reviewed by contacting David Velazquez at the District Office, telephone 602-347-3506 during normal business hours.

President of the Governing Board

1. Student Count			2. Tax Rates:			* Secondary rate applies only for voter-approved overrides and bonded indebtedness per A.R.S. §15-101.22 and Joint Technical Education Districts per A.R.S. §15-393.F.
	FY 2011 Current Yr. 2010 ADM	FY 2012 Budget Yr. 2011 ADM		Current FY	Estimated Budget FY	
Resident	21,654,946	20,725,171	Primary Rate	1.9424	2.5561	
Attending	21,646,069	20,733,231	Secondary Rate*	1.4409	2.3379	

3. The Maintenance and Operation, Classroom Site, Unrestricted Capital Outlay, and Soft Capital Allocation budgets cannot exceed their respective budget limits.					
Maintenance & Operation	123,241,908	GBL	123,241,908		
Classroom Site	6,613,074	CSFBL	6,613,074		
Unrestricted Capital Outlay	8,179,827	UCBL	8,179,827		
Soft Capital Allocation	1,945,659	SCAL	1,945,659		

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./(Decr.) from Current FY
	Salaries and Benefits		Other		TOTAL		
	Current FY	Budget FY	Current FY	Budget FY	Current FY	Budget FY	
100 Regular Education							
1000 Classroom Instruction	44,324,649	40,460,323	714,779	1,402,079	45,039,428	41,862,402	-7.1%
2000 Support Services							
2100 Students	2,714,171	2,421,921	20,255	191,619	2,734,426	2,613,540	-4.4%
2200 Instructional Staff	2,788,267	2,532,925	204,036	298,859	2,992,303	2,831,784	-5.4%
2300, 2400, 2500 Administration	11,898,912	11,690,121	1,052,645	1,227,921	12,951,557	12,918,042	-0.3%
2600 Oper./Maint. of Plant	7,928,598	7,252,650	10,477,844	10,015,508	18,406,442	17,268,158	-6.2%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	284,854	276,497	0	25,000	284,854	301,497	5.8%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	190,414	184,909	142	470	190,556	185,379	-2.7%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	70,129,865	64,819,346	12,469,701	13,161,456	82,599,566	77,980,802	-5.6%
200 Special Education							
1000 Classroom Instruction	12,816,697	12,605,215	4,028,676	4,354,587	16,845,373	16,959,802	0.7%
2000 Support Services							
2100 Students	7,362,857	7,588,796	991,847	1,249,768	8,354,704	8,838,564	5.8%
2200 Instructional Staff	251,200	180,113	63,724	143,095	314,924	323,208	2.6%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	2,252	1,539	0	1,500	2,252	3,039	34.9%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	20,433,006	20,375,663	5,084,247	5,748,950	25,517,253	26,124,613	2.4%
300 Spec. Ed. ESEA, Title VIII	0	0	0	0	0	0	0.0%
400 Pupil Transportation	5,669,917	5,756,947	1,631,716	1,904,510	7,301,633	7,661,457	4.9%
510 Desegregation	6,299,433	6,249,336	50,567	100,664	6,350,000	6,350,000	0.0%
520 Special K-3 Program Override	5,290,092	5,125,036	0	0	5,290,092	5,125,036	-3.1%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	107,822,313	102,326,328	19,236,231	20,915,580	127,058,544	123,241,908	-3.0%

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/ (Decrease) from Current FY	% Increase/ (Decrease) from Current FY
	Current FY	Budget FY		
Maintenance & Operation	127,058,544	123,241,908	(3,816,636)	-3.0%
Instructional Improvement	799,098	1,118,322	319,224	39.9%
Structured English Immersion	0	0	0	0.0%
Compensatory Instruction	57,697	385	(57,312)	-99.3%
Classroom Site	8,246,673	6,613,074	(1,633,599)	-19.8%
Federal Projects	37,850,880	32,824,416	(5,026,464)	-13.3%
State Projects	142,089	722,062	579,973	408.2%
Unrestricted Capital Outlay	7,769,315	8,179,827	410,512	5.3%
Soft Capital Allocation	2,598,581	1,945,659	(652,922)	-25.1%
Building Renewal	1,233,352	989,497	(243,855)	-19.8%
New School Facilities	0	0	0	0.0%
Adjacent Ways	216,446	575,000	358,554	165.7%
Debt Service	15,315,000	15,600,000	285,000	1.9%
School Plant Funds	733,307	802,277	68,970	9.4%
Auxiliary Operations	768,018	856,000	87,982	11.5%
Bond Building	66,081,315	64,988,994	(1,092,321)	-1.7%
Food Service	14,508,171	13,513,054	(995,117)	-6.9%
Other	41,072,415	44,176,746	3,104,331	7.6%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §15-761 and 15-903)	Current FY	Budget FY
Autism	2,564,102	3,218,674
Emotional Disability	2,973,479	2,946,543
Hearing Impairment	516,603	526,603
Other Health Impairments	1,339,146	973,736
Specific Learning Disability	4,058,735	3,654,910
Mild, Moderate or Severe Intellectual Disability	2,020,790	1,980,931
Multiple Disabilities	442,256	497,295
Multiple Disabilities with S.S.I.	307,559	298,539
Orthopedic Impairment	911,676	916,573
Developmental Delay	2,112,241	3,413,219
Preschool Severe Delay	520,411	543,988
Speech/Language Impairment	5,612,182	5,255,133
Traumatic Brain Injury	35,247	47,805
Visual Impairment	462,658	422,131
Subtotal	23,877,085	24,696,080
Gifted Education	1,277,507	1,208,678
Remedial Education	362,661	219,855
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technological Education	0	0
Career Education	0	0
TOTAL	25,517,253	26,124,613

PROPOSED STAFFING SUMMARY		
Staff Type	No. of Employees	Staff-Pupil Ratio
Certified --		
Superintendent, Principals, Other Administrators	55	1 to 377.0
Teachers	1,366	1 to 15.2
Other	24	1 to 863.9
Subtotal	1,445	1 to 14.3
Classified --		
Managers, Supervisors, Directors	18	1 to 1,151.8
Teachers Aides	613	1 to 33.8
Other	847	1 to 24.5
Subtotal	1,478	1 to 14.0
TOTAL	2,923	1 to 7.1
Special Education --		
Teacher	262	1 to 12.7
Staff	360	1 to 9.3



FY 2012
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Revised #2
Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2012 was

Proposed	June 23, 2011
Adopted	July 14, 2011
Revised	May 10, 2012
	Date

_____ President	_____ Vice President
_____ Member	_____ Member
_____ Member	_____ Member
_____ Member	_____ Member
_____ SIGNED	

The budget file(s) for FY 2012 sent to the Arizona Department of Education, via the internet, on _____ contain(s) the data for the budget described above.

Date

_____ Superintendent Signature	_____ Business Manager Signature
District Contact Employee: _____	David Velazquez
Telephone: 602-347-5506	E-mail: david.velazquez@vestschools.org

REVENUES AND PROPERTY TAXATION (This section is not applicable to budget revisions)

1. Total Budgeted Revenues for Fiscal Year 2011	\$	162,486,180
2. Estimated Revenues by Source for Fiscal Year 2012 (excluding property taxes)		
Local	1000 \$	4,574,922
Intermediate	2000 \$	8,086,705
State	3000 \$	74,343,569
Federal	4000 \$	37,086,630
TOTAL	\$	124,091,826

3. District Tax Rates for Current and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Current FY 2011	Est. Budget FY 2012
Primary Tax Rate:	1.9424	2.5561
Secondary Tax Rates:		
M&O Override	0.5929	0.7519
Special K-3 Program Override	0.2971	0.3859
Special Program Override		
Capital Override		
Class A Bonds	0.3711	0.8029
Class B Bonds	0.1798	0.3972
JTED		
Total Secondary Tax Rate	1.4409	2.3379

A. TOTAL AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905 H)

1. General Budget Limit (from Budget, page 7, line 10)	\$	123,241,908
2. Unrestricted Capital Budget Limit (from Budget, page 8, line A.12)	\$	8,179,827
3. Soft Capital Allocation Limit (from Budget, page 8, line B.12)	\$	1,945,659
4. Subtotal (line A.1 + A.2 + A.3)	\$	133,367,394
5. Federal Projects (from Budget, page 6, line 18)	\$	32,824,416
6. Title VIII-Impact Aid (from Budget, page 6, Federal Projects, line 16)	\$	0
7. Total Aggregate School District Budget Limit (line A.4 + A.5 - A.6)	\$	166,191,810

B. BUDGETED EXPENDITURES

1. Maintenance and Operation (from Budget, page 1, line 30)	\$	123,241,908
2. Unrestricted Capital Outlay (from Budget, page 4, line 10)	\$	8,179,827
3. Soft Capital Allocation (from Budget, page 4, line 19)	\$	1,945,659
4. Total Budget Subject to Budget Limits (line B.1 + B.2 + B.3)	\$	133,367,394
(This line cannot exceed line A.4.)		

DISTRICT NAME Washington Elementary School District #6
FUND 001 (M&O)

COUNTY Maricopa

CTD NUMBER 070406000

VERSION Revised #2

MAINTENANCE AND OPERATION FUND

Expenditures	No. of Personnel		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Debt Service and Miscellaneous 6800	Totals		% Increase/Decrease
	Current FY	Budget FY						Current FY 2011	Budget FY 2012	
100 Regular Education	862.82	852.39	30,343,673	10,116,650	742,576	659,003	500	45,039,428	41,862,402	-7.1%
1000 Classroom Instruction										
2000 Support Services										
2100 Students	54.50	58.00	1,847,207	574,714	170,639	20,980	0	2,734,426	2,613,540	-4.4%
2200 Instructional Staff	57.61	57.06	1,928,241	604,684	275,817	25,034	8	2,992,303	2,831,784	-5.4%
2300 General Administration	15.49	15.49	805,926	262,385	371,172	15,427	14,650	1,387,400	1,469,560	5.9%
2400 School Administration	129.50	131.00	5,411,619	1,611,400	194,326	24,289	2,611	7,431,560	7,244,245	-2.5%
2500 Central Services	59.25	59.07	2,787,468	811,323	470,535	96,881	38,030	4,132,597	4,204,237	1.7%
2600 Operation & Maintenance of Plant	215.05	218.66	5,405,220	1,847,430	3,990,084	6,012,324	13,100	18,406,442	17,268,158	-6.2%
2900 Other	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	8.70	8.70	195,814	80,683	0	25,000	0	284,854	301,497	5.8%
610 School-Sponsored Co-curricular Activities	0.00	0.00	0	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	0.00	0.00	135,510	29,399	0	470	0	190,556	185,379	-2.7%
630, 700, 800, 900 Other Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
Regular Education Subtotal (lines 1-12)	1,402.92	1,400.37	48,880,678	15,938,668	6,213,149	6,879,408	68,899	82,599,566	77,980,802	-5.6%
200 Special Education										
1000 Classroom Instruction	317.52	348.67	9,257,799	3,347,416	4,279,628	74,959	0	16,845,373	16,959,802	0.7%
2000 Support Services										
2100 Students	115.05	119.04	5,940,683	1,648,113	1,210,341	39,427	0	8,354,704	8,838,564	5.8%
2200 Instructional Staff	2.50	2.50	138,542	41,571	132,121	8,681	2,293	314,924	323,208	2.6%
2300 General Administration	0.00	0.00	0	0	0	0	0	0	0	0.0%
2400 School Administration	0.00	0.00	0	0	0	0	0	0	0	0.0%
2500 Central Services	0.00	0.00	0	0	0	0	0	0	0	0.0%
2600 Operation & Maintenance of Plant	0.00	0.00	1,288	251	1,500	0	0	2,252	3,039	34.9%
2900 Other	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0	0	0	0	0	0	0	0.0%
Subtotal (lines 14-22)	435.07	470.21	15,338,312	5,037,351	5,623,590	123,067	2,293	25,517,253	26,124,613	2.4%
300 Special Education Disability ESEA, Title VIII										
(from Supplement, page 1, line 10)	0.00	0.00	0	0	0	0	0	0	0	0.0%
400 Pupil Transportation	180.22	176.72	4,073,594	1,683,353	586,585	1,311,630	6,275	7,301,633	7,661,457	4.9%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	124.52	122.10	4,773,972	1,475,364	74,392	26,272	0	6,350,000	6,350,000	0.0%
520 Special K-3 Program Override										
(from Supplement, page 1, line 20)	98.00	96.00	3,928,396	1,196,640	0	0	0	5,290,092	5,125,036	-3.1%
530 Dropout Prevention Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 30)										
Total Expenditures (lines 13, and 23-29)	2,240.73	2,265.40	76,994,952	25,331,376	12,497,716	8,340,397	77,467	127,058,544	123,241,908	-3.0%
(Cannot exceed page 7, line 10)										

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Only)

(A.R.S. §§15-761 and 15-903)

	Program 200	Current FY	Total	Program 200	Budget FY	Total
1. Autism	2,564,102	2,564,102	3,218,674	3,218,674	3,218,674	1.
2. Emotional Disability	2,973,479	2,973,479	2,946,543	2,946,543	2,946,543	2.
3. Hearing Impairment	516,603	516,603	526,603	526,603	526,603	3.
4. Other Health Impairments	1,339,146	1,339,146	973,736	973,736	973,736	4.
5. Specific Learning Disability	4,058,735	4,058,735	3,654,910	3,654,910	3,654,910	5.
6. Mild, Moderate or Severe Intell. Disab.	2,020,790	2,020,790	1,980,931	1,980,931	1,980,931	6.
7. Multiple Disabilities	442,256	442,256	497,295	497,295	497,295	7.
8. Multiple Disabilities with S.S.I.**	307,559	307,559	298,539	298,539	298,539	8.
9. Orthopedic Impairment	911,676	911,676	916,573	916,573	916,573	9.
10. Developmental Delay	2,112,241	2,112,241	3,413,219	3,413,219	3,413,219	10.
11. Preschool Severe Delay	520,411	520,411	543,988	543,988	543,988	11.
12. Speech/Language Impairment	5,612,182	5,612,182	5,255,133	5,255,133	5,255,133	12.
13. Traumatic Brain Injury	35,247	35,247	47,805	47,805	47,805	13.
14. Visual Impairment	462,638	462,638	422,131	422,131	422,131	14.
15. Subtotal (lines 1 through 14)	23,877,085	23,877,085	24,696,080	24,696,080	24,696,080	15.
16. Gifted Education	1,277,507	1,277,507	1,208,678	1,208,678	1,208,678	16.
17. Remedial Education	362,661	362,661	219,855	219,855	219,855	17.
18. ELL Incremental Costs	0	0	0	0	0	18.
19. ELL Compensatory Instruction	0	0	0	0	0	19.
20. Vocational and Technological Education	0	0	0	0	0	20.
21. Career Education	0	0	0	0	0	21.
22. Total (lines 15 through 21. Must equal total of lines 23 & 24, page 1)	25,517,253	25,517,253	26,124,613	26,124,613	26,124,613	22.

* Intellectual Disability (formerly Mental Retardation)

** Severe Sensory Impairment

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

Teacher-Pupil 1 to 13
Staff-Pupil 1 to 9

Current FY	Budget FY
1,483.34	1,444.84

M&O DETAIL BY OBJECT CODE

	Utilities	Tuition Out	Audit
6411, 6421, 6531, 6621-25	6531, 6621-25	6565	6350
1. Regular Education	6,816,214		48,440
2. Special Education	1,500		
3. Spec. Ed. Dis. ESEA, Title VIII			
4. Pupil Transportation	41,000		
5. Desegregation			
6. Special K-3 Program Override			
7. Dropout Prevention Programs			
8. Joint Career & Tech. Ed. & Voc. E			
9. Subtotal (lines 1-8)	6,858,714	0	48,440
10. School Plant Lease over 1 yr. Fund 500			
11. School Plant Lease 1 yr. or less Fund 505			
12. Total (lines 9-11)	6,858,714	0	48,440

* include program codes 100, 610, 620, 630, 700, 800, and 900. (M&O Fund only)

FY 2012 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

\$

Average Daily Membership

A. FY 2011 Average Daily Membership: Resident 20,725 171 Attending 20,733 231
B. FY 2010 Average Daily Membership: Resident 21,654 946 Attending 21,646 069

Expenditures Budgeted in the M&O Fund for Food Service

Enter the amount budgeted in M&O for Food Service (Fund 001, Function 3100)
(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

\$ 301,497

Estimated Transportation Revenues for FY 2012

Enter the estimated transportation revenues (object code 1400) to be received

DISTRICT NAME Washington Elementary School District #6

COUNTY Maricopa

CTD NUMBER 070406000

VERSION Revised #2

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300-6400 6500 (1)	Supplies 6600	Other Interest 6850	Totals	Budget FY 2011	Budget FY 2012	% Increase/ Decrease
Classroom Site Fund 011 - Base Salary									
100 Regular Education									
1000 Classroom Instruction	853,873	160,654				1,014,527	1,014,527	1,014,527	-20.5%
200 Support Services - Students	18,272	3,301				21,573	21,573	21,573	-57.8%
2200 Support Services - Instructional Staff	21,980	4,145				26,125	26,125	26,125	-6.9%
Program 100 Subtotal (lines 1-3)	894,125	168,099				1,062,224	1,062,224	1,062,224	-20.5%
200 Special Education									
1000 Classroom Instruction	172,042	32,669				204,711	204,711	204,711	-29.8%
200 Support Services - Students	16,653	2,644				19,297	19,297	19,297	-27.9%
2200 Support Services - Instructional Staff	669	126				795	795	795	-75.6%
Program 200 Subtotal (lines 4-7)	184,344	34,770				219,114	219,114	219,114	-30.2%
Other Programs (Specify)									
1000 Classroom Instruction									
2100 Support Services - Students									
2200 Support Services - Instructional Staff									
Other Programs Subtotal (lines 8-13)	0	0				0	0	0	0%
Total Expenditures (lines 4, 8, and 13)	1,078,469	203,370				1,281,839	1,281,839	1,281,839	-22.3%
Classroom Site Fund 012 - Performance Pay									
300 Regular Education									
1000 Classroom Instruction	1,489,514	280,847				1,770,361	1,770,361	1,770,361	-15.7%
2100 Support Services - Students	28,921	5,452				34,373	34,373	34,373	-71.0%
2200 Support Services - Instructional Staff	84,956	16,014				100,970	100,970	100,970	-15.1%
Program 300 Subtotal (lines 14-16)	1,603,391	302,313				1,905,704	1,905,704	1,905,704	-15.8%
200 Special Education									
1000 Classroom Instruction	347,580	65,520				413,100	413,100	413,100	-15.5%
2100 Support Services - Students	12,653	2,585				15,238	15,238	15,238	-88.7%
2200 Support Services - Instructional Staff	903	170				1,073	1,073	1,073	-69.9%
Program 200 Subtotal (lines 17-20)	361,136	68,275				429,411	429,411	429,411	-31.6%
Other Programs (Specify) - 510, 514, 520									
1000 Classroom Instruction	362,599	68,352				430,951	430,951	430,951	-5.0%
2100 Support Services - Students	0	0				0	0	0	0%
2200 Support Services - Instructional Staff	903	170				1,073	1,073	1,073	-9.7%
Other Programs Subtotal (lines 21-24)	363,502	68,522				432,024	432,024	432,024	-5.0%
Total Expenditures (lines 17, 21, and 25)	2,338,519	435,261				2,773,780	2,773,780	2,773,780	-16.1%
Classroom Site Fund 013 - Other									
100 Regular Education									
1000 Classroom Instruction	1,707,440	321,800				2,029,240	2,029,240	2,029,240	-20.2%
2100 Support Services - Students	37,144	7,002				44,146	44,146	44,146	-57.8%
2200 Support Services - Instructional Staff	43,555	8,286				51,841	51,841	51,841	-6.8%
Program 100 Subtotal (lines 27-29)	1,788,140	337,178				2,125,318	2,125,318	2,125,318	-20.4%
200 Special Education									
1000 Classroom Instruction	345,802	65,195				410,997	410,997	410,997	-29.8%
2100 Support Services - Students	21,265	4,098				25,363	25,363	25,363	-27.8%
2200 Support Services - Instructional Staff	1,316	252				1,568	1,568	1,568	-75.7%
Program 200 Subtotal (lines 31-33)	368,483	69,445				437,928	437,928	437,928	-30.2%
630 Dropout Prevention Programs									
1000 Classroom Instruction									
Other Programs (Specify)									
1000 Classroom Instruction									
2100 Support Services - Students									
2200 Support Services - Instructional Staff									
Other Programs Subtotal (lines 34-37)	0	0				0	0	0	0%
Total Expenditures (lines 30, 34, 35, and 39)	2,157,623	406,623				2,564,246	2,564,246	2,564,246	-22.3%
Fund Classroom Site Funds (lines 1, 3, 27, and 39)	5,594,211	1,048,963				6,643,174	6,643,174	6,643,174	-19.3%

For FY 2012, the district has budgeted \$ 0 in Fund 010, object code 6500 for Classroom Site Fund pass-through payments to district-approved charter schools. This amount is not included in the amounts reported for Fund 013.

FUNDS 610 AND 625

UNRESTRICTED CAPITAL OUTLAY AND SOFT CAPITAL ALLOCATION FUNDS

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6830	Interest (4) 6840, 6850	All Other Object Codes (UCO & SCA type excluding 6900)	All Other Object Codes (N&O Type excluding 6900)	Totals		% Increase/ Decrease
								Current FY 2011	Budget FY 2012	
1. Unrestricted Capital Outlay Override (1)								0	0	0.0%
2. Unrestricted Capital Outlay Fund 610								5,242,213	3,343,706	-36.2%
2000 Support Services		319,487	3,024,219							
2100, 2200 Students and Instructional Staff		0								
2300, 2400, 2500, 2900 Administration		0	5,020					8,543	5,020	-41.2%
2600 Operation & Maintenance of Plant			413,503					257,680	413,503	60.5%
2700 Student Transportation			329,560					190,175	714,560	275.7%
3000 Operation of Noninstructional Services (5)			573,180					435,209	573,180	31.7%
4000 Facilities Acquisition and Construction								22,757		-
5000 Debt Service			343,254					1,374,670	2,846,276	107.1%
5000 Debt Service				232,196	28,629			260,825	260,825	0.0%
5000 Debt Service			4,711,493	232,196	28,629			7,769,315	8,179,827	5.3%
10. Total Unrestricted Capital Outlay Fund (lines 2-9)		319,487								
11. Soft Capital Allocation Fund 625								2,137,115	1,474,021	-31.0%
1000 Instruction		1,356,156	117,865							
2000 Support Services										
2100, 2200 Students and Instructional Staff			15,079					19,774	29,946	51.4%
2300, 2400, 2500, 2900 Administration								0	0	0.0%
2600 Operation & Maintenance of Plant								0	0	0.0%
2700 Student Transportation								0	0	0.0%
3000 Operation of Noninstructional Services (5)								0	0	0.0%
4000 Facilities Acquisition and Construction								0	0	0.0%
5000 Debt Service								0	0	0.0%
18. Total Soft Capital Allocation Fund (lines 11-18)			132,944	365,412	76,280			441,692	441,692	0.0%
19. Total Soft Capital Allocation Fund (lines 11-18)		1,371,023		365,412	76,280			2,598,581	1,945,659	-25.1%

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

	Unrestricted Capital Outlay	Soft Capital Allocation
6641 Library Books	\$ 14,867	\$ 14,867
6642 Textbooks		
6643 Instructional Aids	147,027	38,190
6731 Furniture and Equipment	152,460	131,791
6734 Vehicles	281,164	50,234
6737 Tech Hardware & Software	139,631	0
	439,871	30,117

(3) Includes principal on Capital Equity Fund loans of

(4) Includes interest on Capital Equity Fund loans of

\$ - principal on capital leases of

\$ - interest on capital leases of

\$ 592,812, and principal on bonds of

\$ 109,705, and interest on bonds of

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) and Soft Capital Allocation (SCA) Funds

Unrestricted
Capital Outlay

Soft Capital
Allocation

\$ 22,757

\$ -

FUNDS 630, 690, and 695

BOND BUILDING AND CAPITAL FUNDS

Expenditures	Salaries 6100	Employee Benefits 6200	Property 6700	Redemption of Principal 6830	Other Interest 6850	All Other Object Codes (excluding 6900)	Totals		Increase/ Decrease	Removal	New Construction
							Current FY 2011	Budget FY 2012			
Bond Building Fund 630											
1000 Instruction							0	0	0.0%		
2000 Support Services											
2100, 2200 Students and Instructional Staff											
2300, 2400, 2500, 2900 Administration						335,739		335,739	0.0%		
2600 Operation & Maintenance of Plant											
2700 Student Transportation			2,622,534				3,000,000	2,622,534	-12.6%		
3000 Operation of Noninstructional Services											
4000 Facilities Acquisition and Construction			2,307,731			59,722,990	63,081,315	62,030,721	-1.7%		
5000 Debt Service											
Total Bond Building Fund Expenditures (lines 1-8)	0	0	4,930,265	0	0	60,058,729	66,081,315	64,988,994	-1.7%		
Building Renewal Fund 690											
1000 Instruction											
2000 Support Services											
2100, 2200 Students and Instructional Staff											
2300, 2400, 2500, 2900 Administration											
2600 Operation & Maintenance of Plant	35,000	6,500				43,442	212,353	84,942	-60.0%		
2700 Student Transportation											
3000 Operation of Noninstructional Services											
4000 Facilities Acquisition and Construction			16,000			888,555	1,020,999	904,555	-11.4%		
5000 Debt Service											
Total Building Renewal Fund Expenditures (lines 10-17)	35,000	6,500	16,000	0	0	931,997	1,233,352	989,497	-19.8%		
New School Facilities Fund 695											
1000 Instruction											
2000 Support Services											
2100, 2200 Students and Instructional Staff											
2300, 2400, 2500, 2900 Administration											
2600 Operation & Maintenance of Plant											
2700 Student Transportation											
3000 Operation of Noninstructional Services											
4000 Facilities Acquisition and Construction											
5000 Debt Service											
Total New School Facilities Fund Expenditures (lines 19-26)	0	0	0	0	0	0	0	0	0.0%		

SPECIAL PROJECTS

FEDERAL PROJECTS	NO. OF PERSONNEL	TOTAL ALL FUNCTIONS	
		Current FY	Budget FY
1. 100-130 ESEA Title I - Helping Disadvantaged Children	169.43	163.83	11,428,896
2. 140-150 ESEA Title II - Prof. Dev. and Technology	4.67	7.75	2,003,650
3. 160 ESEA Title IV - 21st Century Schools	2.70	4.19	2,734,780
4. 170-180 ESEA Title V - Promote Informed Parent Choice	0.00	0.00	0
5. 190 ESEA Title III - Limited Eng. & Immigrant Students	7.81	7.68	1,395,672
6. 200 ESEA Title VII - Indian Education	2.88	2.88	109,365
7. 210 ESEA Title VI - Flexibility and Accountability	0.00	0.00	0
8. 220 IDEA Part B	181.46	153.27	8,081,747
9. 230 Johnson-ONalley	0.00	0.00	0
10. 240 Workforce Investment Act	0.00	0.00	0
11. 250 AEA - Adult Education	0.00	0.00	0
12. 260-270 Vocational Education - Basic Grants	0.00	0.00	0
13. 280 ESEA Title X - Homeless Education	1.40	1.15	132,821
14. 290 Medicaid Reimbursement	12.83	14.71	4,938,579
15. 374 E-Rate	0.00	0.00	867,550
16. 3... Impact Aid	1.50	4.50	4,336,117
17. 300-399 Other Federal Projects (Besides E-rate & Impact Aid)	384.68	359.96	37,850,880
18. Total Federal Project Funds (lines 1-17)			32,824,416
STATE PROJECTS			
19. 400 Vocational Education	0.00	0.00	0
20. 410 Early Childhood Block Grant	0.00	0.00	0
21. 420 Ext. School Yr. - Pupils with Disabilities	0.00	0.00	0
22. 425 Adult Basic Education	0.00	0.00	0
23. 430 Chemical Abuse Prevention Programs	0.00	0.00	0
24. 435 Academic Contests	0.00	0.00	0
25. 450 Gifted Education	0.00	0.00	1,139
26. 455 Family Literacy Program	0.00	0.00	0
27. 460 Environmental Special Plate	0.00	0.00	0
28. 465-499 Other State Projects	0.00	3.00	140,950
29. Total State Project Funds (lines 19-28)	0.00	3.00	142,089
30. Total Special Projects (lines 18 and 29)	384.68	362.96	33,546,478

INSTRUCTIONAL IMPROVEMENT FUND (020)

	Current FY	Budget FY
1. Teacher Compensation Increases	0	0
2. Class Size Reduction	0	0
3. Dropout Prevention Programs (M&O purposes)	799,098	1,118,322
4. Instructional Improvement Programs (M&O purposes)	0	0
5. Total Instructional Improvement Fund (lines 1-4)	799,098	1,118,322

OTHER FUNDS (DO NOT Add to Aggregate)

	Current FY	Budget FY
1. 050 County, City, and Town Grants	24,000	24,000
2. 071 Structured English Immersion (1)	0	0
3. 072 Compensatory Instruction (1)	57,697	385
4. 500 School Plant (Lease over 1 year) (2)	181,030	250,000
5. 505 School Plant (Lease 1 year or less)	0	0
6. 506 School Plant (Sale)	552,277	552,277
7. 510 Food Service	14,508,171	13,313,054
8. 515 Civic Center	651,282	500,000
9. 520 Community School	2,818,979	3,225,000
10. 525 Auxiliary Operations	768,018	855,000
11. 526 Extracurricular Activities Fees Tax Credit	1,009,552	960,000
12. 530 Gifts and Donations	511,604	511,604
13. 535 Career & Tech. Ed. & Voc. Ed. Projects	0	0
14. 540 Fingerprint	33,266	52,000
15. 545 School Opening	0	0
16. 550 Insurance Proceeds	15,871	18,231
17. 555 Textbooks	53,341	53,341
18. 565 Litigation Recovery	366,141	236,709
19. 570 Indirect Costs	1,808,247	1,800,000
20. 575 Unemployment Insurance	0	0
21. 580 Teacherage	0	0
22. 585 Insurance Refund	0	0
23. 590 Grants and Gifts to Teachers	21,911	25,554
24. 595 Advertisement	93,075	6,988
25. 596 Joint Technical Education	0	0
26. 620 Adjacent Ways	216,446	575,000
27. 639 Impact Aid Revenue Bond Building	0	0
28. 640 School Plant - Special Construction	0	0
29. 650 Gifts and Donations	0	0
30. 660 Condemnation	0	0
31. 665 Energy and Water Savings	0	0
32. 686 Emergency Deficiencies Correction	0	0
33. 691 Building Renovation Grant	0	0
34. 700 Debt Service	15,315,000	15,600,000
35. 720 Impact Aid Revenue Bond Debt Service	0	0
36. 750 Permanent	0	0
37. Other 850 Student Activities 902 Alternative Fuel	0	656,000
INTERNAL SERVICE FUNDS 950-989		
1. 951 952 953 Self-Insurance	28,110,965	31,294,450
2. 955 Intergovernmental Agreements	4,131,664	4,377,477
3. 9... OPEB	0	0
4. 954 Printing Services	1,422,517	435,392

(1) From Supplement, page 3, line 10 and line 20, respectively.

(2) Indicate amount budgeted in Fund 500 for M&O purposes.

CALCULATION OF FY 2012 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
1. (a) FY 2012 Revenue Control Limit (RCL) (from Work Sheet E, line VIII, or Work Sheet F, line III)	\$ 96,925,826		
* (b) Plus Adjustment for Growth (1)	380,000		
* (c) Increase or (Decrease) in 03 District High School Tuition Payments (A.R.S. §15-905.J) (1)			
(d) Adjusted RCL	\$ 97,305,826	\$ 95,925,826	\$ 1,380,000
2. (a) FY 2012 Capital Outlay Revenue Limit (CORL) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ 4,701,036		
(b) CORL Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	2,230,436		
* (c) CORL Reduction for ASRS Employer Contribution Change (from Work Sheet H, lines VII.E.3 and VII.F.3)	0		
(d) Adjusted CORL	\$ 2,470,600	1,482,360	988,240
3. FY 2012 Override Authorization (A.R.S. §§15-481 and 15-482)			
* (a) Maintenance and Operation	10,250,071		
(b) Unrestricted Capital Outlay			0
* (c) Special Program	5,125,036		0
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (If phase-down applies, see Work Sheets K and K2)	0		0
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local			
(a) Individuals and Other Private Sources	0		0
(b) Other Arizona Districts	0		0
(c) Out-of-State Districts and Other Governments	0		0
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)	75,000		0
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)	0		0
*7. Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)	0		
8. Budget Increase for:			
(a) Desegregation Expenditures (ARS §15-910.G-K)	6,350,000		0
* (b) Tuition Out Debt Service (from Work Sheet O, line 7) (A.R.S. §15-910.L)	0		
* (c) Budget Balance Carryforward (from Work Sheet M, line 12) (A.R.S. §15-943.01)	4,033,615		
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)	0		
* (e) Assistance for Education (A.R.S. §15-973.01) (1)	0		0
(f) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2010 (A.R.S. §15-910.M)	0		0
* (g) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)	0		0
* (h) FY 2011 Career Ladder Unexpended Budget Carryforward (from Work Sheet M, line 6.f) (A.R.S. §15-918.04.C)	0		
* (i) FY 2011 Optional Performance Incentive Program Unexpended Budget Carryforward (from Work Sheet M, line 6.g) (A.R.S. §15-919.04)	0		
* (j) FY 2011 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.h) (A.R.S. §15-920)	0		
(k) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)	0		
* (l) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §15-947)	0		
*9. Adjustment to the General Budget Limit (A.R.S. §§15-105, 15-272, 15-905.M, 15-910.02, and 15-915) (Do not use this line as a subtotal) (2)	0		
10. FY 2012 General Budget Limit (column A, lines 1 through 9) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)	\$ 123,241,908		
11. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 8) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ 2,368,240

* Subject to adjustment prior to May 15 as allowed by A.R.S. and described in the budget revision memo to be issued in April 2012.

- (1) For budget adoption, this line should be left blank.
- (2) This line can be used to adjust the FY 2012 GBL for any of the following: (1) reductions for (a) exceeding the prior year(s) GBL, (b) exceeding the prior year(s) M&O section of the Budget, (c) Early Graduation Scholarship, or (d) ASRS employer contribution change, or (2) reductions or increases due to (a) transfers to/from the EWS Fund, (b) A.R.S. §15-915 adjustments as approved by ADE, or (c) other adjustments as notified by ADE. NOTE: In accordance with Laws 2011, Ch. 29, §24, the Early Graduation Scholarship Program has been suspended for FY 2012.

UNRESTRICTED CAPITAL BUDGET LIMIT, SOFT CAPITAL ALLOCATION LIMIT, AND CLASSROOM SITE FUND BUDGET LIMIT (A.R.S. §15-947.D and .E and A.R.S. §15-978)

CALCULATION OF UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2011 Unrestricted Capital Budget Limit (UCBL) (from FY 2011 latest revised Budget, page 8, line A.12)	\$ 7,769,315
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted Amount Available for FY 2011 Capital Expenditures (line A.1 + A.2)	\$ 7,769,315
4. Amount Budgeted in Fund 610 in FY 2011 (from FY 2011 latest revised Budget, page 4, line 10)	\$ 7,769,315
5. Lesser of lines A.3 or A.4	\$ 7,769,315
6. FY 2011 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 2,172,099
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 5,597,216
8. Interest Earned in Fund 610 in FY 2011	\$ 30,634
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2012 (A.R.S. §15-905.M) (1)	\$ 183,737
11. Amount to be Used for Capital Expenditures (from page 7, line 11)	\$ 2,368,240
12. FY 2012 Unrestricted Capital Budget Limit (lines A.7 through A.11) (2)	\$ 8,179,827

CALCULATION OF SOFT CAPITAL ALLOCATION LIMIT

B. 1. FY 2011 Soft Capital Allocation Limit (SCAL) (from FY 2011 latest revised Budget, page 8, line B.12)	\$ 2,598,581
2. Total SCAL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted FY 2011 SCAL (line B.1 + B.2)	\$ 2,598,581
4. Amount Budgeted in Fund 625 in FY 2011 (from FY 2011 latest revised Budget, page 4, line 19)	\$ 2,598,581
5. Lesser of lines B.3 or B.4	\$ 2,598,581
6. FY 2011 Fund 625 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 685,143
7. Unexpended Budget Balance in Fund 625 (line B.5 minus B.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 1,913,438
8. Interest Earned in Fund 625 in FY 2011	\$ 32,221
9. Soft Capital Allocation (from Work Sheet 1, lines V.E.1 and V.F.1)	\$ 4,685,211
10. Capital Transportation Adjustment Approved by State Board of Education (A.R.S. §15-963.B)	\$ 0
11. Adjustment to SCAL for FY 2012 (A.R.S. §15-905.M) (3)	\$ (4,685,211)
12. FY 2012 Soft Capital Allocation Limit (Add lines B.7 through B.11) (4)	\$ 1,945,659

CALCULATION OF CLASSROOM SITE FUND BUDGET LIMIT

C. 1. FY 2011 Classroom Site Fund Budget Limit (from FY 2011 latest revised Budget, page 8, line C.7)	\$ 8,246,673
2. FY 2011 Classroom Site Fund Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 4,547,768
3. Unexpended Budget Balance in Classroom Site Fund (line C.1 minus C.2)	\$ 3,698,905
4. Interest Earned in the Classroom Site Fund in FY 2011	\$ 13,424
5. FY 2012 Classroom Site Fund Allocation (provided by ADE, based on \$120) (5)	\$ 2,900,745
6. Adjustments to FY 2012 Classroom Site Fund Budget Limit	\$ 0
7. FY 2012 Classroom Site Fund Budget Limit (Sum of lines C.3 through C.6) (6)	\$ 6,613,074

- (1) This line can be used to adjust the FY 2012 UCBL for any of the following: (1) reductions for (a) exceeding the prior year(s) UCBL, (b) exceeding the prior year(s) UCO section of the Budget, or (c) ASRS employer contribution change, or (2) reductions or increases due to (a) A.R.S. §15-915 adjustments as approved by ADE or (b) other adjustments as notified by ADE.
- (2) The amount budgeted on page 4, line 10 cannot exceed this amount.
- (3) This line can be used to adjust the FY 2012 SCAL for any of the following: (1) reductions for (a) exceeding the prior year(s) SCAL, (b) state budget adjustments, or (c) ASRS employer contribution change, or (2) reductions or increases due to (a) A.R.S. §15-915 adjustments as approved by ADE or (b) other adjustments as notified by ADE.
- (4) The amount budgeted on page 4, line 19 cannot exceed this amount.
- (5) In accordance with A.R.S. §15-977(G)(1), the per pupil amount is calculated based on estimated available resources in the Classroom Site Fund for the budget year and adjusted for prior year revenue carryforwards or shortfalls. However, actual payments to districts may differ from the estimated per pupil Classroom Site Fund allocation.
- (6) The sum of the amounts budgeted on page 3, line 40 and footnote (1) on that page, cannot exceed this amount.

Use the table below to calculate the amounts for Page 8, section C. These calculations need not be printed as an official part of the budget forms.

	Fund 011	Fund 012	Fund 013	Payments to Charter Schools	Total Fund 010
1. FY 2011 Classroom Site Fund Budget Limit (from FY 2011 latest revised Budget, page 8, line 7 of the table)	1,650,863	3,297,299	3,298,511	0	8,246,673
2. FY 2011 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	952,097	1,694,543	1,901,128		4,547,768
3. Unexpended Budget Balance (line 1 minus 2)	698,766	1,602,756	1,397,383	0	3,698,905
4. Interest Earned in FY 2011	3,084	4,185	6,155		13,424
5. FY 2012 Classroom Site Fund Allocation (provided by ADE, based on \$120) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	580,149	1,160,298	1,160,298		2,900,745
6. Adjustments to FY 2012 Classroom Site Fund Budget Limit *	0	0	0	0	0
7. FY 2012 Classroom Site Fund Budget Limit (Sum of lines 3 through 6) **	1,281,999	2,767,239	2,563,836	0	6,613,074

* This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

** The amounts budgeted on page 3, lines 13, 26, 39, and footnote (1) should not exceed the amounts on this line.

FY 2012
STATE OF ARIZONA



SUPPLEMENT
TO
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
FOR DISTRICTS THAT BUDGET FOR:
SPECIAL EDUCATION DISABILITY ESEA, TITLE VIII
SPECIAL K-3 PROGRAM OVERRIDE (A.R.S. §15-903.D and Laws 2010, Ch. 179, §4)
JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (A.R.S. §15-910.01)
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

M&O Fund Supplement		No. of Personnel		Salaries	Employee Benefits	Purchased Services 6300, 6400, 6500	Supplies	Debt Service and Miscellaneous	Totals		% Increase/Decrease
		Current FY	Budget FY						Current FY	Budget FY	
Expenditures											
300 Special Education Disability ESEA, Title VIII											
1000 Classroom Instruction	1.	0.00		6100	6200		6600	6800	0	0	0.0% 1.
2000 Support Services	2.	0.00							0	0	0.0% 2.
2100 Students	3.	0.00							0	0	0.0% 3.
2200 Instructional Staff	4.	0.00							0	0	0.0% 4.
2300 General Administration	5.	0.00							0	0	0.0% 5.
2400 School Administration	6.	0.00							0	0	0.0% 6.
2500 Central Services	7.	0.00							0	0	0.0% 7.
2600 Operation & Maintenance of Plant	8.	0.00							0	0	0.0% 8.
2900 Other	9.	0.00							0	0	0.0% 9.
3000 Operation of Noninstructional Services	10.	0.00	0.00	0	0	0	0	0	0	0	0.0% 10.
Subtotal (lines 1-9) (to Budget, page 1, line 24)		98.00	96.00	3,928,396	1,196,640				5,290,092	5,125,036	-3.1% 11.
520 Special K-3 Program Override											
1000 Classroom Instruction	11.										
2000 Support Services	12.	0.00							0	0	0.0% 12.
2100 Students	13.	0.00							0	0	0.0% 13.
2200 Instructional Staff	14.	0.00							0	0	0.0% 14.
2300 General Administration	15.	0.00							0	0	0.0% 15.
2400 School Administration	16.	0.00							0	0	0.0% 16.
2500 Central Services	17.	0.00							0	0	0.0% 17.
2600 Operation & Maintenance of Plant	18.	0.00							0	0	0.0% 18.
2900 Other	19.	0.00							0	0	0.0% 19.
3000 Operation of Noninstructional Services	20.	0.00	96.00	3,928,396	1,196,640	0	0	0	5,290,092	5,125,036	-3.1% 20.
Subtotal (lines 11-19) (to Budget, page 1, line 27)		98.00	96.00	3,928,396	1,196,640						
530 Joint Career and Technical Education & Vocational Education Center											
1000 Classroom Instruction	21.	0.00							0	0	0.0% 21.
2000 Support Services	22.	0.00							0	0	0.0% 22.
2100 Students	23.	0.00							0	0	0.0% 23.
2200 Instructional Staff	24.	0.00							0	0	0.0% 24.
2300 General Administration	25.	0.00							0	0	0.0% 25.
2400 School Administration	26.	0.00							0	0	0.0% 26.
2500 Central Services	27.	0.00							0	0	0.0% 27.
2600 Operation & Maintenance of Plant	28.	0.00							0	0	0.0% 28.
2900 Other	29.	0.00							0	0	0.0% 29.
3000 Operation of Noninstructional Services	30.	0.00	0.00	0	0	0	0	0	0	0	0.0% 30.
Subtotal (lines 21-29) (to Budget, page 1, line 29)											

Unrestricted Capital Outlay Fund Supplement	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6830	Interest 6840, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY 2011	Budget FY 2012	
Expenditures									
300 Special Education Disability ESFA, Title VIII									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 31-35)	0	0	0	0	0	0	0	0	0.0%
520 Special K-3 Program Override									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 37-41)	0	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education & Vocational Education Center									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 43-47)	0	0	0	0	0	0	0	0	0.0%
Total (lines 36, 42, & 48)	0	0	0	0	0	0	0	0	0.0%
(Include in Fund 610 Budget, page 4, lines 2-9)									

DISTRICT NAME			COUNTY			CTD NUMBER		VERSION		Revised #2	
Washington Elementary School District #6			Maricopa			070406000					
English Language Learners Supplement											
Expenditures											
Structured English Immersion Fund 071											
1000 Classroom Instruction	No. of Personnel	Current FY	Budget FY	Salaries	Employee Benefits	Purchased Services	Supplies	Property	Debt Service and Miscellaneous	Current FY	Budget FY
2000 Support Services											
2100 Students											
2200 Instructional Staff											
2300 General Administration											
2400 School Administration											
2500 Central Services											
2600 Operation & Maintenance of Plant											
2700 Student Transportation											
2900 Other											
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)											
Compensatory Instruction Fund 072											
1000 Classroom Instruction											
2000 Support Services											
2100 Students											
2200 Instructional Staff											
2300 General Administration											
2400 School Administration											
2500 Central Services											
2600 Operation & Maintenance of Plant											
2700 Student Transportation											
2900 Other											
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)											

Districtwide Desegregation Budget, Fiscal Year 2012 [A.R.S. §15-910(J) and (K)]

Maintenance and Operation (M&O) Fund										Number of individual school budgets				
Expenditures	No. of Personnel	Salaries	Employee Benefits	Purchased Services	Supplies	Debt Service & Miscellaneous	Totals		% Increase/Decrease					
							Current FY	Budget FY						
511 Desegregation - Regular Education														
1000 Classroom Instruction	73.52	34.00	1,175,145	385,776	50,547	11,500		3,616,049	1,622,968		-55.1%	1.		
2000 Support Services														
2100 Students	0.00		65,500	12,773	15,845			73,318	94,118		28.4%	2.		
2200 Instructional Staff	4.50	4.50	168,468	54,477	6,000	13,772		207,965	242,717		16.7%	3.		
2300 General Administration	0.00							0	0		0.0%	4.		
2400 School Administration	0.00							0	0		0.0%	5.		
2500 Central Services	0.00			2,000		1,000		4,000	3,000		-25.0%	6.		
2600 Operation & Maintenance of Plant	0.00							0	0		0.0%	7.		
2900 Other	0.00							0	0		0.0%	8.		
3000 Operation of Noninstructional Services	0.00							0	0		0.0%	9.		
Subtotal (lines 1-9)	78.02	38.50	1,409,113	453,026	74,392	26,272	0	3,901,332	1,962,803		-49.7%	10.		
512 Desegregation - Special Education														
1000 Classroom Instruction	0.00							0	0		0.0%	11.		
2000 Support Services														
2100 Students	0.00							0	0		0.0%	12.		
2200 Instructional Staff	0.00							0	0		0.0%	13.		
2300 General Administration	0.00							0	0		0.0%	14.		
2400 School Administration	0.00							0	0		0.0%	15.		
2500 Central Services	0.00							0	0		0.0%	16.		
2600 Operation & Maintenance of Plant	0.00							0	0		0.0%	17.		
2900 Other	0.00							0	0		0.0%	18.		
3000 Operation of Noninstructional Services	0.00							0	0		0.0%	19.		
Subtotal (lines 11-19)	0.00	0.00	0	0	0	0	0	0	0		0.0%	20.		
513 Desegregation - Pupil Transportation														
514 Desegregation - ELL Incremental Costs														
1000 Classroom Instruction	46.50	83.60	3,364,859	1,022,338				2,448,668	4,387,197		79.2%	22.		
2000 Support Services														
2100 Students	0.00							0	0		0.0%	23.		
2200 Instructional Staff	0.00							0	0		0.0%	24.		
2300 General Administration	0.00							0	0		0.0%	25.		
2400 School Administration	0.00							0	0		0.0%	26.		
2500 Central Services	0.00							0	0		0.0%	27.		
2600 Operation & Maintenance of Plant	0.00							0	0		0.0%	28.		
2700 Student Transportation	0.00							0	0		0.0%	29.		
2900 Other	0.00							0	0		0.0%	30.		
3000 Operation of Noninstructional Services	0.00							0	0		0.0%	31.		
Subtotal (lines 22-31)	46.50	83.60	3,364,859	1,022,338	0	0	0	2,448,668	4,387,197		79.2%	32.		

Districtwide Desegregation Budget, Fiscal Year 2012 [A.R.S. §15-910(J) and (K)]

M&O Fund (Concluded)	No. of Personnel	Salaries	Employee Benefits	Purchased Services 6300, 6400, 6500	Supplies	Debt Service & Miscellaneous	Totals		% Increase/ Decrease	
							Current FY 2011	Budget FY 2012		
Expenditures										
515 Desegregation - ELL Compensatory Instruction										
1000 Classroom Instruction	33.	0.00					0	0	0.0%	
2000 Support Services										
2100 Students	34.	0.00					0	0	0.0%	
2200 Instructional Staff	35.	0.00					0	0	0.0%	
2300 General Administration	36.	0.00					0	0	0.0%	
2400 School Administration	37.	0.00					0	0	0.0%	
2500 Central Services	38.	0.00					0	0	0.0%	
2600 Operation & Maintenance of Plant	39.	0.00					0	0	0.0%	
2700 Student Transportation	40.	0.00					0	0	0.0%	
2900 Other	41.	0.00					0	0	0.0%	
3000 Operation of Noninstructional Services	42.	0.00					0	0	0.0%	
Subtotal (lines 33-42)	43.	0.00	0	0	0	0	0	0	0.0%	
Total M&O Fund Desegregation (lines 10, 20, 21, 32, & 43) (to Budget, page 1, line 26) (1)	44.	124.52	4,773,972	1,475,364	74,392	26,272	0	6,350,000	6,350,000	0.0%

(1) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and IA Funds cannot exceed the amount budgeted in FY 2009.

Desegregation Revenues A.R.S. §15-910(J)(3)(a), (b) & (j):

Tax Levy:	\$ 6,350,000
Other (description):	\$ -
Other (description):	\$ -
Other (description):	\$ -

Employees needed to conduct Desegregation activities

Teachers	Administrators	Others	Total
106	-	16	122

2. The initial date that the school district began to levy property taxes to provide funding for desegregation expenses. A.R.S. §15-910(I) (3)(d) 1997-1998

1. The date that the school district was determined to be out of compliance with Title VI of the Civil Rights Act of 1964 (42 United States Code Section 2000d) and the basis for that determination. A.R.S. §15-910(J)(3)(c)

10/31/1986

see below

The district has been in compliance since the implementation of the administrative agreements.

Districtwide Desegregation Budget, Fiscal Year 2012 [A.R.S. §15-910(J) and (K)]

Unrestricted Capital Outlay (UCO) Fund Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6830	Interest 6840, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY 2011	Budget FY 2012	
511 Desegregation - Regular Education									
1000 Classroom Instruction							0	0	0.0% 45.
2000 Support Services							0	0	0.0% 46.
3000 Operation of Noninstructional Services							0	0	0.0% 47.
4000 Facilities Acquisition & Construction							0	0	0.0% 48.
5000 Debt Service							0	0	0.0% 49.
Subtotal (lines 45-49)	0	0	0	0	0		0	0	0.0% 50.
512 Desegregation - Special Education									
1000 Classroom Instruction							0	0	0.0% 51.
2000 Support Services							0	0	0.0% 52.
3000 Operation of Noninstructional Services							0	0	0.0% 53.
4000 Facilities Acquisition & Construction							0	0	0.0% 54.
5000 Debt Service							0	0	0.0% 55.
Subtotal (lines 51-55)	0	0	0	0	0		0	0	0.0% 56.
513 Desegregation - Pupil Transportation									
Subtotal (lines 51-55)							0	0	0.0% 57.
514 Desegregation - ELL Incremental Costs									
1000 Classroom Instruction									58.
2000 Support Services									59.
3000 Operation of Noninstructional Services									60.
4000 Facilities Acquisition & Construction									61.
5000 Debt Service									62.
Subtotal (lines 58-62)									63.
515 Desegregation - ELL Compensatory Instruction									
1000 Classroom Instruction							0	0	0.0% 64.
2000 Support Services							0	0	0.0% 65.
3000 Operation of Noninstructional Services							0	0	0.0% 66.
4000 Facilities Acquisition & Construction							0	0	0.0% 67.
5000 Debt Service							0	0	0.0% 68.
Subtotal (lines 64-68)	0	0	0	0	0		0	0	0.0% 69.
Total UCO Fund Desegregation (lines 50, 56, 57, 63, & 69) (Include in Fund 610 Budget page 4, lines 2-9) (2)	0	0	0	0	0		0	0	0.0% 70.

(2) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and IA Funds cannot exceed the amount budgeted in FY 2009.



**BUDGET WORK SHEETS
 FOR FISCAL YEAR 2012**

	WORK SHEET TITLE	PAGE
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B.	Support Level Weights and PSD-12 Weighted Student Counts.	2
C.	Base Support Level and Base Revenue Control Limit	3
C2.	Weighted Student Count: AOI Students	4
D.	Transportation Support Level and Transportation Revenue Control Limit	5
E.	District Support Level and Revenue Control Limit	6
F.	Consolidation/Unification Assistance.	6
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J.	Equalization Base and Assistance	9
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M.	Maintenance and Operation Fund Budget Balance Carryforward	13
O.	Tuition Out for High School Students	14
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B. WORK SHEET FOR FY 2012 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS
(A.R.S. §15-943)

A. Unweighted Student Count	K-8	9-12
1. FY 2012 Non-AOI Student Count	20,603.440	
2. FY 2012 AOI Full-Time Student Count	+	+
3. FY 2012 AOI Part-Time Student Count	+	+
4. Subtotal (lines A.1 through A.3)	= 20,603.440	= 0.000
5. District Sponsored Charter School Estimated ADM	+	+
6. Total Student Count	= 20,603.440	= 0.000

B. Use student count from line A.4 to determine weight.	SUPPORT LEVEL WEIGHTS FOR DISTRICTS			
	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999				
Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
FY 2012 Student Count	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
FY 2012 Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
FY 2012 Student Count	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
FY 2012 Adjusted Support Level Weight	=			
Student Count 600.00 or More				
Support Level Weight			1.158	1.268
Joint Technical Education District				
Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT							
	Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
1. PSD	219.719			x 1.450	= 318.593		
2. District (from line A.1, A.2, or A.3)							
a. K-8	20,603.440	0.000	0.000	x 1.158	= 23,858.784	0.000	0.000
b. 9-12	0.000	0.000	0.000	x	= 0.000	0.000	0.000
3. Charter School (from line A.5)							
a. K-8	0.000			x 1.158	= 0.000		
b. 9-12	0.000			x 1.268	= 0.000		
4. Total							
a. K-8 (C.2.a + C.3.a)	20,603.440	0.000	0.000		23,858.784	0.000	0.000
b. 9-12 (C.2.b + C.3.b)	0.000	0.000	0.000		0.000	0.000	0.000
5. Total Student Count (C.1 + C.4.a + C.4.b)	20,823.159	0.000	0.000		24,177.377	0.000	0.000

C. WORK SHEET FOR FY 2012 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)

(A.R.S. §§15-808, 15-943 and 15-944.E)

WEIGHTED STUDENT COUNT

I. A. FY 2012 Non-AOI Student Count (from Work Sheet B, line C.5)

Non-AOI Student Count	Support Level Weight	=	Non-AOI Weighted Student Count
20,823.159			24,177.377

B. Student Count Add-ons

1. Hearing Impairment
2. K-3
3. English Learners (ELL)
4. MD-R, A-R, and SID-R
5. MD-SC, A-SC, and SID-SC
6. Multiple Disabilities Severe Sensory Impairment
7. Orthopedic Impairment (Resource)
8. Orthopedic Impairment (Self Contained)
9. Preschool-Severe Delay
10. DD, ED, MHD, SLD, SLI, & OHI
11. Emotional Disability (Private)
12. Moderate Intellectual Disability
13. Visual Impairment
14. Total Add-on Count (LB.1 through LB.13)

54.841	x	4.771	=	261.646
8,646.672	x	0.060	=	518.800
3,069.230	x	0.115	=	352.961
56.469	x	6.024	=	340.169
150.330	x	5.833	=	876.875
14.890	x	7.947	=	118.331
13.620	x	3.158	=	43.012
30.430	x	6.773	=	206.102
84.925	x	3.595	=	305.305
2,438.943	x	0.003	=	7.317
34.196	x	4.822	=	164.893
73.780	x	4.421	=	326.181
18.782	x	4.806	=	90.266
14,687.108			=	3,611.858
			=	27,789.235
(IA + IB.14, this column)				

II. FY 2012 Non-AOI Weighted Student Count

III. FY 2012 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2012 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

AOI Weighted Student Count	x Funding Ratio	=	Adjusted AOI Weighted Student Count
0.000	x 95%	=	0.000
0.000	x 85%	=	0.000

CALCULATION OF FY 2012 BSL AND BRCL

V. Total Weighted Student Count (line II + III + IV)

VI. A. Base Level Amount \$3,267.72 - To include Teacher Compensation, use Base Level of \$3,308.57

For Career Ladder and Optional Performance Incentive Program districts, add increase of

% approved by the district governing board (A.R.S. §§15-918, 15-918.04, 15-919 and 15-919.04) (1)

B. Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04)

C. Adjusted FY 2012 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)

VII. Result (line V x VI.C)

VIII. Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)

IX. Result (line VII x VIII)

X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)

XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)

XII. FY 2010 Nonfederal Audit Service Actual Expenditures (2) \$ 40,910.00 x 1.00 = \$ 40,910.00

XIII. Decreases for Charter School Federal and State Monies Received

XIV. Decrease for Charter School Nonparticipation Adjustment

XV. Other Reductions:

XVI. FY 2012 BSL and BRCL (sum lines IX through XII minus lines XIII through XV) (to Work Sheet E, line I)

27,789.235
\$ 3,308.57
\$
\$ 3,308.57
\$ 91,942,629.24
1.0035
\$ 92,264,428.44
\$
\$
\$ 40,910.00
\$
\$
\$
\$ 92,305,338.44

(1) In accordance with Laws 2011, Ch. 29, §32, the maximum base level increase for a career ladder and optional performance incentive programs is 4% for FY 2012, 3% for FY 2013, 2% for FY 2014, and 1% for FY 2015.

(2) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year. Districts may also include additional federal audit expenditures incurred as a result of ARRA-SFSF monies received. Enter the FY 2010 nonfederal and ARRA-related audit expenditures on line XII.

Enter the FY 2010 federal (non-ARRA-SFSF) audit expenditures from all funds to the right (should agree to FY 2010 AFR). \$

Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's CAFR to

ASBO and GFOA for certification) in the nonfederal or federal audit services actual expenditures.

D. WORK SHEET FOR FY 2012 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2011, Ch. 29, §17, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)

TABLE I

Approved Daily Route Miles per Eligible Student Transported	FY 2012 State Support Level per Route Mile
I. 0.5 or Less	2.37
II. More than 0.5, through 1.0	1.93
III. More than 1.0	2.37

TABLE II FACTORS

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

TSL CALCULATION

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2011 Approved Daily Route Miles	8,300.000
B. Number of Eligible Students Transported in FY 2011	6,487.000
C. Approved Daily Route Miles per Eligible Student Transported (IA ÷ IB)	1.2790
II. To and From School Support Level	
A. Annual Route Miles (Line IA x 180)	1,494,000.000
B. State Support Level per Route Mile (use Table I based on IC)	\$ 2.37
C. 1. FY 2011 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2011 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 3,540,780.00
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on IC and district type)	0.120
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (IIA x II.B x IIIA)	\$ 424,893.60
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2010 to Transport Pupils w/Disabilities for Extended School Year	1,342.000
B. Estimated Route Miles Traveled in June 2011 to Transport Pupils w/Disabilities for Extended School Year	13,236.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	14,578.000
D. State Support Level per Route Mile (use Table I based on IC)	\$ 2.37
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 34,549.86
V. FY 2012 TSL (lines IID + IIIB + IV.E) (to Work Sheet E, line III)	\$ 4,000,223.46
VI. Support Level Change	
A. FY 2011 Transportation Support Level	\$ 4,336,235.51
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 0.00

TRCL CALCULATION

VII. FY 2011 Transportation Revenue Control Limit	\$ 4,620,487.82
VIII. FY 2012 Transportation Revenue Control Limit	
A. Preliminary FY 2012 Transportation Revenue Control Limit (VI.B + VII)	\$ 4,620,487.82
B. 120% of FY 2012 Transportation Support Level (V x 1.20)	\$ 4,800,268.15
C. Adjusted FY 2012 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 4,620,487.82
D. FY 2012 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line VII)	\$ 4,620,487.82

**E. WORK SHEET FOR FY 2012 DISTRICT SUPPORT LEVEL (DSL) AND
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947 and 15-951)**

CALCULATION OF THE DSL

I. FY 2012 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XVI)	\$ 92,305,338.44
II. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. FY 2012 Transportation Support Level (from Work Sheet D, line V)	\$ 4,000,223.46
IV. FY 2012 District Support Level (sum of lines I through III)	\$ 96,305,561.90

CALCULATION OF THE RCL

V. FY 2012 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 92,305,338.44
VI. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VII. FY 2012 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 4,620,487.82
VIII. FY 2012 Revenue Control Limit (sum of lines V through VII) [to Budget, page 7, line 1(a)]	\$ 96,925,826.26

**F. WORK SHEET FOR FY 2012 CONSOLIDATION/UNIFICATION ASSISTANCE
(A.R.S. §§15-912 and 15-912.01)**

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	
II. FY 2012 District Support Level (line I + Work Sheet E, line IV)	\$ 0.00
III. FY 2012 Revenue Control Limit (line I + Work Sheet E, line VIII) [to Budget, page 7, line 1(a)]	\$ 0.00

**G. WORK SHEET FOR FY 2012 SOFT CAPITAL ALLOCATION HIGH SCHOOL STUDENT COUNT FOR COMMON
SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03) (A.R.S. §15-951.D)**

I. High School Student Count Tuitioned Out (from Work Sheet O, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	
III. High School Student Count Taught by District of Residence (from Work Sheet B, line A, 4 column for 9-12)	0.000
IV. High School Student Count Transported by District of Residence to District of Attendance or Taught by District of Residence (line II + line III) (to Work Sheet I, line V.A, column 9-12)	0.000

II. WORK SHEET FOR FY 2012 CAPITAL OUTLAY REVENUE LIMIT (CORL)
(A.R.S. §15-961.A-D)

TABLE TO CALCULATE CORL PER STUDENT COUNT

	<u>K-8</u>	<u>9-12</u>
I. FY 2012 Actual Student Count: .001 - 99.999		
CORL per Student Count	<u>\$ 272.75</u>	<u>\$ 329.41</u>
II. FY 2012 Actual Student Count: 100.000 - 499.999		
A. Student Count Constant	500.000	500.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.95	x \$ 211.29
I. CORL per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2012 Actual Student Count: 500.000 - 599.999		
A. Student Count Constant	600.000	600.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.95	x \$ 211.29
I. CORL per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2012 Actual Student Count: 600.000 or More		
CORL per Student Count	<u>\$ 225.76</u>	<u>\$ 267.94</u>

CALCULATIONS FOR CORL

	<u>PSD</u>	<u>K-8</u>	<u>9-12</u>
V. Capital Outlay Base			
A. FY 2012 Student Count (from Work Sheet B, line C.1 and A.4)	219,719	20,603,440	0.000
B. CORL per Student Count (from Table above)	x \$ 225.76	x \$ 225.76	x \$ 0.00
C. Capital Outlay Base (line V.A x line V.B)	= \$ 49,603.76	= \$ 4,651,432.61	= \$ 0.00
VI. Capital Outlay Growth Factor			
A. FY 2012 Student Count (from line V.A above)		20,823,159	
B. FY 2011 Student Count		21,654,946	
C. FY 2012 Capital Outlay Growth Factor (VI.A ÷ VI.B)		= 0.9616	
VII. Capital Outlay Revenue Limit			
A. Capital Outlay Base (from line V.C)	\$ 49,603.76	\$ 4,651,432.61	\$ 0.00
B. Capital Outlay Growth Factor (if growth factor is less than 1.05, use 1.0) (from line VI.C)	x 1.0000	x 1.0000	x 1.0000
C. FY 2012 CORL (VII.A x VII.B)	= \$ 49,603.76	= \$ 4,651,432.61	= \$ 0.00
D. CORL for High School Textbooks			
1. FY 2012 Actual 9-12 Student Count (from Work Sheet B, line A.4)			0.000
2. Support Level Amount for Textbooks			x \$ 69.68
3. CORL for Textbooks (VII.D.1 x VII.D.2)			= \$ 0.00
E. 9-12 CORL			
1. FY 2012 9-12 CORL [9-12(VII.C) + VII.D.3] (to Budget, page 7, line 2.a)			= \$ 0.00
2. 9-12 CORL Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$
3. 9-12 CORL Reduction for ASRS Employer Contribution Change (to Budget, page 7, line 2.c)			- \$
4. Adjusted FY 2012 9-12 CORL (VILE.1 - VII.E.2 - VILE.3) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 0.00
F. PSD and K-8 CORL			
1. FY 2012 PSD and K-8 CORL [PSD(VII.C) + K-8(VII.C)] (to Budget, page 7, line 2.a)			= \$ 4,701,036.37
2. PSD and K-8 CORL Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$ 2,230,436.00
3. PSD and K-8 CORL Reduction for ASRS Employer Contribution Change (to Budget, page 7, line 2.c)			- \$ 0.00
4. Adjusted FY 2012 PSD and K-8 CORL (VII.F.1 - VII.F.2 - VII.F.3) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 2,470,600.37

I. WORK SHEET FOR FY 2012 SOFT CAPITAL ALLOCATION (SCA) (A.R.S. §§15-962 and 15-185, as amended by Laws 2011, Ch. 29, §1)

TABLE TO CALCULATE SCA PER STUDENT COUNT

	K-8	9-12
I. FY 2012 Actual Student Count: 0.001 - 99,999		
SCA per Student Count	\$ 271.83	\$ 271.83
II. FY 2012 Actual Student Count: 100.000 - 499,999		
A. Student Count Constant	500.000	500.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0003
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.278
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.30	x \$ 194.30
I. SCA per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2012 Actual Student Count: 500.000 - 599,999		
A. Student Count Constant	600.000	600.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0012
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.158
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.30	x \$ 194.30
I. SCA per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2012 Actual Student Count: 600.000 or More		
SCA per Student Count	\$ 225.00	\$ 225.00

CALCULATIONS FOR SCA

	PSD	K-8	9-12
V. FY 2012 SCA			
A. FY 2012 Actual Student Count (from Work Sheet B, line C.1 and A.4 or Work Sheet G, line IV for Type 03 districts)	219.719	20,603.440	0.000
B. FY 2012 SCA per Student Count (from Table above)	x \$ 225.00	x \$ 225.00	x \$ 0.00
C. FY 2012 SCA (line V.A x line V.B)	= \$ 49,436.78	= \$ 4,635,774.00	= \$ 0.00
D. Additional Assistance			
1. FY 2012 Charter School Student Count (from Work Sheet B, line A.5)		0.000	0.000
2. Assistance per Student		x \$ -1,621.97	x \$ 1,890.38
3. FY 2012 Additional Assistance (line V.D.1 x line V.D.2)		= \$ 0.00	= \$ 0.00
4. Adjustment to Additional Assistance, if applicable		- \$	- \$
5. Adjusted FY 2012 Additional Assistance (line V.D.3 - V.D.4)		= \$ 0.00	= \$ 0.00
E. PSD and K-8 SCA			
1. FY 2012 PSD and K-8 SCA [V.C (PSD) + V.C (K-8) + V.D.5 (K-8)] (to Budget, page 8, line B.9)		= \$ 4,685,210.78	
2. PSD and K-8 SCA Reduction for State Budget Adjustments (to Budget, page 8, line B.11)		- \$ 4,685,210.78	
3. PSD and K-8 SCA Reduction for ASRS Employer Contribution Change (to Budget, page 8, line B.11)		- \$ 0.00	
4. Adjusted FY 2012 PSD and K-8 SCA (to Work Sheet J, line III.A.2 or III.B.6)		= \$ 0.00	
F. 9-12 SCA			
1. FY 2012 9-12 SCA [V.C (9-12) + V.D.5 (9-12)] (to Budget, page 8, line B.9)			= \$ 0.00
2. 9-12 SCA Reduction for State Budget Adjustments (to Budget, page 8, line B.11)			- \$
3. 9-12 SCA Reduction for ASRS Employer Contribution Change (to Budget, page 8, line B.11)			- \$
4. Adjusted FY 2012 9-12 SCA (to Work Sheet J, line III.A.2 or III.B.6)			= \$ 0.00

J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §15-971.A and .B)

NOTE: Common School Districts NOT within a High School District (Type 03) should only complete Sections I and III.B.

	PSD-8	9-12
I. A. Total FY 2012 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	318,593	
2. K-8 (from Work Sheet B, line C.4.a, Total Non-AOI and AOI Counts)	23,858,784	
B. Total FY 2012 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	24,177,377	0.000
	(I.A.1 + I.A.2)	(From Work Sheet B, line C.4.b)
C. Total FY 2012 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		24,177,377
D. PSD-8 and 9-12 Factors (line I.B ÷ line I.C)	1.0000	0.0000
II. A. Lesser of District Support level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		
	\$ 96,305,561.90	\$ 96,305,561.90
B. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x line II.A)	\$ 96,305,561.90	\$ 0.00
III. A. For ALL Districts Except Common School Districts NOT Within a High School District (Type 03)		
1. Adjusted FY 2012 Capital Outlay Revenue Limit (from Work Sheet H)	\$ 2,470,600.37 (from Work Sheet H, line VII.F.4)	\$ 0.00 (from Work Sheet H, line VII.E.4)
2. Adjusted FY 2012 Soft Capital Allocation (from Work Sheet I)	\$ 0.00 (from Work Sheet I, line V.E.4)	\$ 0.00 (from Work Sheet I, line V.F.4)
3. Total FY 2012 Equalization Base (II.B + III.A.1 + III.A.2)	\$ 98,776,162.27	\$ 0.00
4. 2011 Primary Assessed Valuation ÷ 100	\$ 13,225,798.74	\$
5. 2011 Salt River Project (SRP) Valuation ÷ 100	\$ 83,639.52	\$
6. 2011 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$ 29,524.48	\$
7. TOTAL Valuation (III.A.4 + III.A.5 + III.A.6)	\$ 13,338,962.74	\$ 0.00
8. Qualifying Tax Rate	x \$ 1.7682	x \$
9. Qualifying Levy (III.A.7 x III.A.8)	\$ 23,585,953.92	\$ 0.00
10. FY 2012 Equalization Assistance Before Adjustments (III.A.3 - III.A.9)	\$ 75,190,208.35	\$ 0.00
11. FY 2012 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVI) (Laws 1992, Ch. 158, §2) Unified districts use PSD-8 column only. (For FY 2012 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	- \$ 0
12. Total FY 2012 Equal. Assistance (III.A.10 - III.A.11) (1)	\$ 75,190,208.35	\$ 0.00
B. For Common School Districts NOT Within a High School District (Type 03)		
1. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III)	\$ 0.00	
2. Tuition Out for High School Students (from Work Sheet E, line II or VI)	- \$ 0.00	
3. Adjusted DSL/RCL (III.B.1 - III.B.2)	\$ 0.00	
4. DSL/RCL PSD-8 and 9-12 Allocation	\$ 0.00 (line III.B.3 x I.D)	\$ 0.00 (line III.B.3 x I.D) + III.B.2
5. Adjusted FY 2012 Capital Outlay Revenue Limit (from Work Sheet H)	\$ 0.00 (from Work Sheet H, line VII.F.4)	\$ 0.00 (from Work Sheet H, line VII.E.4)
6. Adjusted FY 2012 Soft Capital Allocation (from Work Sheet I)	\$ 0.00 (from Work Sheet I, line V.E.4)	\$ 0.00 (from Work Sheet I, line V.F.4)
7. FY 2012 Equalization Base (III.B.4 + III.B.5 + III.B.6)	\$ 0.00	\$ 0.00
8. 2011 Primary Assessed Valuation ÷ 100	\$	\$
9. 2011 Salt River Project (SRP) Valuation ÷ 100	\$	\$
10. 2011 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$
11. TOTAL Valuation (III.B.8 + III.B.9 + III.B.10)	\$ 0.00	\$ 0.00
12. Qualifying Tax Rate	x \$	x \$
13. Qualifying Levy (III.B.11 x III.B.12)	\$ 0.00	\$ 0.00
14. FY 2012 Equalization Assistance Before Adjustments (III.B.7 - III.B.13)	\$ 0.00	\$ 0.00
15. FY 2012 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVI) (Laws 1992, Ch. 158, §2) (For FY 2012 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	- \$ 0
16. Total FY 2012 Equal. Assistance (III.B.14 - III.B.15)	\$ 0.00	\$ 0.00
(1) Laws 2011, Ch. 29, §22, requires that state aid for a joint technical education district (JTED) be limited to 91% of the state aid that would otherwise be provided by law. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid	\$0.00	

**M. WORK SHEET FOR CALCULATION OF THE FY 2012 MAINTENANCE AND OPERATION (M&O) FUND
BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

1.	a.	General Budget Limit (GBL) (from FY 2011 latest revised Budget, page 7, line 10)	\$ 127,123,544.00
	b.	Adjustments to the GBL from FY 2011 BUDG75 (1)	\$ (382,185.00)
	c.	Adjusted GBL	\$ 126,741,359.00
2.	a.	Budgeted M&O expenditures (from FY 2011 latest revised Budget, page 1, line 31, Total Budget Year Column)	\$ 127,123,544.00
	b.	Adjustments to the GBL (from line 1.b)	\$ (382,185.00)
	c.	Adjusted Budgeted Expenditures	\$ 126,741,359.00
3.		Lesser of the Adjusted GBL (line 1.c) or the Adjusted Budgeted Expenditures (line 2.c)	\$ 126,741,359.00
4.		M&O actual expenditures	\$ 122,700,673.00
5.		Budget Balance (line 3 minus line 4) (If negative, enter zero. The district does not have any budget balance to carry forward. Do not complete the remainder of this work sheet.)	\$ 4,040,686.00

Note: For lines 6.a through 6.h deduct the FY 2011 actual expenditures from the budget amount. If the result is negative, enter zero.

		FY 2011 Budget	Actual	Unexpended Budget
6.	a.	Special Program Override	\$ 5,290,092.00 - \$ 5,290,092.00	= \$ 0.00
	b.	Desegregation	\$ 6,350,000.00 - \$ 6,342,929.00	= \$ 7,071.00
	c.	Tuition Out Debt Service	\$ 0.00 - \$	= \$ 0.00
	d.	Dropout Prevention Programs	\$ 0.00 - \$	= \$ 0.00
	e.	Joint Career and Technical Ed. and Voc. Ed. Center	\$ 0.00 - \$	= \$ 0.00
	f.	Career Ladder	\$ - \$	= \$ 0.00
	g.	Optional Performance Incentive Program	\$ - \$	= \$ 0.00
	h.	Performance Pay	\$ 0.00 - \$	= \$ 0.00
	i.	Total Budget Balance Deductions [Add lines 6.a through 6.h.]		= \$ 7,071.00
7.		Budget Balance after Deductions (If negative, enter zero. The district does not have any budget balance to carry forward.) (line 5 minus line 6.i)		\$ 4,033,615.00
8.	a.	FY 2011 Adjusted District Limit (RCL) from page 4 of the most recent ADE report "Basic Calculations for Equalization Assistance" APOR 55-1, available on ADE's Web site		\$ 100,602,962.03
	b.	Growth Adjustment (FY 2011 BUDG75) (1)		237,420.75
	c.	Factor of 4%	x	0.04
9.		Maximum Allowable Budget Balance Carryforward [(line 8.a + line 8.b) x line 8.c]		\$ 4,033,615.31
10.		Actual Allowable Budget Balance Carryforward (Enter the lesser of line 7 or 9)		\$ 4,033,615.00
11.		Enter the amount of Allowable Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 10 or the FY 2011 M&O Fund ending cash balance)		\$ 0.00
12.		Remaining Actual Allowable Budget Balance Carryforward to be used in M&O Fund (line 10 - line 11) [to Budget, page 7, line 8(c)]		\$ 4,033,615.00

(1) For budget adoption this line should be left blank. After the FY 2011 BUDG75 is available, districts should include adjustments for items not listed on lines 6.a through 6.h which were adjusted on the BUDG75.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

X
X

 Action
Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: May 10, 2012

AGENDA ITEM: Lookout Mountain Rebuild Project – Guaranteed Maximum Price (GMP) with Adolfson & Peterson Construction in an Amount Not to Exceed \$14,408,719.00

INITIATED BY: Mike Kramer, Director of Capital Projects and Maintenance SUBMITTED BY: Mike Kramer, Director of Capital Projects and Maintenance

PRESENTER AT GOVERNING BOARD MEETING: Mike Kramer, Director of Capital Projects and Maintenance and Paul Hartley of H2 Group

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Bond, Adjacent Ways, Capital, Nutrition Services, Community Schools, School Plant
Budgeted: Yes

On April 28, 2011, the Governing Board approved the award of contract for Construction Manager at Risk Services for the rebuild of Lookout Mountain Elementary School to Adolfson & Peterson Construction. The award of this contract included pre-construction services and the notation that the District will come back to the Board at a later date to award the Guaranteed Maximum Price (GMP) for the construction of this project.

Adolfson & Peterson Construction has adhered to the terms of the pre-construction agreement, working closely with Orcutt/Winslow Architects, Paul Hartley of H2 Group, and WESD personnel on a regular basis. The volume and level of detail communicated to all parties regarding the design and construction of this project has been instrumental in determining a construction budget. During the last three weeks, John Brakeman, Jeff Keck, B.J. Pennington, and Tom Geary of Adolfson & Peterson have provided the District and Orcutt/Winslow with detailed construction costs for this project. Formal and informal meetings as well as telephone and e-mail communication through the course of this time have resulted in the finalization of the recommended GMP. The construction costs and complete project budget itemized by funding source are contained in the back-up materials and power point presentation for this agenda item. Mike Kramer and Paul Hartley will present this information and answer any questions regarding this construction project.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Guaranteed Maximum Price for the Lookout Mountain Elementary School Rebuild Project with Adolfson & Peterson Construction as the Construction Manager at Risk in an amount not to exceed \$14,408,719.00.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item V.I.B.

Lookout Mountain Rebuild Project – Guaranteed Maximum Price (GMP) with Adolfson & Peterson
Construction in an Amount Not to Exceed \$14,408,719.00
May 10, 2012
Page 2

Currently, this project is in the final design phase with plan submittal to the City of Phoenix occurring in March 2012. The City of Phoenix has begun the process to review the architectural plans and has recently provided Orcutt/Winslow Architects with its first set of comments. The schedule for construction will begin in late May with the preparation to move the staff and contents of Building 300. The schedule for site preparation construction will begin immediately after school has recessed for the summer.

Lookout Mountain Rebuild Project

Governing Board Meeting
May 10, 2012

Definition of Terms

- **CMAR** = Construction Manager At Risk
A delivery method which entails a commitment by the construction manager to deliver the project within a Guaranteed Maximum Price. CMAR manages and controls all construction.
- **GMP** = Guaranteed Maximum Price
Actual cost of construction provided to owner as a not-to-exceed amount.

Lookout Mountain Rebuild Project

February 15, 2011	GB Approval to Issue RFQ for Architectural Services for Lookout Mountain
February 22, 2011	GB Approval to Issue RFQ for CMAR
April 14, 2011	GB Approval of Architectural Services to Orcutt-Winslow for Lookout Mountain
April 28, 2011	GB Approval to Award CMAR to Adolfson and Peterson Construction (preconstruction services)
April 29, 2011	Preconstruction Phase Begins – Includes Programming through Final Construction Documents
May 10, 2012	Proposal to GB for GMP
End of May 2012	Begin Demolition and Site Construction

LOOKOUT MOUNTAIN REBUILD Project Budget by Funding Source

▪ Bond	\$16,200,000
▪ Adjacent Ways	\$ 460,000
▪ Capital (Geothermal)	\$ 800,000
▪ Capital (FF&E)	\$ 460,000
▪ Nutrition Services	\$ 90,000
▪ Community Schools	\$ 75,000
▪ School Plant	\$ 40,000
Total Project Budget	\$18,125,000

LOOKOUT MOUNTAIN REBUILD Project Budget by Category

▪ District Direct Costs	\$ 2,924,876
▪ Permitting, plan review, testing	
▪ Technology	
▪ Special systems	
▪ Furniture, Fixtures, Equipment	
▪ Moving Expenses	
▪ Abatement Expenses	
▪ Contingency	
▪ Architect/Engineering Fees	\$ 791,405
▪ Construction Costs	<u>\$ 14,408,719</u>
Total Project Budget	\$ 18,125,000



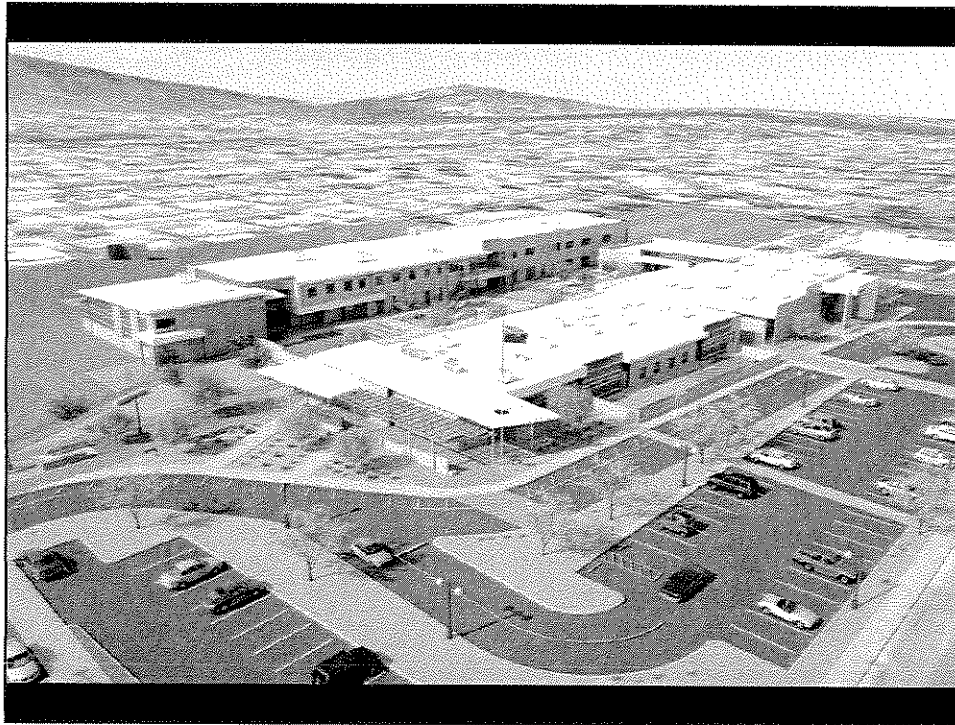
Owner: Washington Elementary School District No. 6
Project: Lookout Mountain Elementary School
Architect: Orcutt Winslow Partnership

Recommendation to approve the Guaranteed Maximum Price from Adolfson & Peterson Construction

Includes:

- Site Work
- Demolition
- Building Structures
- Interior Finishes
- Geothermal
- Utilities
- General Conditions

Guaranteed Maximum Price	\$14,408,719
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QUESTIONS?

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: May 10, 2012
AGENDA ITEM: Amendment to Agreement with AT&T (formerly New Cingular Wireless) for Cell Tower at Lookout Mountain Elementary School
INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, District Legal Counsel
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On June 21, 2006, the Governing Board approved an Option and Easement Agreement with New Cingular Wireless (now AT&T) for a telecommunications facility (cell tower) at Lookout Mountain Elementary School. This agreement was revised in November, 2009 to include guaranteed revenue for three years at a slightly reduced monthly rate.

At the time this agreement was executed, there were no plans to rebuild Lookout Elementary School in the location where the cell tower is located. Due to the need to build the new school on site while students are attending class in the existing buildings, it is necessary to demolish and relocate the cell tower.

The District has been working with AT&T over the last several months to negotiate the feasibility of relocating the cell tower and trying to determine how to deal with the anticipated cost. Since the District is obligated to the terms of this agreement for several more years, there are two options for the Governing Board to consider at this time.

Option 1: Request that AT&T demolish and rebuild the cell tower at another location on the Lookout Mountain site at their cost. AT&T would install a temporary tower on the site during school construction. This option would require the District to agree to abate the anticipated revenue for a period of time to allow AT&T to recoup the cost of relocating the tower.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve Option 1 to amend the agreement with AT&T authorizing demolition, placement of temporary equipment, and construction of a new cell tower on the Lookout Mountain site. The agreement also includes abatement of monthly revenue in the amount of \$1,564.09 for a period of 115 months. It is further recommended that the Governing Board authorize the Superintendent to execute all documents related to this agreement.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VLC.

Option 2: Allocate additional budget capacity in the Lookout Mountain project budget to accommodate the cost of demolishing and rebuilding the cell tower on the school site, and pay to have the existing tower demolished and rebuilt somewhere else on the site.

Since AT&T would like to have continued service at this site during construction, it is being recommended that the District approve Option 1 and allow them to place temporary equipment on site beginning in May 2012. The existing cell tower will be demolished in June 2012 as the District begins site work for the new school. A new cell tower will be placed in operation at the time approved by the project construction manager engaged by the District.

Included for review is an amended agreement that includes abatement of potential monthly revenue for a period of 115 months at the current monthly payment of \$1,564.09. The total estimated abatement would be \$179,870.35.

Market: AZ.NM
Cell Site Number: PHNXAZP811
Cell Site Name: Lookout Mountain Elementary School
Fixed Asset Number: 10107066

**SECOND AMENDMENT TO OPTION AND EASEMENT AGREEMENT
For Telecommunications Facility at Lookout Mountain Elementary School**

THIS SECOND AMENDMENT TO OPTION AND EASEMENT AGREEMENT ("Amendment"), dated as of the latter of the signature dates below, is by and between Washington Elementary School District No. 6 of Maricopa County, Arizona, a political subdivision of the State of Arizona having a mailing address at 4650 W. Sweetwater, Glendale, AZ 85304 ("Grantor") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 12555 Cingular Way, Suite 1300, Alpharetta, GA 30004 ("Grantee").

WHEREAS, Grantor and Grantee entered into an Option and Easement Agreement dated October 6, 2006, whereby Grantor granted an Easement, therein described, to Grantee on and across property owned by Grantor which is the site of Lookout Mountain Elementary School (the "Site"), located at 15 West Coral Gables Drive, Phoenix, AZ 85023 ("Agreement"); and

WHEREAS, Grantor and Grantee entered into a First Amendment to Option and Easement Agreement, dated November 30, 2009 ("First Amendment"), for the purpose of modifying the Fee Payment payable and establishing the Grantee's obligation to pay a Fee Payment for a Rent Guarantee Period; and

WHEREAS, Grantor and Grantee now desire to amend the Agreement to allow for Grantee to place a temporary communication facility ("COW") for the purpose of transmitting, receiving radio communications signals, constructing, installing, operating, maintaining, and repairing the COS during Grantor's improvements to the property; and

WHEREAS, Grantor and Grantee further desire to amend the Agreement to relocate the telecommunications facility Improvements and abate the monthly rental rate for the costs associated with the relocation; and

WHEREAS, Grantor and Grantee further desire to amend the Agreement to modify the notice section thereof.

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee agree as follows:

1. **Temporary Communication Facility.** Grantee is permitted to place a COW for the purpose of transmitting, receiving radio communications signals, constructing, installing, operating, maintaining, and repairing the COW during Grantor's improvements to the Site. The location of the COW shall be consistent with the COW Site Plans attached hereto as Exhibit A.

2. **Relocation of Grantee's Improvements.** Because of the renovation of the Site by the Grantor, it has become necessary for Grantee to permanently relocate its Improvements. Therefore, Exhibit B – Site Plan of the Agreement is amended by deleting the Site Plans included therein and inserting in lieu thereof the Revised Site Plans attached hereto as Exhibit B.

3. **Schedule for Installation of COW, Demolition and Removal of Existing Improvements, and Construction of Grantee's New Improvements.** The installation of the COW, demolition of existing, and new construction of Grantee's Improvements shall be completed by Grantee pursuant to the following schedule:

Activity	Scheduled Start	Scheduled Finish
Locate and Install COW	5/18/12	5/24/12
Demolition of Existing Improvements	5/31/12	6/6/12
Installation of New Improvements (contingent on construction progress – could change if mutually agreed upon)	No sooner than 11/30/12	1/3/13
Rent Abatement Schedule	7/1/2012	3/31/2022

4. **Abatement of Rent.** Grantee's obligation to pay the monthly Fee Payment as described in Paragraph 4 – Consideration, of the Agreement, and as amended pursuant to the First Amendment, is abated for the period of one hundred fifteen (115) months for the costs associated with the relocation of the Improvements.

5. **Notices.** Paragraph 12 of the Agreement is hereby deleted in its entirety and replaced with the following:

NOTICE. All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will address to the parties as follows.

GRANTOR: Washington Elementary School District No. 6
Attention: Superintendent
4650 W. Sweetwater Ave.
Glendale, Arizona 85304-1505
(602) 347-2720 fax

GRANTEE: New Cingular Wireless PCS, LLC
Attention: Network Real Estate Administration
Re: Cell Site #: P811; Cell site Name: Lookout Mountain School (AZ)
Fixed Asset No; 10107066
12555 Cingular Way, Suite 1300
Alpharetta, Georgia 30004

Local contact address: New Cingular Wireless PCS, LLC
Attention: AZ/NM Network Property Management
20830 N. Tatum Blvd #400
Phoenix, AZ 85050

With the required copy of legal notice sent Grantee at the address above, a copy to the Legal Department:

New Cingular Wireless PCS, LLC
Attention: AT&T Legal Department
Re: Cell Site #: P811; Cell site Name: Lookout Mountain School (AZ)
Fixed Asset No; 10107066
P.O. Box 97-61
Redmond, WA 98073-9761

Or, if sent via nationally recognized overnight courier:

New Cingular Wireless PCS, LLC
Attention: AT&T Legal Department
Re: Cell Site #: P811; Cell site Name: Lookout Mountain School (AZ)
Fixed Asset No; 10107066
16331 NE 72nd Way
Redmond, WA 98073-9761

A copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

6. **Emergency 911 Service.** In the future, without the payment of additional rent and at a location on the Site mutually acceptable to Grantor and Grantee, Grantor agrees that Grantee may add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services.

7. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.

8. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

115.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: May 10, 2012
AGENDA ITEM: Utilize Intergovernmental Cooperative Purchase Agreements with Mohave Education
Services Cooperative (MESC)
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of
Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. §15-342; A.R.S.
11-952 A.A.C. R7-2-1191-
R7-2-1195

SUPPORTING DATA

Funding Source: Capital
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the Canyon State Bus Sales contract through the Mohave Educational Services Cooperative for anticipated purchases in excess of the bidding threshold. The Canyon State contract allows for either sale or lease-purchase. The recommendation at this time is for the lease-purchase of three 60-passenger buses for use to transport special needs students. These buses also have wheelchair capacity. The lease would be for a term of three years at an annual cost of \$134,105.79. While we are using the MESC Canyon State contract, the purchase order will be issued through the MESC approved third-party finance company.

When considering the feasibility of entering into a lease during a very unsure budget environment, the annual cost was a determining factor. WESD has maintained a commitment to the purchase of at least one bus each year so that a replacement schedule can be followed, although it may be at lower quantities than desired. The annual cost of a three-year lease at this time is just over the cost of one bus; therefore, would not impact the capital budget plan negatively. The addition of three new buses to an aging fleet would greatly increase the ability of the Transportation Department to meet the needs of our students on a daily basis.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the lease purchase of three 60-passenger buses under the Intergovernmental Cooperative Purchase Agreement with Mohave Educational Services Cooperative (MESC). The annual cost for the lease is \$134,105.79 for a total cost of \$402,317.37 over three years. It is further recommended that the Governing Board authorize the Superintendent to execute all documents related to the lease.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

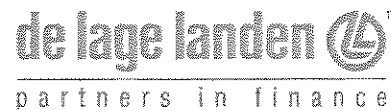
Agenda Item VI.D.

Utilize Intergovernmental Cooperative Purchase Agreements with Mohave Education Services Cooperative (MESC)

May 10, 2012

Page 2

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities. Copies of the contracts are available for review in the Purchasing Department.



De Lage Landen Public Finance LLC
1111 Old Eagle School Road
Wayne, PA 19087
Tel: 610-386-5000
Fax: 610-386-5840
www.delagelanden.com

Proposal for Tax Exempt Lease Purchase Financing

Date: April 17, 2011

Customer: Washington Elementary School District #6 (AZ)

The following is a proposal for financing for the Washington Elementary School District #6, Glendale, Arizona ("Customer") regarding the equipment described herein ("Equipment") by Blue Bird Capital Services/De Lage Landen Financial Services, dba De Lage Landen Public Finance LLC ("DLL") for discussion purposes only.

Notwithstanding anything to the contrary, including, without limit, acceptance by Customer, this Letter is an indication of interest regarding a possible financing transaction on the general terms and conditions outlined herein and should not be construed as a commitment to finance.

Equipment: Blue Bird BBCV3303 (Unit Price: \$121,256.02)

Vendor: Canyon State Bus Sales

Basic Financing Structure

- This is a finance/ownership contract.
- Title to the equipment will be in the name of the Customer.
- Fixed interest rate for the term of the contract.
- Financing does not include service and maintenance.
- Cancellation for convenience or vendor non-performance is not permitted.
- Payment invoicing and contract servicing will be in the name of **DLL Public Finance**.

	Option A	Option B
Number of Units:	3	4
Equipment Cost:	\$363,768.03	\$485,024.08
Trade In Value:	\$ (5,000.00)	\$ (6,250.00)
Sales Tax:	\$ 33,030.51	\$ 44,079.43
Delivery Charges:	\$ 447.31	\$ 596.41
Amount Financed:	\$392,245.88	\$523,449.92
Term:	3 years	3 years
Commencement Date (Est.):	8/15/12	8/15/12
Payment Frequency/Mode:	Annual/advance	Annual/advance
Interest Rate:	2.59%	2.49%
Annual Payment:	\$134,105.79	\$178,791.89
Payment Factor:	0.341892	0.341564
Number of Payments:	3	3
First Payment Date:	8/15/2012	8/15/2012
Final Payment Date:	8/15/2014	8/15/2014



INTEREST RATE LOCK*:	The fixed interest rate listed above is offered assuming the customer accepts this financing proposal in writing prior to April 30, 2012 and the transaction is funded prior to August 31, 2012. If funding is delayed beyond that date, a new fixed interest rate shall be determined pursuant to the indexing provisions described below.
FINANCING RATE INDEX*:	If acceptance of this financing proposal is delayed beyond April 30, 2012 or funding of the transaction is delayed beyond August 31, 2012, the financing rate used to determine the payment amounts will be indexed to the Securities Industry and Financial Markets Association Index ("SIFMA Swap Ask Yield") for the relevant financing term. The final rate and resulting payments will be set ten (10) business days prior to closing of the financing.
PREPAYMENT PROVISIONS:	The Customer will have the option to prepay its obligations in whole, but not in part, on any payment date at a prepayment option price of 102% of the then outstanding principal balance (plus accrued interest to the date of prepayment).
FEES AND EXPENSES:	DLL does not charge any documentation or closing fees. Customer is responsible for all of its own fees and expenses associated with the financing, including any and all fees and expenses incurred or required by advisors it retains.
BANK QUALIFICATION:	DLL offers the Customer the same interest rate whether the obligation is "bank qualified" or "non-bank qualified."

General Terms and Conditions

- This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986.
- All financing is subject to verification that all costs are eligible for inclusion in a tax exempt financing.
- Customer is unconditionally obligated to make all scheduled payments, subject only to annual appropriation.
- Any proceeds used to payoff an existing lease or lease purchase agreement must be done via direct payment to the existing leasing company or finance company and based upon a written buyout quote.
- If state sales tax is applicable to the sale of the Equipment to the Customer, such tax is explicitly **NOT** the responsibility of DLL. State sales tax may be included in the amount financed.
- Either DLL or Customer may terminate discussions at any time in its sole discretion.
- Failure to consummate this transaction once credit approval is granted and the financing documents are drafted and delivered to Customer may result in a documentation fee being assessed.
- If made, an approval by DLL would be in a separate writing and would be subject to legal and business due diligence and credit review, with results satisfactory to DLL, in its sole discretion.
- Customer acknowledges that the terms of the financing (if approved) may change before the parties execute final documentation.
- No financing terms will be binding on either party until Customer and DLL sign definitive documentation.
- This Letter is not a statement of all terms and conditions of the financing, which terms and conditions would be contained fully in final documentation and would supersede the terms of this Letter.
- This Letter is intended for the use of the Customer only, and no other party may rely upon or derive any legal rights from this Letter.
- This Letter is valid for acceptance within 60 days and thereafter shall automatically be deemed to be null and void.

Thank you for the opportunity to present this proposal and for your thoughtful consideration.

De Lage Landen Financial Services

Cathy Reardon
Regional Sales Representative

12-025234030
12-025344030

De Lage Landen has offices in more than 20 countries throughout Europe, the Americas and Asia Pacific.
The company is part of the Rabobank Group.



Washington Elementary School District #6
Canyon State Bus Sales
Blue Bird Capital Services
Sample Amortization Schedules

AMORTIZATION SCHEDULE

Option A

Interest Rate: **2.590%**

Payment #	Date	Payment	Interest	Principal	Balance	Prepayment Option Price
Closing	08/15/2012				392,245.88	
1	08/15/2012	134,105.79	0.00	134,105.79	258,140.09	263,302.89
2	08/15/2013	134,105.79	6,685.83	127,419.96	130,720.13	133,334.53
3	08/15/2014	134,105.79	3,385.66	130,720.13	0.00	0.00
Totals		402,317.37	10,071.49	392,245.88		

AMORTIZATION SCHEDULE

Option B

Interest Rate: **2.490%**

Payment #	Date	Payment	Interest	Principal	Balance	Prepayment Option Price
Closing	08/15/2012				523,449.92	
1	08/15/2012	178,791.89	0.00	178,791.89	344,658.03	351,551.19
2	08/15/2013	178,791.89	8,581.98	170,209.91	174,448.12	177,937.08
3	08/15/2014	178,791.89	4,343.77	174,448.12	0.00	0.00
Totals		536,375.67	12,925.75	523,449.92		

The interest rates and resulting payments contained in the above amortization schedules are valid assuming the proposal is accepted prior to April 30, 2012 and the transaction is closed on or before August 31, 2012. If the acceptance or closing is delayed beyond those dates, the interest rate and payment amounts will be determined by indexation to the Securities Industry and Financial Markets Association swap ask index for the relevant financing term. The final interest rate and payment amounts will be determined ten (10) days prior to closing. If these indexation provisions are required, a new amortization schedule will be provided for execution prior to closing.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent X Discussion
 DATE: May 10, 2012 Information
 AGENDA ITEM: Compensating Retiring Employees with a One-Day, One-time Stipend 1st Reading

INITIATED BY: Clorinda Graziano, Governing Board Member SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook and IBN Members

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

Pursuant to the future agenda item requested by Clorinda Graziano on April 26, 2012 regarding compensating retiring certified employees with a one-day, one-time stipend commensurate with the signing bonus for continuing certified employees, the issues were presented to IBN as follows:.

- Retiring certified employees are not eligible for a signing bonus because signing bonuses are legal only if you are encouraging the retention of staff.
- If IBN has an interest in providing retiring certified staff with a commensurate amount of a one-time, one-day stipend, then IBN needs to generate ideas for how to do that.
- Certified employees cannot receive a gift of public money, which means we cannot legally pay them this stipend without getting something in return.

SUMMARY AND RECOMMENDATION

1. It is recommended that the Governing Board offer certified teachers who are retiring this school year an opportunity to work on June 1 at the District Office. There is a need for help with identifying evidence or examples for each of the 38 behaviors on the new teacher performance evaluation instrument. These teachers can meet on June 1 to develop a list of evidence/examples of each indicator for future use with training. Other committees were going to convene to do this same kind of work. As a result, there may not be a need to convene as many groups.
2. Offer school administrators who are retiring this school year the same opportunity, but for the purpose of providing similar examples for the indicators on the principal/assistant principal performance evaluation instrument.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item V.I.E.

Compensating Retiring Employees with a One-Day, One-time Stipend

May 10, 2012

Page 2

These issues generated the following questions:

1. Do you have an interest in paying our certified retiring employees a stipend commensurate with the signing bonus?
2. If yes, what ideas do you have for paying them for one day's work?

IBN came to consensus that they have an interest in compensating certified retirees. Two different options were proposed and IBN came to consensus on the following recommendation:

1. Offer certified teachers who are retiring this school year an opportunity to work on June 1 at the District Office. There is a need for help with identifying evidence or examples for each of the 38 behaviors on the new teacher performance evaluation instrument. These teachers can meet on June 1 to develop a list of evidence/examples of each indicator for future use with training. Other committees were going to convene to do this same kind of work. As a result, there may not be a need to convene as many groups.
2. Offer school administrators who are retiring this school year the same opportunity, but for the purpose of providing similar examples for the indicators on the principal/assistant principal performance evaluation instrument.

Classified employees can receive the stipend as a one-time offering of money because they are not under contracts.